September

Chief Executive’s Monthly Management Report

Monthly Report

Leitrim County Council

for the period 1st September to 30th September

Prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local Government Act, 2014
FINANCE & WATER SERVICES DIRECTORATE

Revenue Account

Revenue Account Income and Expenditure Summary by Service Division
PRELIMINARY September 2018 Figures

Expenditure V Income

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>INCOME</th>
<th>NET</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Adopted</td>
<td>Full Year</td>
</tr>
<tr>
<td>A Housing &amp; Building</td>
<td>2,505,042</td>
<td>4,590,372</td>
</tr>
<tr>
<td>B Road Transport &amp; Safety</td>
<td>10,314,207</td>
<td>12,256,921</td>
</tr>
<tr>
<td>C Water Services</td>
<td>3,165,081</td>
<td>3,233,337</td>
</tr>
<tr>
<td>D Development Management</td>
<td>2,320,039</td>
<td>4,151,981</td>
</tr>
<tr>
<td>E Environmental Services</td>
<td>3,264,106</td>
<td>4,168,520</td>
</tr>
<tr>
<td>F Recreation &amp; Amenity</td>
<td>2,462,029</td>
<td>3,065,970</td>
</tr>
<tr>
<td>G Agriculture, Education, Health &amp; Welfare</td>
<td>622,603</td>
<td>482,409</td>
</tr>
<tr>
<td>H Miscellaneous Services</td>
<td>1,992,080</td>
<td>2,393,300</td>
</tr>
<tr>
<td>LG Local Government Fund / GIF</td>
<td>622,603</td>
<td>482,409</td>
</tr>
<tr>
<td>RA Rates</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

MAIN POINTS AS AT END OF September 2018

- Water Expenditure is based on income from Irish Water.
- Development Management Income is ahead of budget due to LEO Grant Income from Enterprise Ireland; this is distributed throughout the year.
- Housing & Building and Road Transport & Safety differances in Income vs. Expenditure mainly due to outstanding grant claims.

Recourse to Overdraft

<table>
<thead>
<tr>
<th>September 2018 - Recourse to Overdraft</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of Days In Overdraft during Sept 2018</td>
</tr>
<tr>
<td>Interest Incurred</td>
</tr>
</tbody>
</table>

Rates, Rents and Loans

<table>
<thead>
<tr>
<th>Rates, Rents and Loans</th>
<th>September 2018 - Collection Rates</th>
<th>YTD</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sep-18</td>
<td>Sep-17</td>
<td>FY 2017</td>
</tr>
<tr>
<td>Housing Rates</td>
<td>1,646,292</td>
<td>1,596,229</td>
<td>2,184,721</td>
</tr>
<tr>
<td>Commercial Rates</td>
<td>4,524,790</td>
<td>3,470,592</td>
<td>4,121,678</td>
</tr>
<tr>
<td>Housing Loans</td>
<td>195,321</td>
<td>190,979</td>
<td>196,492</td>
</tr>
</tbody>
</table>

September 2018 - Aged Debt Analysis
WATER SERVICES - OPERATIONS UPDATE

Maximo: Asset Management

In August a total of 147 No. issues were raised on Maximo, Irish Water Asset Management System.
77 No. related to Water, 8 No. to Waste Water,
4 No. First Fix surveys, 11 No. First Fix Repairs completed, 1 No. were IA Complaints,
9 No. related to Leak Detection, 2 No. to new connections Water, 27 No Rehabilitation works related to Capital Upgrades Manorhamilton and Mountcampbell and 8 No. to other works.

Water Conservation:

<table>
<thead>
<tr>
<th>DMA Name</th>
<th>DMA Code</th>
<th>Date</th>
<th>Current Input Volume m³/day</th>
<th>m³ UFW</th>
<th>%UFW (IFM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrick on Shannon Town</td>
<td>MA1120</td>
<td>01/03/2018</td>
<td>1984</td>
<td>1332</td>
<td>67.15%</td>
</tr>
<tr>
<td>Manorhamilton PWS</td>
<td>MA7010</td>
<td>01/03/2018</td>
<td>1152.0</td>
<td>318</td>
<td>27.60%</td>
</tr>
<tr>
<td>Drumshanbo Town</td>
<td>MA1101</td>
<td>01/03/2018</td>
<td>559</td>
<td>179</td>
<td>32.02%</td>
</tr>
<tr>
<td>Mt. Campbell to Finnalaghta</td>
<td>MA1117</td>
<td>01/03/2018</td>
<td>527</td>
<td>277</td>
<td>52.56%</td>
</tr>
<tr>
<td>Dromod East</td>
<td>MA1130</td>
<td>01/03/2018</td>
<td>508</td>
<td>322</td>
<td>63.39%</td>
</tr>
<tr>
<td>Toomans to Ardrum Res</td>
<td>MA1124</td>
<td>01/03/2018</td>
<td>484</td>
<td>269</td>
<td>55.58%</td>
</tr>
<tr>
<td>Kinkeen &amp; Corrawallen Schemes</td>
<td>MA1132</td>
<td>01/03/2018</td>
<td>302</td>
<td>199</td>
<td>65.89%</td>
</tr>
<tr>
<td>Gowel to Kilnagross</td>
<td>MA1122</td>
<td>01/03/2018</td>
<td>210</td>
<td>146</td>
<td>69.52%</td>
</tr>
<tr>
<td>Dromahair PWS</td>
<td>MA7001</td>
<td>01/03/2018</td>
<td>431.9</td>
<td>211</td>
<td>48.78%</td>
</tr>
<tr>
<td>Leitrim Village</td>
<td>MA1119</td>
<td>01/03/2018</td>
<td>319</td>
<td>220</td>
<td>68.97%</td>
</tr>
</tbody>
</table>

Capital Works Update:

CaPO office staff -- Francis Gaffney SEE, Paul McMahon EE, Paul Olaniyi AE temp. Fergal Fagan AE temp

Irish Water continue to roll out more capital programmes for upgrades to treatment plants both Water (disinfection and Ph control, coagulation Flocculation etc.) and Wastewater (inlet works, sludge and storm water works etc). Also new water mains renewal projects under the networks portfolio programme have been recently approved. We will continue to make submissions / business case for further works approvals in County Leitrim. Staffing of these projects in CaPO office may be an issue depending on how these works are programmed.

North Leitrim Regional Water supply Scheme
Ongoing —— The contractor EPS commenced work on site at Moneyduff WTP on 26th October 2016.
Works are significantly delayed and the Contractor EPS has sought a further extension of time with a revised programme which indicates completion on 16th October 2018 which will be 50 weeks overdue the original programme. There will be some cost implications associated with this delay for Irish Water and for the contractor which will be dealt with under the contract in due course.

The Contractor EPS is operating the existing water treatment plant and the water produced is meeting all of the necessary drinking water standards. There were no issues with supply during the recent drought period.

The main works are completed and the contractor EPS has commenced the commissioning period. This will take 6 weeks after which treated water from the new extended side of the plant will go into supply. EPS are tasked with upgrading the existing water treatment plant also.

Contract sum is €3.84 million. CaPO Project Manager Francis Gaffney

Ongoing -- Some outstanding work on private property which involves approx 300 meters of service connections from the meters to the rear / backyards of houses situated well off the road remains. These works were not included in the scope of works for the main Ward and Burke contract and will be undertaken by separate contract under capital maintenance with LCC acting as PSCS. These works have yet to be arranged difficulties with IW procurement. CaPO Project Manager Francis Gaffney

North Leitrim Regional Water supply Scheme Ph2  
Contract 3a :- Extension of Water Treatment Plant at Moneyduff (Project No. 1000390) 
Ongoing --- The contractor EPS commenced work on site at Moneyduff WTP on 26th October 2016.

Works are significantly delayed and the Contractor EPS has sought a further extension of time with a revised programme which indicates completion on 16th October 2018 which will be 50 weeks overdue the original programme. There will be some cost implications associated with this delay for Irish Water and for the contractor which will be dealt with under the contract in due course.

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Contract sum is €3.84 million. CaPO Project Manager Francis Gaffney

Contract 3b :- Extension of Supply to Rossinver and Kilclogher (Project No 10014315)  
Ongoing -- Some outstanding work on private property which involves approx 300 meters of service connections from the meters to the rear / backyards of houses situated well off the road remains. These works were not included in the scope of works for the main Ward and
Burke contract and will be undertaken by separate contract under capital maintenance with LCC acting as PSCS. These works have yet to be arranged difficulties with IW procurement. CaPO Project Manager Francis Gaffney

Manorhamilton Wastewater Treatment Plant Upgrade Project No 10000734 & Mohill Wastewater Treatment Plant Upgrade Project No 10000735
Nicholas O’Dwyer Consulting Engineers is the Employers Representative on this project.

Works Ongoing ---- Coffey Water Ltd commenced this Design Build contract on 15th January 2018 and their programmed completion date is December 2018. Works are progressing on programme.

The new upgraded WWTP’s will be handed over to Leitrim County Council for operate under the SLA sometime in January 2020.

The all in cost of this project will exceed €4.0 million. CaPO Project Manager Francis Gaffney

**Minor Capital Works**

**Water Networks Portfolio Frameworks**
ERVIA has appointed Farran’s Construction of Northern Ireland as the main Contractor for all “networks Portfolio” work in this region which includes Donegal, Cavan and Monaghan. The networks portfolio covers all work on pipelines below ground and includes for all water main upgrades, pipeline replacement, water conservation measures, find and fix leaks, lead replacement, first fix etc.

**Pipeline replacement**
Under this “Networks Portfolio” Irish Water continue to approve substantial water main replacement projects in County Leitrim under this programme Farrans Construction have been issued with orders for the design and Build of the following projects;

Ongoing --- Replace 1,680 meters of old 300 mm AC Trunk Main at Mountcampbell. Pipeline substantially completed and tested all services completed. An extension in length by 140meters approx at the Drumsna end has been approved. PM / RE - Paul Olaniyi/Paul McMahon
Substantially completed Replace 2,270 meters of old cast iron mains at Ballinamore Reservoir into Town. PM / RE- Paul McMahon

Ongoing - Replace 4.5 Km of old PVC water main at Corraleehan
Work on the pipeline commenced on 25th June 2018. Farran’s has appointed Campbells as subcontractors on this job. Road closures have been granted to allow works to proceed safely. Method of construction is directional drilling. To date over 2.5 kM of pipeline has been constructed and the project will be completed by end September 2018. PM / RE- Paul Olaniyi

Ongoing --- Replace 2.0 Km of old cast iron water main at N16 Manorhamilton.
Section to be replaced runs from Main Street westwards along the N16. Works commenced and will be undertaken by Carty Contractors. PM / RE - Paul Mc Mahon

The CaPO office will provide all planning and background information on all pipeline projects and approve the designs for replacement pipelines. A resident engineer from CaPO section will supervise and project manage Farran’s work.
Find and FIX  PM Fergal Fagan AE

Find and fix is included in the network portfolio. Irish Water has allocated a budget of €675,000 to fund this project in 2018 and has set a target reduction 1MLD in unaccounted for water (UFW) in 2018 or approx 12.5% in the current UFW of circa 7.5MLD.

Irish Water has approved the recruitment by LCC of the 4 man team headed by Fergal Fagan AE + 1 No. caretaker and 2 No. skilled outdoor staff. Safety and other Training for new staff ongoing. This team working on leak detection and repair. Farrans working on leak detection and repair in Carrick on Shannon DMA.

Fergal will also manage all other initiatives in this Leakage Reduction Programme such as “First Fix”, “Back Yard services”, “lead service replacement” and “pressure management” etc.

First Fix customer side leakage
Work is ongoing by Farren’s on a list of 60 domestic customers with excessive (>2.0cum/day) usage and some leaks on private property have been addressed and repaired. The CaPO office are supervising this.

Back Yard mains replacement and lead service replacement by Farrans
A number of Council estates targeted for this St Patrick’s Park, etc. Preliminary Design completed for one site but not yet approved. Work will commence on these by the framework Contractor in due course under our supervision. Lead replacement works included in this. PM Fergal Fagan

Energy Efficiency Programme – EPS Ltd contractors.
Ongoing --- Replacement of all major pumping at Carrick on Shannon WTP i.e. Raw water pumps, High Lift Pumps, pumps at Mong Reservoir with more efficient ones. J.B. Barry’s Consulting Engineers are acting as ER. Designs and Pump selection have now been approved and these have been ordered. Works will begin on site in September 2018 and will complete in October 2018. All in cost circa €375k. Project Manager Francis Gaffney

Disinfection Programme - Leitrim Cavan and Monaghan - Veolia Contractors.
Works ongoing --- Leirtrim Plants included Carrick on Shannon WTP (SLRWSS) and Glenade WTP (Kinlough Tullaghan WSS.). Draft design proposals for both WTP’s have largely been agreed and works should commence in September 2018. Programmed to finish before the end of 2018. Project Manager Francis Gaffney

Water Treatment Programme - Mayo/Sligo/Leitrim/Roscommon
Commenced – early planning and design. Irish Water has appointed EPS contractors to provide design and build services for the upgrade and optimise the treatment processes at existing water treatment plants in these four counties. The Glenade Water Treatment Plant in Leitrim is included in this bundle. Francis Gaffney PM / RE on Leitrim plant only.

4 No. WWTP upgrades Drumshanbo, Leitrim Village, Carrigallen and Ballinamore
RCC engineering works commenced in July 2018. This Design Build project will take six months to complete. Significant additional works approved in Drumshanbo WWTP to upgrade the aeration ditch with a fine bubble aeration system. Also being considered new intake works here. Final Contract sum will exceed €1,000,000. Paul Mc Mahon will be Resident Engineer on this project for the duration of the build.

Reservoir Cleaning
Works Ongoing --- Reservoir cleaning in Leitrim continuing. RE Paul Olaniyi.
**HSQE Height Protection**

Works Ongoing — Health and Safety programme to provide ladders, stairs and railings as required at all Irish Water facilities for inclusion in contract programme of works. - Paul Olaniyi

**Future Developments planning by Irish Water**

**Tullaghan WWTP --- Proposed pumping Station.**

Irish Water has finally agreed to complete the Tullaghan Pumping Station (Mech/Elec works) and tie up to the Bundoran scheme. Irish Water has addressed the issue and has included these works in a Minor Works Programme (NCAP) to be completed as a matter of priority. This is long overdue and will when completed will remove the discharge on the Leitrim Shoreline at Tullaghan.

**Water Networks Portfolio Frameworks Watermain refurbishment 2018/2019**

To Date -- we have completed approx 17Km of new pipelines under this framework in County Leitrim. Following recent submission we have now been approved for a further 6Km in three separate schemes. The framework Contractor will be instructed to proceed with the planning and design of these with a view to commencement as follow on to existing works at Corraleehan and Manorhamilton.

**Capital Investment Plan 2017- 2021**

Upgrade of Drumshanbo Waste Water Treatment Plant Project No. 10015050
This project is included in Irish Waters Capital investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. It is at Gate 2 – Preliminary report stage. Atkins Consulting Engineers - PM – Francis Gaffney

**Capital Investment Plan 2021- 2024**

Over the last number of years we have been making business case and asset needs applications to Irish Water for the extension of the Water Treatment Plant at Carrick on Shannon - current capacity 11,250cum/day. This WTP is now at its maximum capacity and there is very little headroom or additional capacity to meet peak demand.

Assett Strategy section in Irish Water has now listed this WTP for an extension in the next Capital Programme 2021 – 2024. We are working with Irish Water on the broad scoping of the project and we will be pushing for an extension in the order of an extra 3000 – 4000 Cum/day to a total production capacity of 14,000 – 15,000 cum/day. or an increase in capacity of 25%.

It is essential that planning for this project commence asap as there are a number of time consuming issues to be addressed such as Abstraction Orders, Planning Land acquisition, EIIS, AA, etc. prior to going to tender.

**Economic Development, Planning, Environment and Transportation Directorate**

**ECONOMIC DEVELOPMENT & PLANNING:**
**LOCAL ENTERPRISE OFFICE (LEO)**
Evaluation and Approvals Committee Meeting
The third Evaluation and Approvals Committee Meeting for 2018 was held on 6th September and a total of 6 projects were considered with all receiving letters of offer. The total awarded was €46,575.

Training
The training courses are filling up with good Interest in Start Your Own Business, Trading Online Voucher, Food Hygiene and Tourism Marketing Master class.

Brexit
All clients are encouraged to complete the Brexit scorecard. Meetings have been scheduled for all completing the Scorecards as an introduction to supports available. A Brexit Breakfast is scheduled for early October, as well as one to one Brexit review clinics.

Mentoring
There continues to be a strong demand for mentoring through the LEO office.

Outreach Office – Manorhamilton
The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

National Women’s Enterprise Day
National Women’s Enterprise Day is scheduled to take place on 18th October in the Landmark Hotel, with MC Norah Casey.

National Ploughing Championships
Dromod Boxy was the Leitrim business selected to display in the Enterprise Village area from 18th-20th September.

Leitrim Photography Competition
The closing date for the Leitrim Photography competition was 3rd September. 144 individuals entered the competition. One photo could be entered per category with five categories available including; Towns and Villages, The People, The Countryside, The Festivals, The Waterways.

Erasmus Programmes
The WISE programme next partner meeting is scheduled for Leitrim in October.

ECONOMIC DEVELOPMENT
Town Teams – Carrick on Shannon
CCTV
Finalising specification to prepare for Tender
Finalise wayleaves and connections to power
Finalise spec with Electric Skyline

Purple Flag
Ireland’s Friendliest Place - Carrick on Shannon made the top five in this award category, winners to be announced in November.

Town and Village
**Town Team – Manorhamilton**
Link in with Gerry Creamer and other members of Caislean Hamilton group re: processing Town and Village claims 2017.
Preparation and Submission of Rural Regeneration Development Fund Application for Manorhamilton.

**Town and Village – Mohill**
Continue to liaise with members to progress claims for Town and Village 2017.
Facilitate Judging for Enterprise Towns at the start of September.

**SEC Mohill (Sustainable Energy Communities Mohill)**
Liaise with group and consultant on initial draft of Energy Master Plan.

**REDZ Food – Taste Leitrim /The Food Hub.**
Completion of claims for the Food Experience.
Apple Day and Harvest Feast at the Organic Centre, Rossinver – Sept 23rd.

**Co-Innovate**
Continuing to support client to move through the various stages of the programme. A total of 37 have now availed of some element of the programme.

**Ambassador Publication**
Working with printers to get a proof of the Ambassador publication.

**Smart Towns and Villages Conference 2018. (taking place in October)**
Finalising all speakers, bio’s pics, conference brochure, plan for the day
Develop marketing plan and role out in terms of promoting the event
Event will be promoted nationally to all local authorities, PPN Networks, LEO Networks, Community Groups, Enterprise Centres etc

**Urban Regeneration & Development Fund**
Work on the preparation of the submission for Carrick On Shannon under the Urban Regeneration & Development Fund continued throughout September and was submitted by the closing date of 28th September 2018. An outline of the proposed scheme was presented to the Carrick MD members and Local Businesses on Tuesday 18th September.

**Rural Regeneration & Development Fund**
Work on the preparation of the submissions for both Ballinamore and Manorhamilton under the Rural Regeneration & Development Fund continued throughout September and this was submitted by the closing date of 27th September 2018. Outlines of both proposed schemes were presented to the relevant Town Teams during September.

**Town and Village Renewal Scheme**
Additional information was sought and submitted to the Department of Rural and Community Development for each of the projects seeking funding under the Town and Village Renewal Scheme.

<table>
<thead>
<tr>
<th>Carrick on Shannon</th>
<th>Development of additional high tech incubation and co-working space at The Hive Enterprise Hub including parking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drumkeerin</td>
<td>Upgrading final 3 units of Enterprise Centre</td>
</tr>
<tr>
<td>Community/School</td>
<td>Total Cost of Project</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>-----------------------</td>
</tr>
<tr>
<td>Bornacoola GAA</td>
<td>€40,000.00</td>
</tr>
<tr>
<td>St. Joseph NS</td>
<td>€18,000.00</td>
</tr>
<tr>
<td>SN Naomh Brigid</td>
<td>€27,000.00</td>
</tr>
<tr>
<td>Largy NS</td>
<td>€23,000.00</td>
</tr>
<tr>
<td>Mohill Community College</td>
<td>€56,000.00</td>
</tr>
<tr>
<td>Total</td>
<td>€164,000</td>
</tr>
</tbody>
</table>

**Outdoor Recreation Infrastructure Scheme**

Funding of €40,000 was announced for Co. Leitrim during September under Measure 1 of the Outdoor Recreation Infrastructure Scheme. The successful projects are as outlined below.

<table>
<thead>
<tr>
<th>Project</th>
<th>Location</th>
<th>Description</th>
<th>ORIS Funding</th>
<th>Measure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrick Linear Park</td>
<td>Carrick on Shannon</td>
<td>Upgrade Works</td>
<td>€20,000</td>
<td>1</td>
</tr>
<tr>
<td>Walkways</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Canal Walks</td>
<td>Leitrim Countywide</td>
<td>Promotion</td>
<td>€20,200</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>€40,000</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>€56,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Economic Development, Enterprise & Planning SPC
An SPC meeting was held on 18th September 2018 and the following items were discussed
An update on the Heritage Plan was provided by Sarah Malone
A Presentation on Forestry was provided by Scott Coombs
An update on Diaspora Strategy- Connecting the Leitrim Global Community was presented by Venturei

Consulting
An update on the Digital Strategy was provided by Rebecca Farrell

LCDC

Meetings
A meeting of the LCDC and LAG was held in the LDC offices on 12th September 2018. There have been nine meetings of the LCDC and nine meetings of the LAG to date in 2018.

Sub Committees of the LCDC
There are four sub committees of the LCDC namely.
The Rural Development Operational Committee (RDOC)
The Social Inclusion and Equality Committee (SEC)
Healthy Ireland Committee
Peace iv Partnership committee

The Rural Development Operational Committee (RDOC)
No meeting took place in September of the Rural Development Operational Committee (RDOC)

The Social Inclusion and Equality Committee (SEC)
There was no Social Inclusion and Equality Committee Meeting (SEC) held in September.

Healthy Ireland Committee
There was no meeting of this subcommittee in September 2018

Peace iv Partnership committee
There was no meeting of this subcommittee in September 2018

The following items were discussed at September 2018 LCDC meeting

Leitrim Peace Partnership
A detailed report from Leitrim Peace Partnership was brought to the LCDC and the status of the following deliverables were discussed
- Building Positive Relations (BPR)
- Children & Young People and (CYP)
- Shared spaces and Services
Healthy Ireland

A report from Declan Boyle, Sports Co-ordinator, Leitrim Sports Partnership was brought to the LCDC which gave an update on the various projects including

- Draft copy of the Healthy Leitrim strategy expected by early October. Currently unable to draw down the remaining 10% of the programme actions funding until the strategy is complete.
- First part of Round 2 funding of €11,280.00 received from Pobal. Still waiting for confirmation on the remaining budget and approval of the key programme actions
- Have applied to join the Healthy Cities and Counties Network Membership. There is no fee and no formal application process to become part of the Healthy Cities and Counties Network.

SICAP (Social Inclusion & Community Activation Program)

The LCDC committee were informed that Pobal have confirmed that local training regarding the SICAP program requirements will be held on 26th September in the Council Chamber, Leitrim County Council offices. The agreed nominated LCDC representatives to attend are Mr. Eugene Walsh, Department of Employment Affairs and Social Protection, Ms. Assumpta Kelly, Family Resource Centre/Community Development Project and Ms. Margaret Hyland, PPN - Social Inclusion.

The LCDC was also informed that Pobal will also provide training on the IRIS ICT system for IRIS users on the afternoon of 26th September 2018.

An annual engagement meeting with the SICAP subcommittee of the LCDC is to take place on the 12th October, date to be finalised. The purpose of the meeting is to engage with the SICAP sub-committee members on the LCDC oversight role of SICAP 2018-22.

Community Enhancement Program

This program was launched on 31st May and replaced the RAPID and Community Facilities schemes. Leitrim received €129,223 under this program for 2018. Applications have been assessed by a committee nominated by the LCDC.

The total grant amount of €129,223 was apportioned as follows:

Small grants: €21,333 per Municipal District amounting to €64,000 total
Large grants: €21,741 per Municipal District amounting to €65,223 total

A detailed report was prepared by the Director of Services for Housing, Corporate, Community & Emergency Services and brought to the September meeting of the LCDC which included a full breakdown of the proposed grant awards.

Leader (Rural Development)

No projects were brought before the LAG for approval at the September 2018 meeting. Here are a summary of the items discussed

- Recent Departmental Circulars 12/2018 & 13/2018
- Leader Actual Spend and Allocations
- Revised Letter of Offer for Electric Bike Trails Mobile Service

Renewable Community Energy Closed Call

The LAG agreed to extend the closed closing date for Expressions of Interest until the 31st October for Community Renewable Energy which has a budget of €250,000. This call will focus on capital grant support towards renewable energy installations. No amendment was made to the closing date for receipt of community applications, it being 16th November 2018.
TOURISM DEVELOPMENT

The following actions have been undertaken throughout September facilitating the continued promotion of the tourism offering in the County:

**Slow Adventure**
Carried out extensive SAINT Digital Media Campaign across all of our social media platforms Leitrim Tourism facilitated the visit of the travel journalist from the Irish Examiner where he took part in a slow adventure experience. The Landmark Hotel, Leitrim Surf, Electric Bike Trails, Sweet Geranium Cafe in Drumshanbo and St George’s Terrace Restaurant Carrick on Shannon were all part of this visit.
Attended at the European commission in regard to future projects for our Slow Adventure offering.
First day of filming for VR project on the Blueway took place at Battlebridge and Leitrim Village.

**Destination Marketing**
Work is close to completion for the design for the new Discovery Centre at Ireland West Knock airport.
Provided text and photographic content for the new Ireland Airport West brochure featuring information on all airport partner counties

**Meetings**
Met with members of LTN
Met with Paddy Matthews, Head of Failte Ireland’s new brand Ireland’s Hidden Heartlands
Attended workshop at Lough Rynn Castle for the new Fáilte Ireland brand for this area Ireland’s Hidden Heartland’s. Members of trade in Leitrim were also invited to attend this workshop.
Planning Meeting with VR Team re Blueway project.
Attended USEFE meeting Longford

**Events**
Attended the World Canal Conference in Athlone and had trade stand in the exhibitors area where information was provided to conference delegates on all that is available to see and do in Leitrim.
Facilitated 2 coach tours from the World Canal Conference in Athlone both of which took a trip on Moonriver cruise

**Tourist information**
Continued to support Tourist Offices in Carrick on Shannon and in Ballinamore and Tourist information points at Glencar Waterfall and Sliabh an Iarainn Visitor Centre. Also provided information and brochures promoting all that Leitrim has to offer hotels and other tourism providers throughout the county.

**Digital Marketing**
Updates were carried out on the Leitrim Tourism Website.
Updates were carried out on the Slow Adventure Ireland website
Continued presence on all Social media platforms was maintained We are also promoting festival and events throughout the county on our social media channels
Carried out a midterm review of the Leitrim Tourism Strategy 2015 – 2021. Engagement took place with stakeholders throughout the county and the report with finding will be presented next month.
Unfinished Housing Developments / Taking in Charge
The Planning Department has recently reorganised their resources with a view to prioritising housing developments across the county which remain incomplete. A work programme is currently being agreed with Management in this regard. There are changes in the manner which the Planning Authority deals with applications for taking in charge which will streamline such requests going forward. The primary change in procedure, following the receipt of Senior Counsel advice, is for the Local Authority to take the estate in charge following settlement of the development bond, where it exists, and the undertaking of the required works after the estate has been taking in charge. The advice from Senior Counsel is that the Local Authority has no legal entitlement to enter an estate to undertake works before it has been taking in charge unless the legal owner of the development consents to same. Officials of the Planning Department will attend workshops with the Elected Members before the October Municipal District meetings in relation to Unfinished Housing Developments / Taking in Charge. It is expected that a tranche of housing developments (approximately 20 no.) will be advertised for taking in charge by the Planning Authority by year end.

Pre Planning
The pre planning clinics continued during the month of September. 2 no. new pre planning consultations took place during September in addition to a number of other enquiries which are dealt with through e-mail and phone.

Development Management
- 15 no. valid planning applications were received in September and included 2 no. commercial development proposals. Of the applications lodged, 3 no. applications sought the retention of planning permission and the remaining 12 no. applications sought planning permission. In addition, a further 6 no. applications submitted were deemed invalid (one application was deemed invalid on two occasions) and returned to the applicants. All bar one of the previously deemed invalid applications have had subsequent valid applications accepted by the Planning Authority.
- 8 no. final decisions on planning applications were made during September, all of which were granted planning permission. A request for Further Information issued with respect to a further 15 no. applications during the month of September.
- A Part 8 proposal was approved at the September meeting whereby Leitrim County Council in partnership with MRD (Carrick on Shannon) Ltd. proposes to erect a proposed roof canopy over the South Western area of the Market Yard and to erect a new gate to the existing archway to the South West of the Market Yard, Carrick on Shannon.
- A Part 8 proposal was placed on public display in August. The proposed 3.42km Carrick on Shannon to Leitrim Village Blueway Trail that will connect existing walking and cycling infrastructure in Carrick on Shannon to similar existing infrastructure in Leitrim Village. The Part VIII is on public display between 8th August 2018 to 19th September 2018 with the closing date for receipt of submissions by Wednesday 3rd October 2018.
- A further Part 8 proposal was placed on public display in September. It is proposed to construct a sewerage scheme at Hartley Cartown (Carrick-on-Shannon) comprising 2,540m of gravity sewer, 1,680m of rising main and 3 No. pumping stations with associated site works. The Part VIII is on public display between 19th September 2018 to 31st October 2018 with the closing date for receipt of submissions by Wednesday 14th November 2018.

Forward Planning
The Planning Department were heavily involved in preparing applications on behalf of Leitrim County Council for Carrick on Shannon under the Urban Regeneration and Development Fund and for Ballinamore and Manorhamilton under the Rural Regeneration and Development Fund. Various meetings took place during August and September which included the Town Teams in all 3 urban centres to seek agreement on the content of the various applications in addition to external consultants appointed to assist the Local Authority in the preparation of their applications. The Elected Members were also briefed at their respective September Municipal District Meetings.

The Planning Department have submitted the views of Leitrim County Council to the working draft of the Northern and Western Regional Assembly - Regional Spatial and Economic Strategy.

**Heritage**

The Heritage Officer is commencing work on the preparation of a new Heritage Plan for the County. To this effect, it is proposed to reconvene the Heritage Forum and invitations have issued to identify stakeholders in this regard. Nominations from Elected Members to join the Forum will be included as an agenda item on the respective Municipal District meetings in October. The Heritage Officer attended a 2 day workshop with the Heritage Council in Waterford as part of the Heritage Officers Programme which the Heritage Council operate. With funding obtained through the Creative Ireland Programme, the Heritage Officer is managing a project The Historic Shopfronts of Co. Leitrim Survey. This photographic survey will be finalised by year end with a further related interpretative element earmarked for 2019. The Heritage Officer is dealing with a range of inquires which include funding sources, historic graveyards conservation, heritage projects and general information on heritage.

**ENVIRONMENT:**

National Inspection Program (DWWTS) – The Council are inspecting 25 no DWWTS in 2018 as per the new EPA National Inspection Plan (NIP) 2018 – 2021 programme. These inspections will be completed from April 2018 to end of year. The Sites were selected based on EPA Risk based methodology mapping across the Country. Where Advisory Notices were issued in 2015/2016/2017 there will be ongoing inspections where works were due to be completed and re-inspections are requested.

**RMCEI Plan**

Works will be targeted in the Environment Department based on the 2018 RMCEI Plan. The EPA have now released a copy of Local Authority Environmental Performance Assessment Report (2014-2016 Report Leitrim County Council). The 2016 Overall Grade for Leitrim County Council is “Excellent”. The National Average for 2016 was “Above Target”. The ranking for Leitrim is one level above the National average. The EPA have informed Leitrim County Council that the RMCEI Enforcement Plan Evaluation for 2017 had an overall Plan rating of “High” which takes into consideration Environmental Priorities, Environmental Outcomes and Enforcement Resourcing and Plan Review. Leitrim County Council has submitted the 2017 RMCEI Return and the 2018 RMCEI Plan before the submission date of Friday 16th February 2018. The EPA are holding the National Water Event in Galway on 20th & 21st June 2018. They have selected Leitrim County Council initiative on the Infographic for the Management of Organic Fertilisers and this will feature in Poster format at the Event.

**CFRAMs**

OPW and their Consultant Jacobs Engineering are working on the development of suitable flood mitigation options regarding the management of flood risk in the Shannon River Basin District in the Leitrim area. The Flood Risk Management Options had Public Consultation
meetings which took place within Leitrim on in November 2015. The Office of Public Works (OPW) is leading the CFRAM Programme in part to meet Ireland’s obligations under the 2007 EU Floods Directive, in accordance with the European Communities “Assessment and Management of Flood risks) Regulations 2010, SI No. 122 of 2010, which transposed the EU Floods Directive into Irish Law, as amended by SI No. 495 of 2015.

Draft Flood Maps went on Public Display as part of the Statutory Public Consultation from Friday 20th November 2015 to Wednesday 23rd December 2015 inclusive and were available at all Local Authority offices for viewing.

A Stakeholder Workshop took place with OPW/Jacobs Engineering in Athlone on Wednesday 25th May 2016 on Preliminary Options report Stage.

The OPW in conjunction with their Consulting Engineers have Draft Flood Risk Management Plans completed. Public Consultation on the Draft Flood Risk Management Plan for the Shannon CFRAM catchment took place between Friday 15th July 2016 to 23rd September 2016 both dates inclusive with final adoption of plans by end of 2016.

The OPW and their Consulting Engineers are currently examining all the submissions before making the final Draft Plan which will be then due to go for Ministerial approval. Further details on the draft Flood risk Management Plans consultation process, including the date which observations or comments are required, are now available on the website: www.opw.ie/Floodplans

The Shannon CFRAM Consultants continue to work hard on completing the Flood Risk Management Plans for the Shannon CFRAM areas and these are scheduled for submission to the Department of Public Expenditure (D/PER) for review (including the assessment and checking of the environmental assessments and conclusions)

It is envisaged that that D/PER will complete their review of all Plans by the end of September 2017.

The national Suite of Plans will then be signed off officially by the Commissioners of Public Works and Minister Kevin 'Boxer' Moran T.D. (subject to any final amendments as required), and submitted to the Minister of Public Expenditure and Reform for approval. The Minister has now approved these plans on the 16th April 2018.

The CFRAM Flood Risk Management Plans will be formally launched at an event in Athlone on Thursday 3rd May 2018. Thereafter, all material will be publicly available on www.flooding.ie, the bespoke web-portal for the dissemination of the final outputs from the CFRAM Programme.

The Minister has now confirmed and approved the Flood Risk Management Plans. The Commissioners have now sent a copy of the Plans to each relevant County Council/Local Authority [in line with Regulation 20 of the European Communities (Assessment & Management of Flood Risks) Regulations 2010-2015]. The County Councils/Local Authorities then have three months to examine and consider the Plans and decide whether to adopt, or otherwise the Plans. This duty is a reserved function. The Flood Risk Management Plans (FRMP) are now on Public Display in the foyer area of County Buildings adjacent to the Reception/Tax office. These will be on Public display until the FRMP are adopted. All documentation can also be viewed on the OPW web site www.floodinfo.ie by the public. A Presentation was given on the OPW Flood Risk Management Plan (FRMP) on the 2nd July 2018 at the Council Meeting and it was adopted by the elected members at this meeting.
The OPW announced on 3\textsuperscript{rd} May 2017 that €287 million would be allocated to 50 no Flood defence schemes to be advanced in initial phase to detailed design & Construction as part of the ten-Year €1billion Programme of Investment in Flood relief Measures. Leitrim County Council will be meeting now with OPW Engineering Department in October 2018 to progress the two Schemes identified for Leitrim which are Leitrim Village scheme & Mohill Scheme which are estimated cost under €1million for each scheme. These will now progress to detailed design & Construction.


Water is essential for life and for our natural environment. It is also critical to our wellbeing and our economy and provides essential services supporting people and communities, agriculture, industry, transport and tourism. However, water is a fragile resource that needs to be protected from the many pressures that are placed on it. It must be managed and used in a sustainable manner.

River Basin Management Planning provides a catchment based framework to protect our waters and develop collaborative approaches to water management that should engage all stakeholders, increase awareness of its value, protect biodiversity and deliver multiple benefits to all stakeholders.

This second cycle River Basin Management Plan aims to build on the progress made during the first cycle.

A presentation was given by LAWCO and Local Authority staff on the Draft River Basin Management Plan for Ireland to the Environment, Transportation & Infrastructural Policy Committee took place on Wednesday 3\textsuperscript{rd} May 2017. The Draft River Basin Management Plan can be viewed on the Department web site, http://www.housing.gov.ie/

Responses should be submitted, preferably in word format, to RBMP@housing.gov.ie A paper copy version of the draft plan can also be requested from the above email or postal address.


The Border Regional Water & Environment Management Committee chaired by Frank Curran (CE) continue to have quarterly meetings with the last meeting held on Monday 19\textsuperscript{th} June 2017. A wide range of stakeholders attends these meetings such as senior management staff from EPA, LAWCO, Waterways Ireland, Teagasc, Department of Agriculture, National Parks & Wildlife Service, Irish Water, Marine Institute, Inland Fisheries Ireland, Office of Public Works, coillite, EPA Regional office staff, Forest Service, Loughs Agency, Geological Survey of Ireland, New regional resource, ESB, Regional Authorities etc.

A Border Regional Operational Committee was set up and they held their first meeting on the 27\textsuperscript{th} July 2017 under the chair of Michael Mc Garvey (DOS – Donegal County Council). The membership is similar to the Management Committee but focused on staff working on the ground and developing and enhancing interagency networking, develop relationships and
work together to help achieve objectives of the Water Framework Directive to benefit both the local Community and the Environment.

Leitrim County Council held a Briefing session in conjunction with LAWCO on the Proposed Areas of Action in Leitrim on Thursday 26th October 2017 to the elected members and to members of the public.

The DHPLG is reviewing all submissions from the public consultation process and its likely such submissions will result in significant changes to the draft Plan. RPS have been engaged by LAWCO to analysis and report on over 900 submissions made directly to the LAWCO (Local Authority Waters and Communities Office). When this report is received LAWCO plan to respond to those who made submissions and also where appropriate to discuss issues raised at the public consultations with relevant public bodies.

The Regional Committees are up and running and recruitment is ongoing (by LAWCO) for additional resources to work in priority areas to be identified in the River Basin Management Plan.

The River Basin Management Plan was launched in the Custom House, Dublin by the Department of Housing, Planning and Local Government on Tuesday 17th April 2018. All River Basin Management Plan documents and video can be found on the following Web Links:

https://www.youtube.com/watch?v=kx2DyC8W0kk&feature=youtu.be

The New 2018-2021 River Basin Management Plan establishes a framework for coordination between Local Authorities and Public agencies to achieve water quality improvements that will protect public Health and amenities, wildlife, and our economy. A reliable supply of good water quality is vital for industries like agriculture, pharmaceuticals and tourism, across the entire country.

Local Authorities are currently finalizing a recruitment drive for 35 scientists, who will have specific responsibility for implementing the actions set out in the River Basin Management Plan. This new team is called the Local Authority Water Support and Advice Team (LAWSAT) and they will work closely with local authority staff, LAWCO, the EPA, and other public agencies. In addition, there will be 30 advisors in the Agricultural Sustainability Support and Advice Programme (ASSAP) which is being led by Teagasc and the dairy industry. All members of the SPC were briefed on Wednesday 26th July 2018 regards the RBMP and the priority Areas of Action. A presentation will be made in the autumn to full Council regards the new 2018-2021 River Basin Management Plan.

**Recommended Areas of Protection, Co Leitrim**

- Lough Allen
- Cullies River
- Lough Melvin and Drowes
- Yellow River
- Lough Gill
- Glencar Lake
- Upper Bonet
- Duff River
- Killukin River (Upper Shannon)
- Lough Rinn
Noise Action Plan 2018-2023
The Draft Noise Action Plan 2018-2023 has been prepared by Leitrim County Council to address environmental noise from major roads with more than three million vehicles per annum. The action planning area covers the N4 (Dublin-Sligo) and N15 (Sligo-Letterkenny). This is the second Noise Action Plan for Co. Leitrim; the first Action Plan was for the period 2013 - 2018.

The plan has been prepared in accordance with the requirements of EU Directive 2002/49/EC (known as the Environmental Noise Directive, or “END”), which was transposed into Irish Law by the Environmental Noise Regulations 2006, SI No. 140 of 2006.

The purpose of the Action Plan is to undertake to manage the existing noise environment and protect the future noise environment within the action planning area. Management of the existing noise environment may be achieved by prioritizing areas for which further assessment and possible noise mitigation may be required.

For Round Three vehicle count data suggests that traffic volumes on the N4 and the N15 are below the 3 million threshold (Transport Infrastructure Ireland - TII). However, for continuity purposes strategic noise mapping for both the N4 and N15 in Co. Leitrim has been carried out by TII in order to avoid any gaps in the road network. In addition, a section of the N4 has been identified by TII as having in excess of 3 million vehicles. This stretch of road is located in the town of Carrick on Shannon and will be prioritised as an action planning area for noise monitoring – see Map 1.

Map 1: N4 Traffic count data for Carrick on Shannon (TII noise mapping)

VETERINARY SERVICES
Abattoirs
Six abattoirs are under the supervision of Leitrim County Council.

Slaughter Returns
59 Cattle
201 Sheep
7 Pigs

Small Meat Manufacturing Plants
Two Ready Meal Manufacturers, two Meat Cutting Plants and one Meat Distributor are under the supervision of Leitrim County Council. 4 Premises Hygiene Inspections were carried out in September. 5 food samples and 8 environmental swabs were submitted to the Veterinary Food Safety Laboratory in Cork.

**Dog Control & Welfare**
9 stray dogs  
2 surrendered dog.  
3 dogs re-homed  
2 dogs re-claimed by owner  
1 dog died  
1 dog euthanized  
17 service requests were received and 25 dog licence Inspections were carried out.  
4 dogs were neutered, 2 neutering voucher was issued and 3 dogs were micro-chipped & registered

**Communications**
75 Dog Control advisory leaflets distributed.  
The Animal Warden gave an interview on local radio.

**External Meetings and Events**
The Veterinary Officer carried out an Official Controls audit of Donegal County Council Ante-Mortem procedure was carried out on 5\textsuperscript{th} September.

The Veterinary Officer addressed the Dept of Agriculture Welfare Conference; Raising *Welfare Standards – Beyond Expectations* on 13\textsuperscript{th} September.

The Veterinary Officer and Animal Warden attended on the DRCD Dog Control Stand at the National Ploughing Championships in Scroggan, Co Offaly on 18\textsuperscript{th} September.

The Veterinary Officer attended a meeting of the Cross-Agency Animal-by-Product Working Group was held in Portlaoise on 28\textsuperscript{th} September.

**ROADS:**
Road Crews continuing to carry out routine maintenance works

**Annual Area Roads Programme**
Works in progress

**Verge Trimming**
Verge trimming is complete along National Roads and at Junctions of Local Roads & Regional Roads

**CLAR Programme 2018**
The following Schemes are proceeding under CLAR 2018:-  
Drumshanbo National School - Construction of Footpath from residential areas to National School (continuation of 2017 Scheme)  
Roosky – Provision of Pedestrian Crossing and Speed Safety Signs at Quay Amenity  
St. Hugh’s National School, Dowra – Provision of Pedestrian Crossing at National School  
Fenagh Development Association – Construction of Footpath from Residential area to National School (continuation of 2017 Scheme)
St. Joseph’s National School, Leitrim Village – Erection of Digital Speed Safety Signs at National School
Killargue Development Association – Provision of Speed Safety Signs at Village Amenity
Dromod – Provision of Pedestrian Crossing on approach to Dromod Village at Bornacoola GAA Grounds

Recreational Trails 2017
Leitrim Way from Drumshanbo to Dowra – Design of the Footbridge on this Walkway is complete and Tenders have been advertised.
Dromahair Demonstration Greenway – Design works on this Greenway are complete and Tenders have been received and are currently being assessed.
Carrick on Shannon to Leitrim Greenway – Design for Part 8 Planning Approval has been completed and is currently advertised for Part 8 Public Consultation.

Local Improvement Schemes (LIS)
20 LIS Schemes have been completed with the 2017 LiS Allocation. Leitrim County Council received an Allocation of €250,000 for Local Improvement Schemes in 2018 and this will allow a total of 12 LIS Schemes to be completed in 2018 and works on these 12 LIS Schemes are currently in progress.

Community Involvement Schemes (CIS)
A total of 15 Community Involvement Schemes will be completed in 2018 with the 2018 Allocation of €500,000
Works on these 15 CIS Schemes are currently in progress.

N16 Drummahon Realignment Scheme
The Compulsory Purchase Order (CPO) in relation to the Compulsory Acquisition of Land required as part of this Realignment Scheme has now been confirmed by Leitrim County Council and is now operative. All Landowners affected have been notified accordingly.

Community Hedge Cutting Grant Scheme
The Community Hedge Cutting Grant Scheme (first introduced in 2017) is being continued for the Hedge Cutting season of 2018/2019. This Scheme aims to encourage groups of residents and/or landowners to come together and arrange for the cutting of hedges/trees along the public road network which need attention. The Grant amounts to €75 per km of roadside hedge/overhanging trees attended to along the Public Road Network subject to a minimum length of road network of 2 km per application. Full Details and Application Forms for this Hedge Cutting Grant Scheme are available from the Roads Department of Leitrim County Council. Deadline for submission of Grant Application Form is 30th November, 2018.

Road Safety
The Road Safety Working Together Group (RSWTG) met on 19th September, 2018 in order to review progress with regard to the Road Safety Plan 2016 – 2020.

Drainage Districts
Leitrim County Council received Funding of €50,000 from the OPW towards Drainage Maintenance Costs in 2018. This funding will be utilised on works in the following Drainage Districts:-
Eslin Drainage District - €10,000
Rynn & Blackwater Drainage District - €20,000
Headford Drainage District - €20,000
RURAL WATER PROGRAMME:
Enhancement of Schemes
Drumaleague GWS
Upgrade Works on Drumaleague GWS are currently in progress.
Mohercregg GWS - Works are in progress with regard to the construction of an Access Road to the Treatment Plant and the laying of a Water main

Environmental and Public Health Compliance
Breveiga GWS Co-Operative Society Ltd. (Formerly known as Cornashamsogue GWS) - Leitrim County Council and the National Federation of Group Water Schemes are working closely with Breveiga GWS Co-Operative Society Ltd. in order to progress the upgrade of this Scheme and a regular schedule of meetings with this Co-Operative Society is now in place. A Consultant Engineer has been appointed to complete a Survey and Analysis of the Scheme Network, Design of upgrade to Network, assess existing Water Treatment Facility and provide upgrade options, etc. This Survey is at an advanced stage at present. Source Protection Works are currently in progress and will soon be completed. These works will improve the water quality at the source and it is also planned to carry out Network Improvements in order to identify and eliminate leaks on the Network.

Hartley-Cartown Group Sewerage Scheme
Preliminary Design of this Scheme has been completed. This Scheme is now at Part 8 Public Consultation Stage. The preparation of a detailed design for this Scheme is currently in progress.
HOUSING AND COMMUNITY, CORPORATE SERVICES, CULTURE AND EMERGENCY SERVICES DIRECTORATE

HOUSING

<table>
<thead>
<tr>
<th>Offers issued to 31st September</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
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<tbody>
<tr>
<td>70</td>
<td>40</td>
<td>63%</td>
<td>26</td>
<td>37%</td>
<td></td>
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</table>

New Tenancies created from 1st September 2018 to 30th September 2018

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 30th September 2018</th>
<th>New Tenants (1st time allocation)</th>
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</thead>
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<tr>
<td></td>
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Traveller Accommodation Programme Targets – Progress Report at 30th September 2018

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2018</th>
<th>Outputs achieved at 30th September 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td>1</td>
<td>3</td>
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<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
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</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
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</tr>
<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
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<td>1</td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
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<tr>
<td><strong>Totals</strong></td>
<td><strong>7</strong></td>
<td><strong>10</strong></td>
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</table>

Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2018</th>
<th>No of inspections completed to 30th September</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>168</td>
<td>125</td>
<td>74.4%</td>
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### HOUSING GRANTS

**NOTE:** HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>01/01/2018 – 30/09/2018</th>
<th>GRANT</th>
<th>NO</th>
<th>VALUE</th>
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<tbody>
<tr>
<td><strong>PAID 2018</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HGD</td>
<td>10</td>
<td></td>
<td>59451.70</td>
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<tr>
<td>MAG</td>
<td>4</td>
<td></td>
<td>13396.00</td>
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<tr>
<td>HOP</td>
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<td></td>
<td>47892.45</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>26</td>
<td></td>
<td>120740.15</td>
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</tbody>
</table>

| Approved not paid       |       |    |          |
| HGD                     | 7     |    | 68755.30 |
| MAG                     | 2     |    | 8400.00  |
| HOP                     | 8     |    | 44938.30 |
| **TOTAL**               | 17    |    | 122093.60 |

| Applications Rec'd Not Yet Approved |       |    |          |
| HGD                                | 7     |    | 18473.79 |
| MAG                                | 2     |    | 7250.00  |
| HOP                                | 5     |    | 14537.50 |
| **Total**                          | 14    |    | 40261.29 |

**Available Balance €206,897.96**

### HOUSING CAPITAL

**Energy Efficiency Works**

Phase 2 Energy Efficiency works includes such works as external wall, attic insulation and ventilation, drylining and replacement of windows and doors. This Council has identified 37 units that require these energy efficiency works and has made a submission to the Department for funding to undertake these works. To date, we have not received an allocation for these works.

**Voids & Derelict Housing Units**

Under the Voids Programme in 2017, a total of 17 No. Social Housing Units were returned to productive use at a total cost of €282,678 and €200,684 was claimed from the Department. The Council made a submission in March for funding to refurbish 21 void units. Fifteen of these houses are now substantially completed and works are ongoing on another four. The remaining two houses cannot be completed until a site flooding issue is resolved.
Disability Works in Council Houses
In April the Council made a submission following a call for suitable projects from the Department, identifying 27 suitable tenancies for proposed disability adaption works and 2 dwellings requiring extensions in order to meet the long term need of the tenants. The total estimated Expenditure anticipated under this Programme by Leitrim County Council in 2018 is € 289,600 and Leitrim County Council has sought funding of 90% of these costs in the sum of €260,550 approximately. While waiting for funding approval the Council commenced these works. In July funding approval was received from the Department. One of the extensions is now complete and two more extensions are at tender evaluation stage. Works are also ongoing on the other smaller projects.

Acquisitions
The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2017 – 2021, in 2017 the Council purchased 8 number houses across the county. These houses will require some energy and remedial works to return them to productive use in 2018. In the current year the council has purchased 16 houses to date with a view to purchasing a total of 20 before year end. All of these houses require upgrade works (including energy efficiency improvements), before letting and this work is currently ongoing on some of the purchased stock.

Capital Construction Project - Taobh Tire, Manorhamilton
These seven houses are under construction at present at a construction cost of €880,000. It is programmed to have these houses fully completed by the end of October, when snagging will take place.

Capital Construction Project – Autumn View, Summerhill, Carrick on Shannon
Stage 3 approval for the design and construction of 27 social housing units at Autumn View, Summerhill, Carrick on Shannon has been received from the Department in August. An Architect led Design Team has been appointed and work is now progressing towards the tender stage. Part 8 planning approval was approved by at the May Council meeting. It is hoped to have this contract advertised for tender before the end of November 2018.

COMMUNITY:

Peace IV

Children & Youth People
All Children and Young People Programmes are now up and running

Building Positive Relations
Five out of the seven programmes are now up and running
Support for Ex Prisoners and Former Combatants Partner Proposal submitted and approved by assessment committee. Proposal with SEUPB for approval
Remembering Leitrim War Dead Consultants Report and Recommendations complete and approved by the Peace Partnership. Recommendations sent to SEUPB for approval

Shared Spaces
Mohill (€210,000) – Extension to Mohill Library for Peace Room: Finalising construction tender documents. To be advertised on etenders once approved by SEUPB. Tender will be in two phases. Extension of Peace Room is Phase 1 and Refurbishment of existing library is Phase 2. Funding must be spent and all capital works complete by Mar 31 2019.
Kiltyclogher (€139,621) – Refurbishment of Community Centre. Finalising construction tender documents. To be advertised on etenders once approved by SEUPB
Manorhamilton: Refurbishment and Extension to Sexton House (€173,037): Planning approved with conditions. Revised costings based on new conditions relating to Archaeologists services. Assessment of tenders for Project Supervisor complete and with SEUPB for approval.

Public Participation Network

Community Finance Information Session
Based on feedback from groups as to their training needs, Leitrim PPN hosted a Community Finance Information Session at Lough Allen Hotel on Sept. 13th. During the evening speakers addressed their topic for about 10 mins each and there was an opportunity after the speakers for individual queries for attendees. Leitrim PPN created a Calendar of Funding based on some of the grants and awards available over the past 12 months for reference and consideration.
Topics covered:
- Community Loans at low rates from Social Banks, (Community Finance Ireland and Clann Credo)
- Leitrim Council and national funding opportunities and tips on grant applications, (A Carr, LCC)
- Insurance for Community Groups and how to lower premiums, (J Brady, Brady Insurance)
- LEADER Funding Update, (B Smyth, Leitrim Development Co.)
- Banking for Communities, (M Gallagher, Ulster Bank Community Banker)

Municipal District Meetings
Ballinamore MD Meeting was held on 20th Sept. with guest speaker Adrian Leddy of IFA addressing the audience on the fodder crisis and other rural concerns including depopulation, forestry and Brexit.
Carrick on Shannon MD Meeting was held on 27th Sept with guest speakers, Hubert McHugh and Valerie Cogan (HSE Community Mental Health Team) and Sean O’Connor (NW Regional Drug & Alcohol Task Force) speaking about a Community Response to Mental Health and Drugs and Alcohol Issues.

Policy Input
A significant baseline element of PPNs is input to policy at local and national level. PPN Representative, Scott Coombs, advised the Strategic Policy Committee for Economic Development, Enterprise and Planning
Sept. Meeting – that the members intend to develop a PPN policy position on Forestry in Co. Leitrim. This position will be submitted to Leitrim Council for consideration in the forthcoming policy review. Consultation with PPN Members is planned and ongoing.

National PPN Meetings
Leitrim PPN was represented at a meeting of the North West Region PPNs. This sub group is comprised of Workers and Secretariat Members from Leitrim, Sligo, Mayo, Donegal, Roscommon, Cavan and Monaghan. Ciara Bates, Principal Officer of Dept. Rural & Community Development attended and PPN structural issues, interaction with Comhairle na nÓg, Healthy Ireland, etc. as well as support to community groups with funding applications were among the topics discussed. The next NW Regional Meeting takes place in Sligo in January.

A national meeting of the PPN Resource Workers was attended on 26th Sept. Items under consideration included the National PPN Conference in Athlone 11-12th Oct, the User Guide
Review, Salesforce database, update from the PPN National Advisory Group and the establishment of a National Secretariat Network scheduled for the National Conference.

Love Where You Live
Judging for Love Where You Live Awards took place in Ballinamore Municipal District with Carole Coleman. We met with 9 groups with entries in the Social Inclusion, Community Resource and Community Resilience Categories. Judging is now complete.

Pride of Place 2018
LCC has two entries in this year’s Pride of Place competition: Tullaghan in the Islands & Coastal Communities Category, and Comhairle na nÓg Liatroma in the Single Issue Category. Judging took place for both entries on Monday 23rd July. Pride of Place Awards will take place on 17th November 2018 in Cork City Hall.

Comhairle na nÓg
Comhairle na nÓg Liatroma’s “Use Your Brain Not Your Fists” campaign will be launched by South Dublin Co Council on 18th October. The campaign is also hopeful of a Pride of Place Award on 17th November.

Love Where You Live
Love Where you Live Judging Awards are taking place on 10th October in Lough Rynn Castle. There are 4 categories of award plus a special award sponsored by the PPN, and 4 categories of award sponsored by LCC. All awards (bar the PPN special award) will be given in each of the Municipal Districts.

Age Friendly
Age Friendly Alliance partners progressing actions as appropriate under the Age Friendly Strategy 2017-2020 (routine / ongoing, urgent / short term – achievable in 2018, and medium term). Work is continuing on resolving insurance issues over the two triobikes but it is hoped to roll them out in Carrick, Ballinamore & Mohill in the near future.

Smoke Alarm Scheme
Smoke Alarm Scheme, providing free smoke alarms for vulnerable households, is being promoted on social media for Fire Safety Week. It has been promoted an ongoing basis via the Older People’s Council and Active Age Groups, and also in conjunction with Leitrim Warner Homes Scheme (LDC). 26 households have benefitted from the scheme so far in 2018.

Traveller Interagency Group
The 2018 Horse Riding and Animal Welfare programme was completed with 42 participants over 3 courses – 2 preliminary and 1 advanced. Certificates were awarded on 27th August, and those who attended the advanced course also completed an online qualification. Several other counties are now looking to replicate this highly successful programme for its retention rate, progression opportunities, introducing competitiveness, excellent physical and mental health benefits, raising the profile of travellers (Awards Ceremony), suitability for replication in other counties. Under the 3 working groups of the interagency group, a Health Needs Assessment has taken place, and an Education & Training plan drafted.

Towns and Villages Funding
Progressing the 2 Community Development projects funded under 2017 T&V Scheme:

- Renovations to St Felims College, Ballinamore – Demolition of the ‘modern’ link building is complete. An application to the Rural regeneration and Development Fund 2018 has been completed for the further development of the site.
- Roosky Playground and Upgrade of Quay – Decommissioning Works Complete, Playground and harbor work to be commenced.

**Community Enhancement Programme**
Applications to the Community Enhancement Programme have been assessed and approved and all applicants notified. A total of €129,233 was allocated, in 66 small grants up to €1,000 and 19 larger grants €3,000-€10,000, across the 3 Municipal Districts, out of a total of a total 107 applications. The Department subsequently announced additional funding of €54,048 for applications to the original programme, who did not received funding or did not receive the full amount requested. The Assessment Committee will meet to allocate this additional funding on 3rd October.

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Amount</th>
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<tr>
<td>YKEA Youth Club, Mohill</td>
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**LEITRIM SPORTS PARTNERSHIP**

Safe guardng 1 Course – Leitrim Sports Partnership delivered a safe Guarding 1 course in Carrick on Shannon for club and community coaches with 21 participants completing the course.

**Get Ireland Walking Programme**

Leitrim Sports Partnership in partnership with Leitrim’s Libraries have started two walking programmes in Balliramore and in Drumshanbo with 15 participants engaging in the Ballinamore and 8 participants engaging in the Drumshanbo walks.

**Leitrim Community coaching schools programme**

We have completed our multi sports programme in the following schools in Leitrim, St Clare’s primary school, Kiltyclogher primary school, St Patrick’s primary school Glenfarne and St Hugh’s primary school Dowra.

**Girls Active Programme**

The Leitrim Sports Partnership have started the Girls Active Programme in Ballinamore Community School (24), Carrigallen Vocational School(28), Carrick on Shannon Community school(44), Drumshanbo Vocational school(21), and Mohill Community school(18). The girls participate in the following programmes dance and multi sport programmes during school hours. In total we had 135 girls participating on this programme.

**Disability Programmes**

St Ciaran’s Day service – We completed an 8 week zumba dancing programme with 10 service users participating on the programme.

IWA – We completed an 8 week chair exercise programme with 13 service users participating on the programme.

Rehab Care – We completed an 8 week exercise to music programme with 12 service users participating on the programme.

**Community Soccer Programme Report for September**

Football For All North West session

Football session for adults users from National Learning Networks/Rehab care (15 participants)

Sports For Peace Cross Border programme
Cross border event with clubs from Leitrim involved with fun coaching session held in Ballinamallard (80+ Participants)

**Player Development Plan Workshops**
2 PDP Parent coaches workshops held to educated all stakeholders involved in what is the PDP is and how they can play a role in its development (Carrick Town 15 Participants, Abbey Rovers 50+ Participants)

**THE ARTS**

**Creative Ireland**
We have now formulated a 5 year cultural strategy following the launch of the programme in 2017. A Project Manager has been appointed to manage the Creative Ireland programmes. A Creative Ireland Open Call has been made to community groups, organisations, venues, artists, writers, performers, archaeologists, historians, archivists and everyone involved in the culture and creative sectors and 25 applications have been received.

**Creative Frame**
In partnership with Leitrim Local Enterprise Office, the Creative Frame programme has been developed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region and further workshops are being scheduled.

**Spark**
Artist Vanya Lambrecht Ward is currently working with Leitrim County Council on the Spark programme and is holding open sessions for all staff.

**Festivals and Events**
11 applications for 2018 Festivals were received from across the County and 10 were approved.

**Artists in Schools**
4 primary schools have been selected for 2018 covering the whole County and 4 artists have been appointed to work with the schools commencing in September.

**Drumshanbo Artist Studios**
Artist Cathy Reynolds has begun her residency in the studio and following a call out for the vacant second studio, musician Cathal Roche has been allocated the vacant second studio. 4 Applications have been received and are in the process of being assessed.

**Leitrim Equation 4**
The Leitrim Equation DVD is now being made available in retail outlets and via online sales.

**Music Generation**
A successful application was made under the Music Generation programme and the position of Coordinator has now been filled by the ETB. We are in the process of developing a cross border ukulele project and have submitted an application to the dormant accounts fund to purchase €140k worth of musical instruments. We have also developed singing programmes for pre school and primary school and introductory programmes for Cruinniú na nÓg which will be further developed during Carrick Water Music Festival.

**Film**
Under the Sligo/Leitrim/Roscommon partnership programme, a call out was made for applications for film bursaries. Out of 15 applications received, 2 bursaries were granted to complete films and 2 were granted for collaborations.

**Professional Development**
The Artist's Mentorship programme is designed to support the development of Leitrim based emerging and established professional artists from any arts discipline who have identified particular gaps in their knowledge and expertise. The programme achieves this by providing funding to a leading professional to help the applicant make the next steps in their development. 13 applications have been received from artists wishing to participate in the programme which are currently being assessed.

Culture Night –17 free events took place across the County on Friday 21st September attended by over 1000 people

**Iron Mountain Literature Festival**
35 Submissions have been received for the John McGahern Award. The winner has been selected and will be announced at the Festival in October.

**Library Service:**
**Library Development Plan:**
On hold, while awaiting outcome of Alternative Collaborative discussions.

**Event Programming**
September saw the resumption of many of our regular activities following the summer break, such as the weekly Parent and Toddler Group sessions in Ballinamore Library, craft groups, reading groups, along with creative writing groups in Ballinamore and Mohill Libraries. Building on the successful experiences of other libraries, Carrigallen library set up a Craft group who had their first meeting in September, the craft groups are open to everyone, of all abilities, and none. In addition, a meeting of the local Mens' Shed took place in Ballinamore Library.

**Highlights**
The Fáilte Isteach community project for Leitrim, in which volunteers welcome migrants to their community by delivering a conversational English class, resumed in Carrick-on-Shannon Library, meeting on a fortnightly basis. This project is a partnership between Leitrim Development Company and the Third Age Project, with over 20 participants.

**Library Promotion**
Manorhamilton Library was invited to participate at the local Bank of Ireland Enterprise Town and Business Expo at the Bee Park Community Centre on Tuesday 25th September – this proved a very valuable opportunity to highlight the range of services available at your local library.

**Services to Schools**
Class visits at pre-school, primary and secondary level resumed following the summer break. Dromahair Library resumed the fortnightly visits to Ballintogher Pre-school, and local After school clubs made regular visits to Manorhamilton and Mohill Libraries. Ballinamore welcomed the 3rd class pupils from Scoil Clann Naofa, and the children of The Hunt NS visited Mohill Library. Manorhamilton Library is supporting a group of Transition Year students from St. Clare's Comprehensive school in their English project research.

**Summer Stars Reading Adventure**
Awards ceremonies for the participants of the Summer Stars reading initiative took place in a number of libraries during September, with storytelling activities, prizes and treats on offer. The aim of the programme is to encourage children to continue reading during their summer holidays, and Leitrim Libraries coordinated a varied programme of children’s activities across the summer to support this initiative, including storytelling, craft activities and family movie screenings.

**Culture Night**

As part of the county-wide celebration of Culture Night (21st September), Leitrim County Library hosted the following events:

- Manorhamilton Library organised a showcase of traditional music and dance by local performers.
- Ballinamore Library presented “Gardening for Wildlife” with Peter Whyte from RTE’s “Ask about Gardening”, after which the audience were invited to sample some local honey
- Mohill Library hosted “Mad for Trad”, a wonderful evening of traditional music with local musicians.

**Healthy Ireland at your Library**

As part of the Healthy Ireland programme, Leitrim County Library is working in association with Leitrim Sports Partnership, to support new walking groups in Ballinamore and Drumshanbo, whereby groups meet for their weekly walk, and drop in to the library for refreshments and a chat afterwards.

To further support these walking groups, both libraries hosted Walk the Walk workshops on September 27th, with plenty of tips for those who wish to take up walking as a leisure activity. In addition, the Irish Heart Foundation Mobile Unit visited Mohill Library on September 5th, offering blood pressure checks and healthy heart advice from 10am - 5pm.

**FIRE SERVICE**

**Capital Programme**

**Fire Stations**

**Manorhamilton FS**

Design brief for appointment of Architects currently being finalised. Meeting held with Housing to review tender documents.

**Ballinamore FS**

Sought approval from the Dept to move to project construction stage. Approval received. Plans being finalised to move to a temporary fire station location and to move all necessary equipment. Construction project is ready to commence in early October.

**Drumshanbo FS**

Tenders are being sought for the works required.

**Capital Funding for new fire appliances**

Submission sent to the Department for funding of new fire appliances

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<th>Building Control Activity</th>
<th>Volume</th>
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<td>Commencement Notices</td>
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<tr>
<td>Fire Safety Certificates</td>
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</table>
Fire service recruitment
Held an internal competition for the selection of Sub Officer in Carrick-on-Shannon.

Fire Service training
- CFBT Instructor – 1 firefighter
- ESDS training – 2 drivers
- CFR refresher
- CAFS refresher – Mohill unit

Erasmus+ project
Our fire safety project ‘BFireSafe@School’ will commence in October 2018. A contract amendment was returned and completed. Commenced preparations for our first project meeting in Dublin in October 2018. Met with a number of project partners and associate partners in advance of that meeting. Attended a project workshop in Dublin to prepare for the project implementation. Took part in a series of activities during Erasmus+ Schools Week.

Cross Border Emergency Management Group (CBEMG) meeting
Organised a meeting of the CBEMG in Carrick-on-Shannon on 25th September.

Cross Border CFO meeting
Attended a Cross Border meeting of CFO’s in Belfast on 18th September.

Major Emergency Management
Attended a meeting of the Regional Working Group in Ballyshannon on 19th September.
Attended Mass Fatality workshop organised by the National Directorate in Dublin on 20th September. Attended regional MEM exercise in Letterkenny on 27th September.

National Building Control Management Project
Returned information to the LGMA as requested in relation to this project.

Fire Service Meetings
Organised our quarterly Station Officers meeting and Fire Service Health and Safety meeting.

Health and Safety
Attended SMC meeting held on 7th September.

GDPR Briefing
Attended this briefing session on 14th September.

CIVIL DEFENCE
On 26 Sept the Civil Defence Officer attended a seminar at Civil Defence Headquarters in Roscrea. The future strategic direction of Civil Defence was the theme of the seminar.

Lake Water Sampling
Assistance was provided during the month to the Environment Section in order that the Lake Water sampling programme could continue.
Other
Assistance was provided during the month to the Water Services Department while water sampling on the Shannon at Leitrim Village.

SIGNED BY THE CHIEF EXECUTIVE

Signed: [Signature]
Lar Power
Chief Executive

Date: 22-10-18