Chief Executive Monthly Management Report

Leitrim County Council

for the period 1st – 31st October 2019

Prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local Government Act, 2014
Revenue Account

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>INCOME</th>
<th>NET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenditure £</strong></td>
<td><strong>Adopted Full Year Budget £</strong></td>
<td><strong>% Budget Spent</strong></td>
</tr>
<tr>
<td>A Housing &amp; Building</td>
<td>3,910,182</td>
<td>4,911,647</td>
</tr>
<tr>
<td>B Road Transport &amp; Safety</td>
<td>14,765,415</td>
<td>12,755,605</td>
</tr>
<tr>
<td>C Water Services</td>
<td>2,728,227</td>
<td>2,293,505</td>
</tr>
<tr>
<td>D Development Management</td>
<td>3,833,625</td>
<td>4,718,585</td>
</tr>
<tr>
<td>E Environmental Services</td>
<td>3,760,663</td>
<td>4,275,631</td>
</tr>
<tr>
<td>F Recreation &amp; Amenity</td>
<td>2,677,964</td>
<td>2,314,356</td>
</tr>
<tr>
<td>G Agriculture, Education, Health &amp; Welfare</td>
<td>402,154</td>
<td>496,159</td>
</tr>
<tr>
<td>H Miscellaneous Services</td>
<td>2,216,578</td>
<td>2,837,053</td>
</tr>
<tr>
<td>L Local Government Fund / GPG</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>RA Rates</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>£13,880,961</td>
<td>£38,491,212</td>
</tr>
</tbody>
</table>

Expenditure V Income

- **Expenditure Budget - October 2019**
- **Income Budget - October 2019**

Recourse to Overdraft

**MAIN POINTS AS AT END OF OCTOBER, 2019**

Water expenditure in line with Income from Irish Water
Housing & Building and Road Transport & Safety differences in Income V Expenditure mainly due to outstanding grant claims

**October 2019 - Recourse to Overdraft**

- **No. of Days in Overdraft during October 2019**: 0
- **Interest Incurred**: £0

Rates, Rents and Loans

**October 2019 - Collection Rates**

<table>
<thead>
<tr>
<th></th>
<th>Oct '19</th>
<th>Oct '18</th>
<th>FY 2018</th>
<th>% Oct '19</th>
<th>% Oct '18</th>
<th>% FY 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Rates</td>
<td>£1,853,968</td>
<td>£1,847,671</td>
<td>£2,223,665</td>
<td>85%</td>
<td>86%</td>
<td>85%</td>
</tr>
<tr>
<td>Commercial Rates</td>
<td>£4,117,644</td>
<td>£4,377,441</td>
<td>£4,690,528</td>
<td>68%</td>
<td>76%</td>
<td>83%</td>
</tr>
<tr>
<td>Housing Loans</td>
<td>£228,895</td>
<td>£230,286</td>
<td>£153,583</td>
<td>62%</td>
<td>59%</td>
<td>63%</td>
</tr>
</tbody>
</table>

**COMMENTARY**

In line with 2018 collection %, actual income increased
Collection reduced compared to 2018 - issuing of reminder letters in October 19 will hopefully increase Customer receipts in November
Monetary collection in line with 2018, % collection increase
There were a total of 249 No. Work Orders for the month of October 2019. Breakdown as follows:

<table>
<thead>
<tr>
<th>Work Orders</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>LA Complaints</td>
<td>10</td>
</tr>
<tr>
<td>Planned Leak Detection</td>
<td>7</td>
</tr>
<tr>
<td>New Connections Water</td>
<td>7</td>
</tr>
<tr>
<td>New Connections (Waste Water)</td>
<td>3</td>
</tr>
<tr>
<td>First Fix Repairs</td>
<td>0</td>
</tr>
<tr>
<td>First Fix Surveys</td>
<td>11</td>
</tr>
<tr>
<td>Emergency Work Orders</td>
<td>0</td>
</tr>
<tr>
<td>Drinking Water RM</td>
<td>67</td>
</tr>
<tr>
<td>Waste Water RM</td>
<td>32</td>
</tr>
<tr>
<td>Contractor Related Work Orders</td>
<td>112</td>
</tr>
</tbody>
</table>

Unaccounted for Water
UFW is now 43.58% or 5958 m³

Capital Works – Water Services

**NLRWSS (Contract 3A): Extension of Moneyduff Water Treatment Plant - €3.84 million**
EPS are operating the new plant for the Service period for 12 months up to April 2020 when the plant will be handed over to SLA for continued operation.

**Extension of Supply to Rossinver and Killyclogher (Contract 3B)**
Irish Water have approved 9 no. outstanding connections under the Back yard Services Programme which are to be completed in early 2020.

**Manorhamilton & Mohill Wastewater Treatment Plant Upgrade Project - €4.0 million**
Completion date for these plants revised to Nov 2019 following which Coffey Water will operate for one further year. The new upgraded WWTP’s will be handed over to LCC under the SLA in August 2020.

Irish Water Capital Programmes and Projects

**Water Networks Portfolio Programme Frameworks - Farrans Construction Ltd. - Watermains refurbishment;**
- Ballinamore: Surface dressing snagging works remain outstanding
- Giebe St, Mohill: 1250m of new polyethylene watermain in service and old mains decommissioned. Minor snagging works outstanding.
- Newtownmanor: Design is approved on the replacement of circa 500m of defective 2” uPVC piping from the R278 to Newtownmanor hall. Works on site deferred to early 2020.
- Jamestown: Ground investigation and preliminary design progressing on the 4” Cast Iron N4 to Jamestown pipeline rehab project. Works on site deferred to early 2020.
- St George’s Terrace: Approx 250m of cast iron watermain upgrade. Detailed design approved with works on site deferred until early January 2020.

**Find & Fix**
Farrans nearing completion with Find and Fix/Pressure management & DMA Establishment works in Carrick-on-Shannon DMA and hand-over to LCC Water Operations planned for early November. Farrans to commence in Drumshanbo & Mohill DMA’s in November. Leitrim County Council direct labour Find and Fix crew nearing completion in Fertagh Reservoir to Kinlough DMA.

**Back Yard Services**
BYS’S and Lead replacement works complete in St Patrick Park in Carrick on Shannon. Minor snagging outstanding.
McDermott Terrace Manorhamilton, Rockwell Pk, Drumshanbo & Lahard, Ballinamore are at design stage. Works expected to commence Q2 2020. Works to increase water pressure and flow to 6 no. houses at ‘Marie Mount Terrace’ Ballinamore to commence on site mid - Late Nov.

**Energy Efficiency Carrick on Shannon Water Treatment Plant - EPS Ltd Contractors**

Irish Water have approved substantial additional works and a new Medium Voltage import installation at Carrick on Shannon. These works aimed at reducing overall electricity have commenced and are progressing well, to be completed in Nov 2019.

**Disinfection Programme - Veolia Contractors**

Design & Build works ongoing at Carrick on Shannon WTP & Glenade WTP’s. Works are ongoing at both facilities. Additional works identified under ‘Process optimization and treatment’ have been issued as Variations under this contract.

**4 No. WWTP upgrades Drumshanbo, Leitrim Village, Carrigallen and Ballinamore**

Works complete at Carrigallen, Ballinamore and Leitrim Village. Snagging works outstanding.

**Drumshanbo WWTP:** Significant additional works undertaken at Drumshanbo WWTP. New wastewater treatment system commissioned and operating well. Works are 90% complete on site with some additional civil works outstanding.

**IWSS (Inlet Works, storm & Sludge) Programme:** Ballinamore and Leitrim Village WWTP have been approved for upgrades to their inlet works. JB Barry are currently progressing design and Ground Investigation works are to commence at Ballinamore WWTP in Q4 2019.

**Capital Investment Plan**

**Upgrade of Drumshanbo Waste Water Treatment Plant - Atkins Consulting Engineers**

This project is included in Irish Waters Capital investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. These works will be delivered in the period of this CIP 2017 – 2021.

**Carrick on Shannon Water Treatment Plant – Future planning**

Irish Water is developing a “National Water Resource Plan” which will consider provision for future demand. We continue to meet with Irish Water to highlight the future for Carrick on Shannon water treatment plant to ensure it is extended to meet the growing future demand in the South Leitrim Regional Water Supply Scheme.

**ENVIRONMENT**

**RMCEI Plan**

Leitrim County Council has submitted the 2019 Summary Report & 2019 RMCEI Target Inspection Plan and the 2018 RMCEI Return before the submission date of Friday 15\(^{th}\) February 2019. Works will be targeted in the Environment Department based on the 2019 EPA RMCEI Plan.

**National Inspection Program (DWWTS)**

The Council are inspecting 25 no DWWTS in 2019 as per the new EPA National Inspection Plan (NIP) 2018 – 2021 Programme. These inspections are now all completed. The sites were selected based on EPA Risk based methodology mapping across the Country. Where Advisory Notices were issued in 2015/2016/2017/2018 there will be ongoing verification inspections where works were due to be completed and re-inspections as requested to facilitate grant payments.


LAWPRO Catchment Management Team held a Community Information meeting on what is happening in the Upper Bonet Catchment area on Monday 14\(^{th}\) October 2019 at 7.30pm in the Bee Park Community Centre in Manorhamilton.
**VETERINARY SERVICES**

**Slaughter Returns**
- Cattle: 66
- Sheep: 221
- Pigs: 2

**Premises Inspections**
- Premises Inspections: 7
- Food Samples: 0
- Environmental Swabs: 0
- Water Samples: 0
- Veterinary Residue Samples: 0
- Carcass Swabs: 5

**Dog Warden Service Activities**
- Stray Dogs: 15
- Surrendered Dogs: 6
- Dogs Re-Homed: 4
- Dogs Re-Claimed by Owner: 6
- Dog Deaths: 0
- Dog Euthanized: 0
- Service Requests: 45
- Dog Licence Inspections: 36
- Dogs Neutered: 1
- Neutering Vouchers Issued: 10
- Dogs Micro-Chipped and Registered: 11

**FIRE SERVICE**

**Capital Programme**

**Fire Stations**

**Manorhamilton FS**
3 tenders were received for the provision of Design Consultants for the new station. An Assessment Board was set up. The first round of assessment was carried out to check the suitability criteria. Two tenderers were successful. The second round of assessment against the quality criteria was completed and one tenderer was selected. A submission is being prepared for the Department for the approval of the appointment of the design consultants.

**Ballinamore FS**
The new station is now operational. Planning is underway for the official opening of the station.

**Drumshanbo FS**
The construction works are almost fully completed. Planning is underway for the official opening of the extension to the station.

**Fire Service training**
The following fire service training was completed during October 2019
- Fall Arrest training – 2 no. participants
- Driver training refresher 2 No. participants
- AED Refresher – 21 no. participants
Recruit Assessments
Candidates were assessed for the positions available in the Ballinamore and Drumshanbo units.

Building Control activity

<table>
<thead>
<tr>
<th></th>
<th>Received</th>
<th>Valid</th>
<th>Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commencement Notices</td>
<td>6</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Fire Safety Certificates</td>
<td>4</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>Regularisation Certificates</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disabled Access Certificates</td>
<td>2</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Fire Safety Act Inspections</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Completion certs</td>
<td></td>
<td></td>
<td>1</td>
</tr>
<tr>
<td>Building Control inspections</td>
<td></td>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

Cross Border Emergency Management Group (CBEMG)
The Cross Border Risk Assessment and Cross Border Notification Protocol were discussed and approved at the National Working Group. They now go forward to the National Steering Group for approval. Plans are being made to test the CB protocol as part of an EU funded project exercise called INPREP in early December.

Erasmus+ ‘BFireSafe@School’ project
The pilot test is underway in 14 pilot schools around the country. Three of the pilot schools are in Leitrim. The classroom training material was developed with a total of 10 modules. Further project meetings were held to prepare for evaluation of the pilot test and to progress the content.

National Fire Safety Week
This was launched in early October and a full programme of events was held in Leitrim including visits to primary and post primary schools and talks to Active Age groups.

CIVIL DEFENCE

Lake Sampling.
Assistance was provided during the month to the Environment Section in order that the Lake Water sampling programme could continue.

Civil Defence Premises.
Civil Defence has moved from Drumshanbo Business Park to a Unit on the Dowra Road Drumshanbo.
Civil Defence Volunteers will have improved facilities and additional storage space for vehicles and equipment.
ECONOMIC DEVELOPMENT, PLANNING, AND INFRASTRUCTURE
LOCAL ENTERPRISE OFFICE (LEO)

Training
There is a great interest in the autumn training schedule, with additional courses requested in Basic Book keeping/Managing Finances and How to Create a Marketing Video using your smart phone due to demand.

Mentoring
There continues to be a strong interest in one to one mentoring requests. Three days of Website review clinics were run over October and saw strong interest, and additional dates have been added to the schedule.

Brexit
Brexit Sales mentoring continues every Wednesday and alternates between Carrick on Shannon, Manorhamilton and Ballinamore. A Customs and Export programme was delivered during October in preparation for Brexit.

Outreach Office – Manorhamilton
The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

Other
- The Leitrim Photography book was launched on 18th October in Leitrim Design House, which celebrated all the contributors to the photo book.
- National Women’s Enterprise Day took place on 17th October last in the Landmark Hotel, with over 40 in attendance.

ECONOMIC DEVELOPMENT

LCDC
A meeting of the LCDC took place on October 30th, with updates on the various programmes; 3 expressions of interest for funding were outlined as having been received since the last meeting. There were no projects for approval by the LAG at this meeting.

Carrick on Shannon Town Team
A meeting of Carrick on Shannon Town Team took place on Wednesday October 9th the main focus of which was to share the detailed design for the Urban Regeneration project for the Town of Carrick-on-Shannon including timescales, and to gather feedback from the Town Team.

Carrick on Shannon Chamber
A meeting with Carrick-on-Shannon Chamber took place on October 24th.

Purple Flag
Cathaoirleach Enda Mc Glinn, Head of Finance Vincent Dwyer and two town Team members Cllr Finola Armstrong Mc Guire and Paschal McGuire (tidy towns) will all attend the awards in the UK on Nov 14th.

Manorhamilton Enterprise Forum
Enterprising Towns Judging took place on Oct 7th in Manorhamilton with the 3 judges and bank of Ireland staff, an agenda was planned and delivered with the judges who were very positive about their feedback. The awards will take place on Dec 5th and members of the Enterprise Forum and LCC staff will attend.

REDZ Town Team Manorhamilton
A meeting of the Manorhamilton Town Team took place on Oct 23rd in Manorhamilton. The focus of the Town Team currently is to close out the REDZ Phase 2 action plan document and finalise membership of the working groups.

Retail Excellence Ireland
Filming for the Retail Excellence Awards took place in Carrick on Shannon with the retailers and others involved on Oct 17th, this video clip will be shown at the Retail Excellence Awards in Killarney in Sat Nov 9th where Carrick-on-Shannon will compete in the Ireland’s Friendliest place category. In addition McMahon’s opticians have made the top 30 in the awards and will be competing also.

**Clar/ORIS/ Town and Village Projects 2017 -2019**

Ongoing follow up with Town and Village projects from 2017 and 2018 to check progress and offer support in submitting claims.

**2020 Funding Schemes & Potential Applications**

Meetings and discussions around potential projects for 2020, with Coillte and Town Teams, and ongoing follow up on projects that didn’t progress in 2019.

**CCTV**

Preparation of a five year service and maintenance contract with Educom Ltd for Carrick on Shannon CCTV, to commence from December 1st.

**Town and Village 2019**

<table>
<thead>
<tr>
<th>Town</th>
<th>Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ballinaglera</td>
<td>Construction of a footpath, car parking and public lighting in the village centre</td>
<td>€29,864</td>
</tr>
<tr>
<td>Dromahair</td>
<td>Development of village plan</td>
<td>€24,000</td>
</tr>
<tr>
<td>Dromod</td>
<td>Infrastructural improvements around Dromod Harbour and wildlife area.</td>
<td>€79,847</td>
</tr>
<tr>
<td>Drumkeeran</td>
<td>The construction of a footpath and ancillary works, connecting the village centre of Drumkeeran to Windmill Park housing estate.</td>
<td>€100,000</td>
</tr>
<tr>
<td>Mohill</td>
<td>Establish 20 additional SMART spaces and upgrade communal areas in the Mohill Enterprise Centre</td>
<td>€90,800</td>
</tr>
</tbody>
</table>

**Launch of Ambassador Publication – Leitrim Where - it all begins!**

On October 23rd LCC launched the Leitrim Ambassador Publication Leitrim Where it all begins! In the Council Chamber, with Ambassadors, their guests, and elected members in attendance.

**TOURISM**

**Destination Marketing.**

Ongoing work taking place on Glenfarne Ballroom of Romance Project.
Preparation for the EDEN (European Destination of Excellence) Award Evaluation.
Ongoing work on the Canal Promotions project.
Facilitated the Halloween Town Trails between on 28-31 October with over approximately 250 participants.

**Slow Adventure**

Work is ongoing on the Slow Adventure programme with partners in Northern Ireland. Work has been completed on the Slow Adventure Virtual Reality Project. Design and print of VR viewers.

**Tourist Information**

We continue to support the Tourist Office in Ballinamore and Tourist information points at Glencar Waterfall and Sliabh an Iarainn Visitor Centre.
Digital Marketing
Updates were carried out on the Leitrim Tourism Website and the Slow Adventure Ireland website. Continued presence on all Social media platforms maintained.

DEVELOPMENT MANAGEMENT

Taking in Charge
Following the taking in charge of 37 no. estates during September, work is now underway to procure contractors to undertake works in a further 10 no. estates which would allow the next tranche of estates to be advertised for taking in charge in the new year. The undertaking of works in the respective estates will be managed through the Capital Projects office.

Pre Planning
9 no. pre planning enquiries were received during the month of October.

Development Management
17 no. valid planning applications were received in October, 3 no. of which relate to commercial developments. Of the applications lodged, 5 no. applications seek the retention of planning permission. In addition, a further 8 no. applications submitted were deemed invalid and returned to the applicants. 5 no. of the previous invalid applications have been resubmitted and are now valid.

17 no. final decisions on planning applications were made during October, 15 no. of which were grant of planning permission; 2 of which related to application seeking retention of planning permission. A request for Further Information issued with respect to a further 8 no. applications during the month of October and 9 no. submissions of Further Information were received during this month.

Forward Planning
Work has begun with the impending review of the County Development Plan 2015-2021 due to commence towards the end of this year. RPS Group have prepared a draft Renewable Energy Strategy part funded through the SECURE programme. The Council has also appointed the RPS Group to undertake a review of the Landscape Character Assessment which was prepared in 2002.

In addition, the Planning Authority have begun the review of the Development Contributions Scheme 2016-2019.

Material Amendments to the Draft Regional Spatial and Economic Strategy (RSES)
At its April 2019 meeting, the Northern & Western Regional Assembly resolved to Materially Amend the Draft Regional Spatial & Economic Strategy (published in November 2018). These amendments are now available to view, together with the accompanying SEA & AA documentation. The Planning Authority made a submission with respect to the Material Amendments to the Draft RSES on 11th October 2019.

Heritage
The Heritage Officer continues her work with the Heritage Forum on the preparation of a replacement Heritage Plan and has prepared a draft Heritage Plan which will be presented to the Management Team in early October. The Heritage Officer continued to manage a number of Heritage Projects including the Carrick-on-Shannon River Front Amenity Park Biodiversity Project, the Leitrim Thatched Survey and the Leitrim Wetland Survey.

ROADS
• Road Crews continuing to carry out routine maintenance works.
• Annual Area Roads Programme Works are nearing completion.
• Road Crews carrying out Winter Maintenance Works as necessary.

• National Roads Pavement Schemes
  There are 3 No. Pavement Schemes in progress/planned for the N4 and N16 in the current year. The up to date position with regard to these 3 No. Pavement Schemes is as follows:-
- **N4 Pavement Scheme from Attirory to County Boundary** – Works on this scheme are now substantially complete.
- **N4 Pavement Scheme at Jamestown** – Tenders for the construction of this scheme have now been re-advertised with a closing date of 7th November, 2019.
- **N16 Pavement Scheme from Pollboy to Cornastaulk** – Works on this pavement scheme are ongoing and are expected to be complete by the end of November.

- **N16 Realignment Scheme at Drummahan**
  Works on the Advanced Earthworks Contract are ongoing and are expected to be complete by the end of November.

- **Carrick on Shannon to Dromod By-Pass**
  The Suitability Assessment for the appointment of consultants for this scheme has now been completed, and five Design Consultant Teams have been shortlisted, following a tender process. These selected consultants will now be asked to submit a submission based on Quality and Price, and it is planned to have these submissions assessed by an independent board in early December, with a view to having the successful Consultant Team appointed in early 2020, subject to TII approval.

- **Bridges on Non National Roads**
  **North Leitrim**
  Killavoggy Bridge - The Contract for Rehabilitation Works on Killavoggy Bridge has now been awarded and works are due to start in early November.
  Consultants have been appointed for Annaghgerry Bridge Widening. Works on Beagh Bridge are expected to commence once Killavoggy Bridge is completed. Works on Drumconnor Bridge are expected to commence in the coming weeks. Works on Kiltyclogher North Village Bridge are now complete.

  **South Leitrim**
  Works on Drumharkin Glebe Bridge and Cloughlough Bridge are now complete. The Construction Contact for Mullaun Bridge has now been awarded.
  A number of other Bridge Projects are currently with consultants for Design with construction expected to commence in Spring/Summer 2020 – these are Battlebridge, Leckenarainey Bridge and Aghaderrard East Bridge.

- **CLAR Programme 2019**
  The following schemes have been approved for funding under the CLAR Programme 2019:
  - **McDermotts Terrace Residents Association** – Upgrade of existing footpaths
  - **Dromod Road, Mohill** – Extension of Footpaths & Public Lighting
  - **Fatima NS Cloone** - Pedestrian crossing and upgrade of road markings
  - **Drumkeeran** – Upgrade of carpark facilities at Drumkeerin GAA Pitch
  - **Carrigallen Vocational School** – Construction of a pedestrian crossing at Carrigallen Vocational School
  - **Leitrim Village** – Upgrade of footpaths and public lighting
  - **Shannonside Community Childcare Centre** – Pedestrian crossing, Road Markings and Signage.

  Work on the above CLAR Schemes are expected to commence in December 2019.

- **Local Improvement Schemes (LIS)**
  Works are now complete on the 10 No. LIS Schemes which have been completed with the 2019 Funding Allocation.

- **Community Involvement Schemes (CIS)**
  The Grant Allocation for 2019 for Community Involvement Schemes is €676,057. A total of 19 No. CIS schemes will be completed in 2019 - 4 No. in Manorhamilton MD, 4 No. in Carrick on Shannon MD and 11 No. in Ballinamore MD. Work on these 19 No. CIS schemes are nearing completion. In addition, Leitrim County Council made a Submission to the Department of Transport, Tourism & Sport for funding for 2020 & 2021 – A total of 38 No. CIS’s were submitted for funding in 2020/2021 at a Total Cost of €3,310,760 with a Grant Requirement of €2,814,146 (85% Grant).
Hedge Cutting Grant Scheme
The Hedge Cutting Grant Scheme is being continued for the Hedge Cutting season of 2019/2020. This Scheme aims to encourage Landowners/Groups of Residents to come together and arrange for the cutting of hedges/trees along the public road network. The Grant amounts to €75 per km of roadside hedge/overhanging trees along the Public Road Network subject to a minimum length of road network of 2 km per application. The Scheme is now open to new applicants for the Hedge Cutting Season 2019/2020 with a Closing Date of 20th December, 2019. This Grant Scheme has been publicised in the Local Newspaper, through the IFA, circulated to all Councillors in the County, TD’s representing the County and also publicised in the weekly Parish Mass Newsletters.

<table>
<thead>
<tr>
<th>No. of Hedge Cutting Applications Received</th>
<th>No. Of Hedge Cutting Applications Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 No.</td>
<td>3 No.</td>
</tr>
</tbody>
</table>

Services in Charge Queries

<table>
<thead>
<tr>
<th>No. of Services in Charge Queries processed in October 2019</th>
<th>Cumulative No. of Services in Charge Queries processed Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>27 No.</td>
<td>229 No.</td>
</tr>
</tbody>
</table>

Abnormal Load Permits

<table>
<thead>
<tr>
<th>No. of Abnormal Load Permits processed in October 2019</th>
<th>Cumulative No. of Abnormal Load Permits processed Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 No.</td>
<td>56 No.</td>
</tr>
</tbody>
</table>

RURAL WATER PROGRAMME

Multi Annual Rural Water Programme 2019 - 2021
Details of Allocations under the Multi Annual Rural Water Programme 2019 – 2021 were announced on 14th October. Leitrim County Council received the following Funding for Group Water Schemes (GWS’s) and Group Sewerage Schemes (GSS’s) under this 3 Year Multi Annual Programme:-

- Total Funding Approved for Leitrim County Council under Multi Annual Rural Water Programme 2019 – 2021 - €2,127,814
- Measure 1 – Source Protection Works (GWS’s) – 2 No. GWS’s in the County received Funding for Zone of Contribution Study’s under this Measure to the total value of €5,100
- Measure 2 – Public Health Compliance – Water Quality (GWS Sector) – 3 No. GWS’s received Funding under this Measure to the total value of €668,514
- Measure 3 – Enhancement of Existing Schemes (including Water Conservation) – Network Upgrade Works – 7 No. GWS’s in the County received Funding under this Measure to the total value of €150,866
- Measure 5 – Transition of existing GWS’s and GSS’s – i.e. Take Over of GWS’s and GSS’s by Irish Water – 24 No. GWS’s in the County received Funding under this Measure to the total value of €1,040,865 and 1 No. GSS received funding under this Measure to the total value of €1,500
- Measure 6 – Community Water Connections – 3 No. proposed Schemes received funding under this Measure for new Community Water Connections to the Irish Water Network to the total value of €77,350
- Measure 6 – Community Waste Water Connections – 3 No. proposed GSS’s received Funding under this Measure for new GSS’s for Waste Water Connections to the Irish Water Network to the total value of €183,619

Leitrim County Council Rural Water Department will now be working with all of the GWS’s and GSS’s involved in order to progress works under this 3 Year Programme.

Hartley-Cartown Group Sewerage Scheme –Hartley Cartown GSS was approved under the previous Multi Annual Rural Water Programme 2016 – 2018. This GSS continues to be approved under the current Multi Annual Rural
Water Programme 2019 – 2021 subject to the scope of and cost of the Scheme reflecting Value for Money. Leitrim County Council is working with the Department and the GSS Committee and the Consultants for this Scheme, in order to progress this Scheme.

**Subsidy towards the Operation Cost of GWS’s**
To date in 2019, a total of 29 No. Subsidies have been paid to GWS’s in respect of their Operational running costs.

**Individual Water Supply Grants (Well Grants)**
To date in 2019, a total of 4 No. Well Grants have been paid.

**Capital Grants to GWS’s and GSS’s**
To date in 2019, 1 No. Capital Grant has been paid to a GWS and 1 No. Capital Grant has been paid to a GSS.

**CAPITAL PROJECTS OFFICE**

**Carrick on Shannon Flood Relief Scheme**
Tenders received for the procurement of a consulting engineer to commence design on the project. Tender assessment has been completed and a report recommending preferred Consultant is with the OPW for review and approval. We expect to appoint a consultant before the end of Nov.

**Leitrim Village Flood Relief Scheme**
Contract documents have been prepared for the procurement of a consulting engineer to commence the design on the project and are with the OPW for review.

**Mohill Flood Relief Scheme**
This project will run as one contract with the Leitrim Village Flood Relief Scheme.

**Carrick on Shannon Public Regeneration Scheme**
Architect and Consulting Engineer carrying out detailed design of the project. Four construction contracts will be undertaken

- Reconstruction of Footpaths and Roads Main Street/St George’s Terrace
- Construction of Car Park at Flynn’s Field
- Construction of Boardwalk along river edge
- Lighting of N4 Bridge and Boardwalk at Linear Park

Tenders have been returned for the appointment of a contractor for Flynn’s field Car-park Contract and are been assessed. The Contractor is to commence work on site before the end of December 2019.

Tenders due for Marina Contract before the end of November 2019

Tenders for the Streets Contract to be advertised before the end of November 2019

The CPO for the land at Flynn’s Field was confirmed by An Bord Pleanála on the 12th Sept. Notice to treat will be sent to landowners before the end of November.

**Manorhamilton Public Realm Scheme**
Tenders received for the procurement of a consultant to commence design on the project. We are currently assessing the tenders.

**SLNCR – Manorhamilton to Boggau**
Trail Group received letter of offer for funding under the Leader programme. In discussion with contractor regarding start date.

**SLNCR – Dromahaire Demonstration Stretch**
Contractor has commenced construction on site. Works is programmed to be completed by the end of year.
Cavan Leitrim Greenway – Ballinamore to Corgar
Negotiations still underway regarding final land agreement for project. Construction will commence once all land agreements in place.

Leitrim Way
The Leitrim Way from Leitrim Village to Drumshanbo to Dowra has been inspected and passed as acceptable by Sports Ireland Trails office. Trail has been added to their list of national trails and insurance is now in place for the trail.

Final land agreements are still to be signed for the bridge construction project. We are in discussion with contractor regarding commencement of bridge construction project once agreements in place.

Drumshanbo Blueway
Extension of Blueway from Acres Lake to the Drumshanbo Canal through Acres Cove housing estate under construction at present to be completed by end of November.
**HOUSING, CORPORATE SERVICES, COMMUNITY AND CULTURAL SERVICES DIRECTORATE**

**HOUSING GRANTS**

**NOTE:** HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>2019 Allocation - €508,483.00</th>
<th>(80% of allocation - €406,786.00)</th>
<th>€508,483.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/01/2019 – 31/10/2019</td>
<td><strong>GRANT</strong></td>
<td><strong>NO</strong></td>
</tr>
<tr>
<td><strong>PAID 2019</strong></td>
<td>HGD</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>18</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>31</td>
<td></td>
</tr>
<tr>
<td><strong>Approved not paid</strong></td>
<td>HGD</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>18</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>29</td>
<td></td>
</tr>
<tr>
<td><strong>Applications Rec'd Not Yet Approved</strong></td>
<td>HGD</td>
<td>9</td>
</tr>
<tr>
<td><em>(Averaged @ €2,000 / Grant)</em></td>
<td>MAG</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>18</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>32</td>
<td></td>
</tr>
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</table>

Available Balance: €124,067.10

**Housing Allocations**

<table>
<thead>
<tr>
<th>Offers issued from 1st to 31st October 2019</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>29</td>
<td>17</td>
<td>59%</td>
<td>11</td>
<td>38%</td>
<td>1</td>
</tr>
</tbody>
</table>

**New Tenancies created from 1st October 2019 to 31st October 2019**

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 31st October 2019</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8</td>
</tr>
</tbody>
</table>

**Private Rented Inspection Programme**

<table>
<thead>
<tr>
<th>Overall target for delivery in 2019</th>
<th>No of inspections completed to 31st October 2019</th>
<th>% Complete</th>
</tr>
</thead>
</table>
Traveller Accommodation Programme Targets - Targets to be set in new TAP 2019-2024

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2019/2020</th>
<th>Outputs achieved at 31st October 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td>5</td>
<td>4</td>
</tr>
</tbody>
</table>

HOUSING CAPITAL

LA Construction Project
Autumn View, Summerhill, Carrick on Shannon
Kilcawley Construction Ltd. signed a contract with Leitrim County Council for the construction of 27 Social Houses at Summerhill, Carrick on Shannon for €5,230,230 ex vat on 3rd October 2019. The scheme comprises six semi-detached single storey two-bed units; one detached single storey two-bed unit; twelve semi-detached two storey two-bed units and eight semi-detached two storey three bed units with associated external and site development work. The project is programmed to be complete by the end of 2020.

LA Turnkey Projects
Rooskey
Approval has been received from the DHPLG and agreement was reached with a developer to deliver 7 No. four bedroom houses at Knockmacrory, Rooskey under a turnkey purchase scheme. Works continued on site during October with the houses due to be delivered during November 2019.

Drumshanbo
Approval was received from the DHPLG and agreement was reached with a developer to deliver nine number three bedroom houses at Radharc an Bhaile, Drumshanbo, under a turnkey purchase scheme. Works are complete and LCC have possession of the houses. The allocation process for these homes is now complete.

Ballinamore
LCC made a submission to the DHPLG on 16th September for a Turnkey Project in Ballinamore which will deliver 9 No social housing units once complete. The project consists of 4 no. 2 bed semi-detached houses, 2 no. 2 bed detached terraced houses, 1 no. infill 2 Bed terraced house and 2 no. 2 bed apartments. The project received DHPLG approval on 7th October 2019 and will be delivered in early Q4 2020.

Approved Housing Body (AHB) Turnkey Projects
Drumshanbo
Tuath Housing is progressing 10 No. 3 bedroom units at Cnoc an Luir estate, Drumshanbo with an anticipated completion date of late November 2019. LCC have allocation rights on these housing units and interviews have been completed with occupancy envisaged in December 2019.

Acquisitions
The Housing Capital Delivery Unit is continuing to implement the acquisition programme subject to DHPLG approval and targets. To date 11 No. potential properties have been identified with 6 secured. Other suitable properties are constantly being monitored.

Leasing
Long Term Lease
Preliminary discussions have been held with two potential build to lease investors and a purchase to lease investor to deliver Long Term Lease Units for Leitrim County Council from 2020-2022.

Vacant Homes
Leitrim County Council have a full time Vacant Homes Officer in place and the second round of inspections in the town of Carrick-on-Shannon and Ballinamore was carried out in September & October 2019 to identify homes that could be brought back into use either by the existing owner under the Repair & Lease schemes or by Leitrim County Council under the Buy and Renew scheme.

Buy and Renew
Initial discussions have been held on one project with the potential to deliver 9 units under this scheme.

Land/Site Acquisition
Discussions were had with a number of landowners regarding potential land/site purchases on which future social housing projects could be delivered.

AHB Collaborations
LCC met with Tuath Housing during September to discuss the general housing need within Co Leitrim and particular projects where advancement by the Tuath housing model would be the preferred delivery mechanism.

Framework for Architect Lead Design Teams
LCC advertised on e-tenders seeking submissions from experienced Architect lead Design Teams to form a framework from which design, procurement and supervision services for residential construction projects could be secured. The Shortlisting process was completed during October 2019 and the tender process to form the Framework is currently ongoing.

COMMUNITY

PEACE IV
Children & Youth and Building Positive Relations Programmes are complete and processing of claims is ongoing.

Shared Spaces
- Extension to Mohill Library for Peace Room: Works Ongoing and due for completion at the end of Jan 2020. Additional funding received for toilets.
- Manorhamilton: Refurbishment and Extension to Sexton House: Clyhore Construction appointed as Contractor and works have commenced on site.

Pride of Place 2019
The Pride of Place Awards will take place on November 30th in the Lyrath Estate Hotel, Kilkenny with entries from Fenagh, Ballinamore and the Friendship Club in Drumkeerin.

Community Enhancement Programme
100 Community Groups were granted funding with payments being made to groups. Closing date for Groups is 31st October 2019 and grants are currently being paid out to all groups.
Love Where You Live 2019
Love Where You Live 2019 awards took place on 10th October in Lough Allen Hotel in Drumshanbo with 250 in attendance with the following winners announced on the night.

Schools Award: St. Joseph’s National School, Aughavas, Mohill Community College, Lough Allen College, Drumkeeran.

Social Inclusion: Cairde Liatrioma, Ballinamore, Drumsna Boxing Club, Rossinver Community Rehabilitation.

Business Award: Little Acorns Creche, Carrigallen, Drumsna Garden Centre, The Courthouse, Kinlough.

Community Resources: Ballinamore Area Community Council, Mohill Family Support Centre, Rossinver Community Development.


Community Resilience: Margaret of New Orleans, Carrigallen, Leitrim Cycling Festival, Leitrim Village, Newtownmanor Community Development.

Cleaner and Greener
Winners: Fenagh Tidy Towns, Mohill Community Network, Dromahair Development Association & Tidy Towns.

Special Merit Awards: Cloone Tidy Towns; Breffni Community Development; Manorhamilton Tidy Towns.

Unsung Hero Award: Aiden and Eileen Donohue, Cloone Agricultural Show, Ann-Marie Boyle, Bornacoola Community Development, Shirley Hewston, Manorhamilton Girls’ Brigade.

Comhairle na Nóg
A workbook is being compiled by Comhairle to use in conjunction with the ‘Use Your Brain Not Your Fists’ Video and will be launched in schools in November. The AGM for Comhairle with the topic of Apprenticeships chosen. 6 out of the 7 schools attended as well as Youth Reach and CTC.

Healthy Ireland
A completed Programme of Work for Round 3 funding was submitted on the 20th September. The grant period for Round 3 will run from 1st July 2019 to 30th June 2021. The Healthy Ireland Fund Co-ordinator will be in position on 18th November 2019. The total cost for the Programme of Work is €246,050.

PPN
Hands for Life CPR Awareness Training
40 people from across the county attended Hands for Life Training hosted by Leitrim PPN and provided by the Irish Heart Foundation at The Mayflower, Drumshanbo on Sept. 12th 2019.

Outreach
Outreach clinics were held in Ballinamore and Rossinver during September. The Resource Worker is also available to meet groups at their base on request.

Re-Registration
93 Leitrim PPN Member groups have still to re-register. This will be finalized during October as re-registration will be an urgent condition of voting for PPN Representation.

Membership
292 groups currently registered. Social Inclusion: 77; Environmental: 8; Community and Voluntary: 207

LEITRIM SPORTS PARTNERSHIP
Boccia League competition
Leitrim Sports Partnership delivered and completed our additional needs Boccia league competition with 70 people participating. Over the past three months the National Learning Network in Carrick, the National Learning Network in Manorhamilton, Rehab in Ballinamore, St Ciaran’s in Carrick and the Irish Wheelchair Association in Carrick were taking part in Boccia sessions.
CARA Disability Inclusion Training Day
Leitrim Sports Partnership delivered a CARA Disability Inclusion training day in Gaelscoil Liatroma with 21 people in attendance. This workshop is designed to provide participants with the knowledge, skills and ideas on how to adapt and modify your sport, physical activity or physical education sessions to make them more accessible and inclusive for people with disabilities.

Girls Active Programme
Girls Active is a physical activity programme targeting teenage girls in schools in the northwest region of Ireland. We have 130 Girls in Ballinamore, Carrick, Carrigallen, Mohill and Drumshanbo are taking part in the program.

Ag Sugradh Le Chéile
On the 23rd of October children, parents and teachers in Drumeela NS participated in the workshop. 9 adults and 25 kids took part.

Drumreilly Men’s Shed Physical Activity Session
Drumreilly Men’s shed participated in a Leitrim Sports Partnership physical activity session which included chair exercises to music in Drumreilly Community Centre with 35 men participating.

Active Age
Leitrim Sports Partnership delivered physical activity sessions which included chair exercises to music, dance exercise, a Boccia game and target throwing at Active Age groups in Drumkeran, Kiltyclogher, Glenfarne and Rossinver. Approximately 131 people participated in this programme.

Swim for All
Swim for All is an adapted physical activity inclusive swim programme for young people with disabilities in the Aura Leisure centre. There are currently 10 children with additional needs taking part in our sessions.

Adults Inclusive Disability Multi Sports Day
Leitrim Sports Partnership in partnership with Breffni family resource centre in Carrick on Shannon delivered additional needs fun sports day including multi sports, dances and non competitive throwing activities with 10 people participating.

Go for life inclusive games
Leitrim Sports Partnership delivered a 6 weeks of all inclusive go for life games for older adults in Manorhamilton with 7 ladies taking part.

Older adults talk and Physical Activity demonstration in Carrick-on-Shannon & Mohill
Leitrim Sports Partnership in partnership with the HSE delivered a workshop on the importance of physical activity. In Carrick on Shannon adults attended the workshop. In Mohill 35 older adults participated on the day.

Adapted aerobics for people with disabilities
Leitrim Sports Partnership is delivering 6 weeks of adapted aerobics in the National Learning Centre Manorhamilton with 8 people taking part in the session.

Go for life inclusive games
Leitrim Sports Partnership are running 6 weeks of all inclusive go for life games in Fenagh. On Monday the 21st of October 12 people, 3 males and 9 females took part.

Zumba dancing for kids/teens with Disabilities
Leitrim Sports Partnership along with Childhood days have completed a fun dancing and physical activities for 14 people with disabilities; ages 9 – 18 years in the Mayflower Drumshanbo.

Safe Guarding 1 Course
On this course we had 19 coaches, volunteers that complete this course in Carrick on Shannon.

FAI Community Soccer Programme Monthly Report
Primary Schools 3rd/4th Class Futsal Blitzes in 3 venues in Drumshanbo/Manorhamilton and Ballinamore with 7 schools participating and 200 children benefiting from this programme.

Post-Primary Schools 3rd/4th Class Futsal Competition County Finals was held in Drumshanbo with 120 participants participating on the day.
Show Racism The Red Card Workshop was delivered as part of FARE Week with 4 school visits completed in Drumkerran NS, Ballaghmeenan NS and Largy NS. and 200 children benefiting.
In Coach Education we completed one PDP1 Course which was held in Manor Rangers with 25 coaches completing the course.

Connaught Rugby Community Development Monthly Report
St Clare’s N.S., Manorhamilton (91) and St Patrick’s N.S (106) and St Josephs N.S., Leitrim Village (111) completed the school coaching programme with 308 children participating.
Carrick on Shannon Community school U14 (35) and U16(8) boys completed the school coaching programme with 43 boys participating on this programme.
Aldi schools Blitz day in Sligo with St Clare’s N.S.(46), Manorhamilton and St Patrick’s N.S.(51) in Drumshanbo participating on the blitz day with 97 children participating.

THE ARTS
Creative Ireland
22 projects are currently in operation as part of Creative Ireland Open Call 2019.

Spark
Artist Fiona Mulholland has begun work with Merenda in Manorhamilton on the Spark Programme.

Small Sparks, an arts and business collaboration developed under the Creative Ireland programme, selected 3 companies - Fitkicks and Image Skillnet in Mohill and Leitrim Organic Farmers Cooperative in Drumshanbo and 3 artists have been selected to work with these businesses

Creative Frame
An online Survey is in the process of being completed by Creative Frame members, to identify the challenges as they evolve over the course of a career with feedback being sought from Leitrim artists.
2 workshops took place on Photographing your Artwork at the Dock and Submitting Creative Proposals took place in Manorhamilton.

Iron Mountain Literature Festival
The Festival took place at the beginning of October at the Dock in Carrick on Shannon on Saturday and on Sunday in Ballinagleara to coincide with their own Festival writers Marian Keyes and Michael Harding and actor Adrian Dunbar participated with over 80 people attending the event and workshops.

John McGahern Award
The winner of the John McGahern award, Zoë Comyns was announced at the Iron Mountain Literature Festival

Youth Theatre
The Autumn term has started for 2 groups in Manorhamilton, 3 in Carrick on Shannon and 4 groups in Carrigallen

Artist in Schools
4 artists are working in schools in as part of the 2019 Artist in Schools programme in Rossinver, Clcone, Dromahair and Kinlough

2020 Funding programmes
A call out has been made inviting applications for venue funding, individual artist bursaries and Festivals that will take place in 2020
LIBRARY SERVICE

Children’s Book Festival Events
There were a whole host of library based events and activities to celebrate Children’s Book Festival throughout the month of October. These included a story time event with Patricia Clarkson in Carrigallen Library for the junior infant class at St. Mary’s National School. There was also a Pre-school class visit from Happy Feet Crèche Jessica O’Rourke doing a story time event.

Carrick-on-Shannon Library hosted a Sound Therapy Workshop with Eileen O’Toole, author visits by Gerry Boland and Tatyana Feeney and a Halloween Mask Making Workshop. Manorhamilton Library hosted author and illustrator Wayne O’Connor who entertained children from a number of local schools. Two sessions of Vroom-Town Story Time & Maze Fun with Emer Conlon was hosted in Ballinamore Library which was attended by over 90 children from a number of local schools. A Mud Bugs event with Jessica O’Rourke was also held with children from the 2nd and 3rd classes at Scoil Chlann Naofa Ballinamore in attendance.

Book Launches and Presentations
The Local Studies Library hosted the launch of Cormac O’Súileabáin’s book ‘Leitrim’s Republican Story 1900-2000’ on Tuesday October 1st. A large crowd of 51 people attended and Cormac provided a presentation to all present. A similar event was held on October 4th at Manorhamilton Library and Padraig Griffin provided a very interesting powerpoint presentation also in Manorhamilton Library on the subject of his book ‘Leitrim Echoes of the Great War’.

Clubs, Societies and Groups
Book Clubs, Writing Groups, Parent & Toddler Groups, Knitting Group, Walking Group, Astronomy Club all continued to meet in a number of libraries across the county.

Agricultural Online Digital Skills Course
This course ran at Ballinamore Library with the aim of training up farmers in digital skills, in a programme that will focus on the use of various farming apps and other farming related online websites. With more and more of farm transactions being conducted online, farmers are in need of training in order to make the shift from traditional ‘blue book’ for traceability of their animals.

Right To Read Initiative
The annual Right to Read Award presented to Caroline Farrell, Right to Read Co-ordinator, by Mr. Seán Canney, Minister of State for Community Development, Natural Resources & Digital Development at an event in the LGMA to mark the huge work being done by Leitrim Library service in the area of literacy and reading development.

Exhibition
The Stitching Stories Exhibition was on display at Ballinamore Library and attracted many visitors.

SIGNED BY THE CHIEF EXECUTIVE

Signed: [signature]
Lar Power, Chief Executive

Date: 15/11/19