FINANCE & WATER SERVICES DIRECTORATE

NOVEMBER 2017 - Revenue Account Income & Expenditure Summary by Service Division
(PRELIMINARY NOVEMBER 2017 - FIGURES)

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>INCOME</th>
<th>NET</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Expenditure £</td>
<td>Income £</td>
</tr>
<tr>
<td></td>
<td>Adopted Full Year Budget £</td>
<td>Adopted Full year Budget £</td>
</tr>
<tr>
<td>A Housing &amp; Building</td>
<td>3,959,444</td>
<td>3,476,671</td>
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<tr>
<td>B Road Transport &amp; Safety</td>
<td>12,816,646</td>
<td>7,766,556</td>
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<tr>
<td>C Water Services</td>
<td>3,507,432</td>
<td>3,152,338</td>
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<tr>
<td>D Development Management</td>
<td>1,108,750</td>
<td>1,615,338</td>
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<td>E Environmental Services</td>
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<td>F Recreation &amp; Amenity</td>
<td>2,098,833</td>
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<td>G Agriculture, Education, Health &amp; Welfare</td>
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<td>H Miscellaneous Services</td>
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<td>LG Local Government Fund/EGF</td>
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<tr>
<td>RA Rates</td>
<td>-</td>
<td>4,807,943</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>£21,284,954</strong></td>
<td><strong>£3,329,812</strong></td>
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</tbody>
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**NOVEMBER 2017 - Recourse to Overdraft**

No. of Days in Overdraft during NOVEMBER 2017: 0

Interest Incurred: €0

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Water Expenditure in line with income from Irish Water.

Development Management Income is ahead of budget due to CEO Grant Income from Enterprise Ireland, this is distributed throughout the year.
Operations Update

**Maximo**: Asset Management
- In November a total of 75 issues raised on Maximo, Irish Water Asset Management System.
- 60 No. related to Water,
- 4 No. to Waste Water,
- 6 No. First Fix completed,
- 5 No. were other.

**Water Conservation:**
UFW in this county 49.8%

The following are the District Metering Areas (DMA’s) which require urgent targeted leak detection and repair:

<table>
<thead>
<tr>
<th>DMA Name</th>
<th>DMA Code</th>
<th>Total Nett Inflow m3/day</th>
<th>AFW Total m3/day</th>
<th>UFW Total m3/day</th>
<th>Percentage UFW %</th>
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</thead>
<tbody>
<tr>
<td>Carrick on Shannon Town</td>
<td>1700_TEMP_005</td>
<td>1956.30</td>
<td>798.533</td>
<td>1157.76</td>
<td>59.181</td>
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<td>Corraleehan Scheme</td>
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<td>316.505</td>
<td>80.065</td>
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<td>Dromahair PWS</td>
<td>2700MA045</td>
<td>694.737</td>
<td>233.69</td>
<td>461.047</td>
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<td>Glenade WTP to Fertagh Res</td>
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<td>229.900</td>
<td>56.151</td>
<td>173.749</td>
<td>75.576</td>
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<td>Gowel to Kilnagross</td>
<td>1700MA003</td>
<td>244.2</td>
<td>44.406</td>
<td>199.764</td>
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<td>Leckaun &amp; Fivemilebourne</td>
<td>2700MA010</td>
<td>252.000</td>
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<td>Manorhamilton PWS</td>
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<td>376.538</td>
<td>33.984</td>
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<td>Mt. Campbell to Jamestown</td>
<td>1700MA058</td>
<td>221.000</td>
<td>61.141</td>
<td>159.859</td>
<td>72.334</td>
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Capital Update

North Leitrim Regional Water Supply Scheme
The contractor EPS commenced work on site at Moneyduff WTP on 26th October 2016. Works are ongoing but are somewhat delayed. The Contractor is requesting an extension of time of 6 months to complete works on 26th April 2017. This has no impact of water production as EPS continue to operate the existing plant during the construction phase. Following completion of the works EPS will operate the new extended WTP for a further year as a commissioning / process proving period. Following this the new plant will be handed over to Irish Water / Leitrim County Council for operate under the SLA. The Contractor EPS is operating the existing water treatment plant and the water produced is meeting all of the necessary drinking water standards. The Contract sum is €3.84 million.

Extension of Supply to Rossinver and Kiltyclogher
Ward and Burke Construction Ltd commenced on site on 20th June 2016. All of the 11.0 Km of Pipelines were completed, tested and commissioned in Dec 2016 and the pipelines put into service. The Boil water Notice on the old Kiltyclogher supply was lifted on 16th December 2016. Some works on snags currently ongoing. Outstanding work on private property which involves approx 300 meters of service connections from the meters to the rear / backyards of houses situated well off the road is not included in the scope of works for Ward and Burke contract. A schedule of all such outstanding works has been prepared and CaPO will seek a budget to cover these extra works and get them done separately. All in cost total project €2.0 million.

Manorhamilton Wastewater Treatment Plant Upgrade & Mohill Wastewater Treatment Plant Upgrade
Coffey Water Ltd has been awarded this Contract and the contract was signed in early November. A pre commencement meeting has been set for 13th Dec 2017. The contractual date of actual commencement of the contract will be agreed at this meeting and is likely to be in early January 2018. The first months will involve the Design work and no work will start on site until designs are approved. Coffey Water Ltd will operate the two WWTP’s at Manorhamilton and Mohill from the commencement date i.e. from early January 2018. The Design / Build phase is programmed for 1 year with a further one year operate / commissioning. Therefore the new upgraded WWTP’s will be handed over to Leitrim County Council for operate under the SLA sometime in January 2020. The all in cost of this project will exceed €4.0 million.

Capital Investment Plan 2017-2012
There is only one Major Capital Project listed in Leitrim for this Plan 2017-2021.

Upgrade of Drumshanbo Waste Water Treatment Plant
This project is included in Irish Waters Capital investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. It is at Gate 2 – Preliminary report stage. Irish Water has appointed Atkins Consulting Engineers to undertake the Feasibility study and Preliminary Report on the bundled scheme. The kick of meeting with Atkins took place on 26th September 2017. The CaPO office in Leitrim will be preparing background information, as constructed drawings and historical performance data on the existing WWTP at
Drumshanbo and we will be making observations on the options for upgrading. Whilst the Drumshanbo WWTP is bundled with the 5 other WWTP’s in Cavan for the purposes of the Feasibility study and Design Options reports etc it is likely to go forward as a separate contract for construction sometime in 2019.

**Minor Capital Works**

**Water Networks Portfolio Frameworks**

ERVIA has appointed Farran’s Construction of Northern Ireland as the main Contractor for all “networks Portfolio” work in this region which includes Donegal, Cavan and Monaghan. The networks portfolio covers all work on pipelines below ground and includes for all water main upgrades, pipeline replacement, water conservation measures, find and fix leaks, lead replacement, first fix etc.

1. **Pipeline replacement**

Irish Water is anxious that works under this new programme will take place immediately and before the end of 2017. We have made a number of submissions for water main upgrades in Leitrim and two projects have been approved as priority:

- Replace 1,680 meters of old 300 mm AC Trunk Main at Mountcambell. Work began on this new trunk main in November and should be completed by end of March, 2018.
- Replace 2,270 meters of old cast iron mains at Ballinamore Reservoir into Town – Work has begun on the designs for this new water main and physical work on site work is likely to commence early in the New Year
- Irish Water has approved two further pipeline works at Corraleehan and Manorhamilton and has issued work orders to Farrans to undertake these. Initial site investigations and designs commenced in November and works will hopefully commence on these two early in the New Year.
- The CaPO office will liaise with Farrans and provided background information on all projects and approve the designs for replacement pipelines. Construction supervision and project management will be by the Leitrim CaPO office with all work orders raised on Irish Waters Maximo System.

2. **Find and FIX**

Find and fix is included in the network portfolio and we are currently negotiating with Irish Water on resources for staffing this new and additional initiative. Leitrim County Council CaPO requires an additional Engineer and caretaker resource for “Find” and an additional outdoor 3 man crew for fix capability. This has yet to be agreed with Irish Water. The work of repair of found leaks will be shared between the in house fix crew and the framework contractor Farrans. This find and fix initiative will be managed by a PM from the CaPO office. The Engineering resource we are seeking is needed to manage this and would also assist on other Network Portfolio initiatives such as “First Fix”, “lead service replacement” and “pressure management” etc.

3. **First Fix (Customer side leakage)**

Farrens have been given a list of 60 domestic customers with excessive (>5.0cum/day) usage and will be approaching these with a view to finding and fixing leaks on private property. This to be managed by a Project Manager from the CaPO office.

**Energy Efficiency Programme**

Proposals for upgrade of Raw water pumps, High Lift Pumps, pumps at Mong Reservoir to include some civil works of pipelines upgrading at Mong reservoir. A budget of €260,000 has been allocated under Minor Capital projects expenditure for these works. J.B.Barrys Consulting Engineers has been appointed as ER on this project and six companies have been invited to tender. Clarifications have been received from tenderers.
and we are compiling information in response. ERVIA will appoint the preferred bidder before the end of the year with work programmed to start in the New Year.

**Disinfection Programme - Leitrim Cavan and Monaghan**
Irish Water asset strategy has appointed Veolia on this project to assess the primary disinfection at all Water Treatment Plants in these three counties with a view to bringing all such facilities up to the new IW standards. The contract includes for inspection and reporting on existing facilities and scoping works to meet standards and undertaking the necessary upgrades.

Carrick on Shannon WTP (SLRWSS) and Glenade WTP (Kinlough Tullaghan WSS.) are included in this project and the initial inspections have taken place and background information is being provided to the contractors Veolia. A draft report on Carrick on Shannon WTP disinfection has been produced by Veolia and is being considered. Once approved a scope of required works to upgrade the systems will be prepared and budgets agreed and approved by Irish Water.

**Water Treatment Programme - Mayo/Sligo/Leitrim/Roscommon**
Irish Water wish to appoint contractors to provide design and build services for the upgrade and optimise the treatment processes at existing water treatment plants in these four counties. The Glenade Water Treatment Plant in Leitrim is included in this bundle. We are currently engaged with IW on the scoping of the brief and providing background information on Glenade WTP.

**Process Optimisation and Control Programme – Reservoir Sites**
Ryan Hanley Consulting Engineers have prepared preliminary designs and Tender documents for the delivery of a scope of the works at 10 No Reservoir sites in Leitrim. We await IW’s appointment of a contractor for these works. Staff from the Capital office will supervise the works when they commence.

**DMA Programme**
Upgrade and complete the District metering structure on the networks in Co. Leitrim - EMR are the main contractor on this project which is now substantially completed. Minor snagging work outstanding prior to close out of project. Total cost €518,000.

**Killenana Watermain**
Replacement of 2km of old cast iron water mains which are causing a water quality (iron / colour) issue. The Contractor Sean Quigley Contracts Limited has substantially completed the works here and individual connections are being transferred to the new main. All works on the main were substantially completed in November and the main has passed pressure testing. All that remains is the transfer of connections and decommission of old main.

**Drumshanbo, Leitrim Village, Carrigallen and Ballinamore WWTP upgrades**
ERVIA has appointed RCC Engineering as the contractor on this project and a pre commencement meeting was held with the Contractor, Irish Water and Leitrim County Council. A work order will now be issued by Irish Water and following which the works will commence in the New Year with a 12 month contract duration. Contract sum circa €800,000.

**Inline UVT and Crypto Samplers.**
Coffey’s Water Ltd. has completed all works at our two WTP’s. Commissioning and calibrating of instruments ongoing. The contract also includes for a 12 month monitoring of raw and treated water at these plants which has commenced and is ongoing.
Trunk Main replacement Eslin – Mohill (2.5Km) - €500,000
The Contractor MAST Construction Limited has substantially completed works on this new Trunk Watermain. The new main is currently under test and when passed work will begin on the transferring of all connections from the old to the new main and decommissioning of the old main. Hopefully all works will be completed by the end of the year.

Economic Development, Planning, Environment and Transportation Directorate

ECONOMIC DEVELOPMENT & PLANNING:
LOCAL ENTERPRISE OFFICE (LEO)
Training
The final training of the autumn/winter schedule is currently being rolled out – Social Media Marketing for Tourism Providers, Brexit Breakfast, Using Facebook for Business Advanced.

Mentoring
There continues to be a strong demand for one to one mentoring – financial, marketing etc.

Outreach Office – Manorhamilton
The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

Ireland’s Best Young Entrepreneur (IBYE)
The Bootcamp took place during November, with a closing date of 21st November for submission of business plans. IBYE pitch day takes place on 4th December followed by County Final and Presentation on Awards on 6th December.

Brexit Seminar
A joint Brexit seminar was held on 27th November with LEO Longford, with guest speakers Anne Lannigan, Enterprise Ireland, Gerard Brady, IBEC and John Finn, Treasury Solutions.

One to one meetings
The LEO staff continues to meet one to one with clients for advice and signposting to supports.

LEO Competitive Funds
- The Graduate Internship for Entrepreneurship Programme placements are coming to an end in Mid December. A total of 22 of the 24 placements were filled. A request for a project extension to utilise the remaining budget was made to Enterprise Ireland and was unsuccessful.
- The Creative Connections Programme is winding up, having had its last pop up event in Longford in November. The Inside [Craft] brand has been developed, as well as a website and craft trail publications. The steering group are committed to maintaining the network and a proposal is being developed for submission to the four LEO’s towards assistance in the future with the initiative.

Erasmus Programmes
The Multiplier event for Smart Data Smart regions took place on 27th November at the Brexit Event.

ECONOMIC DEVELOPMENT
Town Teams – Carrick on Shannon
- CCTV
  - Preparation and Submission of Garda Commissioner Approval Form Section 38(c)
  - A meeting took place with the steering group to update on progress.
  - A meeting took place with the local Superintendent re preparing the relevant paperwork.
  - Finalise Application and back up paperwork for funding application.
Town Teams – Manorhamilton
- Meeting with Manor Redz (Town Team) in Manorhamilton.
- Reviewed Town and Village for 2016 with Caislean Hamilton.

Town and Village – Mohill
Meeting took place with the Mohill group around the funding allocated under Town and Village 2017. The group are ready to move on this project as soon as possible.

REDS Food – Taste Leitrim /The Food Hub.
Work is ongoing at the Food Hub in relation to finishing the Food Experience.
Finalised the schedule for the Winter Feast Event at the Food Hub in December.

Women in Business Networking Event
Finalising speakers, venue, marketing and promotion of the joint women in Enterprise Networking Event with Longford.

SECURE project
- Hosted the Leitrim partner Meeting of the SECURE programme over the 28th to 30th November.
- Managed partner meetings and Energy Conference.
- Started preparation for Claim no. 3.
- Plan for Stakeholder meeting no. 5.

TOURISM DEVELOPMENT
The following actions have been undertaken throughout November 2017 facilitating the continued promotion of the tourism offering in the County:

1. Leitrim Tourism attended meetings with the Recreational Strategy Group for both the Angling working Group and Waterways working group.
2. Tourism Officer took part in the LEADER Evaluation for Tourism projects at the offices of LDC in Drumshanbo.
3. An ezine went out to a number of our databases proposing Leitrim as a wedding venue in which The Bush Hotel, The Landmark Hotel, The Lough Allen Hotel and Spa and Lough Rynn Castle and Estate were highlighted as ideal venues for weddings in Leitrim.
4. The HENGEL International Angling Show took place in Kortrijk in Belgium. Leitrim Tourism had a stand at this show and sent accommodation providers and local angling expertise to represent Leitrim at this event with a view to highlighting the Benelux King of Clubs competition taking place in Leitrim in 2018.
6. Tourism Officer took part in the monthly SAINT Project SKYPE meeting with International Partners.
7. Leitrim Tourism continued to support both the Tourist Information Point at Glencar Waterfall and the Angling and Tourism Centre in Ballinamore. Both centres were restocked for the winter period.
8. Updates were carried out on the Leitrim Tourism Website.
9. Continued presence on all Social media platforms was maintained including featuring a town of the week and a weekly Wellness Wednesday. We are also promoting festival and events throughout the county.
10. Video editing took place on the overall SAINT Project Slow Adventure video which will provide which will be used to promote the Slow Adventure experiences in Leitrim.
11. The Leitrim Tourism Office relocated from The Old Barrel Store to the top floor of the Jail.
12. A press release was prepared to highlight the visit of the transnational partners from the Slow Adventure in the Northern Territories (SAINT) Project to Leitrim.
DEVELOPMENT MANAGEMENT

Unfinished Housing Developments / Taking in Charge
- Works have been completed in all but one of the housing estates (9 no.) across the county which obtained funding under Measure 1 of the National Taking in Charge Initiative. The Council have finalised Site Resolution Plans prepared with respect to 4 estates funded as part of Measure 3 of the National Taking in Charge Initiative. The Council are now at an advanced stage of finalising a detailed claim against each of the bonds in question. The Council has received clarification with respect to a draft legal opinion from our Senior Counsel in relation to a series of question pertaining to development bonds and this legal advice has now been successfully concluded.
- The Council is at an advanced stage of advertising a further suite of estates for taking in charge which includes the 9 no. estates which received funding under the National Taking in Charge Initiative. At present, the individual Departments are preparing their recommendations on foot of a request from the Planning Department.

Pre Planning
- The pre planning clinics continued during the month of November. 2 no. new pre planning consultations took place during November in addition to a number of other enquires which are dealt with through e-mail and phone.

Development Management
- 18 no. valid planning applications were received in November of which 3 no. related to commercial development. Of the applications lodged, 2 no. applications sought retention of planning permission and one application sought an extension of duration of planning permission. A further 8 no. applications were deemed invalid of which 4 no. have had subsequent valid applications accepted by the Planning Authority.
- 13 no. final decisions on planning applications were made during November all of which were granted planning permission. A request for further information issued with respect to a further 12 no. applications during the month of November.

Forward Planning
- The Planning Authority is undertaking screening for Strategic Environmental Assessment and Appropriate Assessment for the proposed Variation to the County Development Plan in relation to the implementation of the Vacant Site Levy. An amendment to the Carrick on Shannon Local Area Plan 2010-2019 to give effect to the Variation to the County Development Plan will also be undertaken at the same time. These proposals will be placed on public display towards the end of January / early February.
- The Planning Authority made a detailed submission in relation to the draft National Planning Framework on November 10th 2017. This followed a presentation to the Economic Development, Enterprise and Planning SPC and discussion at the November Council meeting.

Heritage Officer
The 2018 budget approved by the Elected Members included provision for the appointment of a full time Heritage Officer. The Planning Department will liaise with the Human Resources Department and with the Heritage Council with a view to advertising this position early in the New Year. The support of the Heritage Council in this regard is welcomed and acknowledged

ENVIRONMENT:
National Inspection Program (DWWTS) – The Council are inspecting 28 No DWWTS in 2017 and these inspections are completed. The Sites were selected based on EPA Risk based methodology mapping across the Country. Where Advisory Notices were issued in 2015/2016 there will be ongoing inspections where works were due to be completed and re-inspections are requested.
RMCEI Plan – Works will be targeted in the Environment Department based on the 2017 RMCEI Plan. The EPA have recently released a draft copy of Leitrim’s Environmental Enforcement for 2016 Performance Report & Local Authority Assessment. As the time span for observations on the report has passed the Council await the final outcome of the Assessment for 2016. The EPA have just informed Leitrim County Council that the RMCEI Enforcement Plan Evaluation for 2017 had an overall Plan rating of “High” which takes into consideration Environmental Priorities, Environmental Outcomes and Enforcement Resourcing and Plan Review.

CFRAMs – OPW and their Consultant Jacobs Engineering are working on the development of suitable flood mitigation options regarding the management of flood risk in the Shannon River Basin District in the Leitrim area. The Flood Risk Management Options had Public Consultation meetings which took place within Leitrim on in November 2015. The Office of Public Works (OPW) is leading the CFRAM Programme in part to meet Ireland’s obligations under the 2007 EU Floods Directive, in accordance with the European Communities “Assessment and Management of Flood risks) Regulations 2010, SI No. 122 of 2010, which transposed the EU Floods Directive into Irish Law, as amended by SI No. 495 of 2015.

The OPW and their Consulting Engineers are currently examining all the submissions before making the final Draft Plan which will be then due to go for Ministerial approval. Further details on the draft Flood risk Management Plans consultation process, including the date which observations or comments are required, are now available on the website: www.opw.ie/Floodplans

The Shannon CFRAM Consultants continue to work hard on completing the Flood Risk Management Plans for the Shannon CFRAM areas and these are scheduled for submission to the Department of Public Expenditure (D/PER) for review (including the assessment and checking of the environmental assessments and conclusions).

It is envisaged that that D/PER will complete their review of all Plans by the end of September 2017. The national Suite of Plans will then be signed off officially by the Commissioners of Public Works and Minister Kevin ‘Boxer’ Moran T.D. (subject to any final amendments as required), and submitted to the Minister of Public Expenditure and Reform for approval.

The OPW will be engaging and liaising with the Local Authorities and elected representatives as the Plans go through the above-outlined process. In the meantime, the OPW is also working on developing a public-facing website through which the recommended measures and other information around the plans and final maps will be published in due course.


Pesticides detected in the Lough Forbes Public Drinking Water Supply.
Leitrim County Council has sent correspondence to all landowners whose lands drain into the catchment area of the Rinn River, which flows to Lough Forbes and is the Rinn/Lough Forbes drinking water source catchment area. The engagement measure is about emphasizing the importance of protecting the environment, maintaining high water quality and promoting the safe use of pesticides.

VETERINARY SERVICES
Abattoirs
Slaughter returns: November 2017: 93 Cattle, 244 Sheep and 26 Pigs

Three hygiene inspections were carried out.
Small Meat Manufacturing Plants
Two ready meal manufacturers, two meat cutting plants and one meat distributor are under the supervision of Leitrim County Council. The meat sector continues to grow in Leitrim. One distributor recently obtained approval from Leitrim County Council to cut fresh meat and produce minced meat and meat preparations. Five hygiene inspections were carried out in November.

Dog Control & Welfare
Dog Warden Service returns for November 2017 as below;

- 12 stray, 7 surrendered 19 re-homed, 6 re-claimed, 0 died, 0 euthanised,
- 42 Service requests received, 51 dog warden inspections
- 7 dogs neutered, 3 neutering vouchers issued, 14 dogs micro-chipped.

Leitrim Trap-Neuter-Return Programme for stray cats
16 cats were trapped and tested for disease. 7 cats were put-to-sleep and 9 cats were neutered and returned under the Leitrim Animal Welfare / Leitrim County Council Trap-Neuter-Programme.

ROADS:
- Annual Area Programme works were completed at the end of November 2017
- Road Crews continuing to carry out routine maintenance works
- Road Crews carrying out Winter Maintenance works as necessary

CLAR Programme
- Works are complete at the School Crossings at Drumkeerin National School and Ballinamore National School.
- Works are nearing completion at the School Crossing at Carrick on Shannon National School (80% Complete).
- Works are complete in respect of the upgrading of School Flashing Lights under the CLAR 2016 Programme.

CLAR 2017 Programme – Works are in progress on the following Clar 2017 Projects – Pedestrian Crossing & Associated Works at Carrick on Shannon Community School, Erection of Public Lighting at Drumshanbo between Acres Amenity Area and houses at Drumduff North, Pedestrian Crossing at Dromod Health Centre, Erection of Public Lighting at Annaduff National School, Pedestrian Crossing, Footpaths and Public Lighting at Newtowngore Community Hall & Car Park, Footpath & Public Lighting at Aughasheelin National School, Footpath at Drumshanbo, Upgrade and Refurbishments at Keeldra Lake Amenity Development and works are complete at the Pedestrian Crossing at the Gaelscoil at Manorhamilton.

Recreational Trails 2017
Leitrim Way from Drumshanbo to Dowra – Design of the Footbridge on this Walkway is currently underway.

Dromahair Demonstration Greenway – Planning Approval has been obtained for the construction of a pedestrian bridge and footpath adjacent to the existing bridge over the Edergole River. Design works on this Greenway have commenced.

Carrick on Shannon to Leitrim Greenway – Construction of a footpath at Leitrim Village commenced in November 2017. Currently preparing Design for Part 8 Planning Approval which will be advertised for Public Consultation in early 2018.

REDZ Projects 2017 – Works are complete on both of the REDZ Scheme Roads - St. John’s Lake and Garadice Lake.

Community Hedge Cutting Grant Scheme
Leitrim County Council continues to promote the Community Hedge Cutting Grant Scheme which was introduced in 2017. This Grant Scheme aims to encourage a joint approach with communities and groups of local residents and landowners for the cutting of hedges/trees along the public road network which need
attention. The Grant amounts to €50 per km of roadside hedge/overhanging trees attended to along the Public Road Network subject to a minimum length of road network of 3 km per application. To date, 7 Applications have been approved for payment under this Scheme. Full Details and Application Forms for this Hedge Cutting Grant Scheme are available from the Roads Department of Leitrim County Council. The Deadline for submission of Grant Application Forms under this Scheme has been extended to 29th December, 2017.

Local Improvement Schemes (LIS) – A LIS Allocation of €250,000 was received by Leitrim County Council from the Department in September 2017 and works on 8 LIS Projects will be completed with this Allocation and these works have commenced. A further LIS Allocation of €237,947 was received at the end of November 2017 and this will enable a further 12 LIS Projects approximately to be completed. Therefore, approximately 20 LIS Projects will be completed with this 2017 LIS Allocation of €487,947

Construction of 2 No. Lay-Bys on the N4 Dromod Rooskey By-Pass – Works on the construction of these 2 Lay-Bys were completed in November.

National Road Network
- N16 Cornacloy to Sdradine Phase 2 – The construction of Phase 2 of the realignment of the N16 from Cornacloy to Sdradine was completed in 2017. Works have commenced on the extension of the Greenway as part of these works.
- N16 at Drummahon – Planning Approval was obtained for the realignment of 1.4 KM of the N16 at Drummahon.
- Preliminary Design of Road Pavement Overlays on the N4 & N16 – Leitrim County Council received an allocation of €62,205 from Transport Infrastructure Ireland (TII) in October 2017 for Preliminary Design for Overlays on National Roads at the following locations:-
  -N4 Jamestown to Drumsna.
  -N4 at Carrick on Shannon – from Roundabout at Attifinlay to Roundabout at County Boundary at Coffey’s
  -N16 Shanvaus to Manorhamilton.
Surveys in respect of these Overlays are underway in November and the progression of these Schemes to construction phase will be subject to funding approval from the TII.

RURAL WATER PROGRAMME:
Rural Water Programme:
Enhancement of Schemes - Works on the following schemes have been completed – Drumkeelan GWS, Lismoyle/Coolcreeve GWS, Tarmon GWS, Mohercregg GWS, and Antfield GWS.

Enhancement of Schemes - Upgrade Works on Drumaleague GWS are currently in progress.

2017 Block Grant to above 6 No. Group Water Schemes in respect of above Upgrade Works completed in 2017 – Grants totalling €103,301 issued to the above GWS’s in respect of above upgrade works completed in 2017 and a total of €103,301 has been recouped by Leitrim County Council from the Department in 2017 in respect of these Upgrade Works to these GWS’s.

Carrigallen Group Water Scheme – Upgrade works were completed to Carrigallen GWS in 2017 in order to improve Water Quality on this Group Water Scheme. These works included Chlorine Boosting on the system. These works were completed with funding from a Specific Grant of €11,553.61 from Leitrim County Council.

Environmental and Public Health Compliance - Cornashamsogue GWS - This GWS is currently in the process of appointing a Consultant Engineer to prepare Designs for the upgrade of this Scheme. Leitrim County Council and the National Federation of Group Water Schemes are working closely with Cornashamsogue GWS in order to progress the upgrade of this Scheme.
Hartley-Cartown Group Sewerage Scheme - Consultant Engineer (Ensen) has completed a Preliminary Design of this Scheme. It will be necessary to re-advertise for Planning Approval for the proposed 3 Pumping Stations on this Scheme. The preparation of a detailed design for this Scheme is currently in progress.

HOUSING AND COMMUNITY, CORPORATE SERVICES, CULTURE AND EMERGENCY SERVICES DIRECTORATE

HOUSING:

Housing Allocations

<table>
<thead>
<tr>
<th>Offers issued to 31st November 2017:</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>112</td>
<td>63</td>
<td>57%</td>
<td>41</td>
<td>37%</td>
<td>2</td>
</tr>
</tbody>
</table>

New Tenancies created from 1st January 2017 to 31st November 2017

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 31st November 2017</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>67</td>
</tr>
</tbody>
</table>

Traveller Accommodation Programme Targets – Progress Report at 31st November, 2017

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2017</th>
<th>Outputs achieved at 31st October 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
<td>5</td>
<td>1</td>
</tr>
</tbody>
</table>

| Totals | 8 | 7 |

Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2017</th>
<th>No of inspections completed to 31st November 2017</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>70</td>
<td>104</td>
<td>148%</td>
</tr>
</tbody>
</table>
### HOUSING GRANTS

NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>01/01/2017 – 30/11/2017</th>
<th>GRANT</th>
<th>NO</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PAID 2017</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HGD</td>
<td>18</td>
<td></td>
<td>199,759.83</td>
</tr>
<tr>
<td>MAG</td>
<td>7</td>
<td></td>
<td>19,764.85</td>
</tr>
<tr>
<td>HOP</td>
<td>34</td>
<td></td>
<td>150,461.62</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>59</td>
<td></td>
<td>369,986.30</td>
</tr>
</tbody>
</table>

| **Approved not paid**   |       |    |                |
| HGD                     | 6     |    | 23,960.10      |
| MAG                     | 1     |    | 3,666.00       |
| HOP                     | 7     |    | 21,359.45      |
| **TOTAL**               | 14    |    | 48,985.55      |

| **Applications Rec'd Not Yet Approved** |       |    |                |
| HOP                     | 17    |    | 30,000.00      | Estimated |
| MAG                     | 7     |    | 10,000.00      | Estimated |
| HGD                     | 9     |    | 16,000.00      | Estimated |
| **Total**               | 33    |    | 56,000.00      | Estimated |

**Balance** €-38,235.85

Please Note:
Of the Approved Not Paid Applications above (€48,985.55) Completion Reports have only been received for 5 Applications totalling (€15,972.15). This amount will be paid in December. None of the Applications Received Not yet Approved will be paid before 31/12/2017.

### HOUSING CAPITAL

**Energy Efficiency Works**
Phase 2 Energy Efficiency works includes such works as external wall and attic insulation. This Council has identified approximately 17 potential units that require these energy efficiency works and funds to complete these works have been sought from the Department no approval has been received to date.

**Voids & Derelict Housing Units**
The Council made a submission in February for funding to refurbish 16 void units and 1 dwelling classed as derelict. Funding has been received for 16 units by the Department. Work is progressing on a number of these
units using direct labour and the remaining units will be complete using contractors appointed from the Council’s Framework panel.

**Disability Works in Council Houses**

A submission was made to the Department to fund disability adaption works to 29 Council properties and 2 dwellings requiring extensions in order to meet the long term need of the tenants. The total estimated cost of these works will be €231,102. Funding of €207,991.80 (90% of total cost) has been approved by the Department. These works are currently being progressed or are under construction.

**Acquisitions**

The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2015 – 2017. In 2016 the Council purchased 25 number houses across the county. In 2017 the Council have continued their acquisition programme; to date 10 number acquisitions are complete. Some of these house required refurbishment works and contracts are in place to complete energy efficiency works and remedial works to these houses to return them to productive use in 2017.

**Capital Construction Project - Taobh Tire, Manorhamilton**

Under construction completion date June 2018, construction costs of €880,000.

**Capital Assistance Schemes – Saint Vincent de Paul, Ballinamore**

Under construction completion date December 2017, construction costs of €253,254.

The Council will have 100% tenancy nomination rights on all these CAS scheme properties from the Housing Waiting List.

**Capital Construction Project – Summerhill, Carrick on Shannon**

Stage 1 approval for the design and construction of 20 social housing units (to the value of €3,949,500) at Summerhill, Carrick on Shannon has been received from the Department. An Architect led Design Team has been appointed. And work is progressing on the design.

**Capital Project Appraisal for Construction of Social Housing at Attirory, Carrick on Shannon.**

Stage 1 approval for the design and construction of 24 social housing units (to the value of €3,743,850) at Attirory, Carrick on Shannon has been received from the Department. An Architect led Design Team will be appointed in December.

**COMMUNITY:**

**Peace IV**

- The PEACE IV Team have reapplied to SEUPB for funding available in the Building Positive Relations, Children and Young People and Shared Spaces Themes

- Service Level agreements have been granted to 5 programmes which means they can now roll out their programmes:
  - Building Positive Relations Programme 1: Support for Ethnic Minorities
  - Building Positive Relations Programme 2: Support for Minority Faiths
  - Building Positive Relations Programme 5: Events around Women’s Suffrage
  - Building Positive Relations Programme 7: Rural Women Along the Border

- During the PEACE IV Partnership Meeting on September 28th, Blu Zebra presented their findings and the Partnership voted that two of the Shared Space and Service Projects should move ahead immediately for SEUPB approval:
  - Kiltyclogher/Cashel Community Hall Upgrade
  - Sexton Hall in Manorhamilton
Public Participation Network
At the end of the Nov 2017 Leitrim PPN had 246 registrations including 25 pending and 1 associate membership. A County Plenary was held for all member groups on Nov. 14th. While the turnout was small, 31 members, the engagement was of good quality with plans for another Plenary in March 2018 and for thematic input into the Workplan and actions for the coming year. The following vacancies for PPN Representation were ratified:
- Secretariat, Social Inclusion Pillar – Eileen Clinton nominated by Dromahair Development Association;
- Secretariat, Carrick on Shannon – Peadar Flynn, nominated by Mohill Resources CLG;
- Peace IV, Social Inclusion – Ethnic Minorities – Mary Atymungo, nominated by Leitrim International Cultural Group;
- LCDC, Social Inclusion – Mary Hyland, nominated by Breffni Family Resource Centre;
- LCDC, Community & Voluntary - Helen Doherty Harte, nominated by Ballinamore Development Group.

Comhairle na nOg
Comhairle na Nog AGM was held on 23rd November in the Bush Hotel. There was an excellent presentation on ‘Use your Brain not your Fist’ campaign given by Rosie Dolan. There were excellent workshops on Personal Safety, Song Writing, Youth Issues in Leitrim and Fitness.

Age Friendly
Age Friendly Strategy 2017-2020 is now in place and all key agencies are working off the implementation plan. A meeting is scheduled for 07th December 2017.

Pride of Place
The awards night will took place on 02nd Dec 2017 with over 800 people in attendance representing 32 counties. Leitrim had three entries with Bornacoola and Carrigallen in the population category and Manorhamilton in the Creative Place Category. The awards acknowledge the achievements and the invaluable work undertaken by volunteers and those involved in local community development. Bornacoola achieved the runner up position in population category and was recognised for its strong sense of community. Bornacoola has a range of very successful community groups which were recognised by the Judges such as their vibrant Youth Club, their ever expanding GAA club, their renowned Drama Club and the umbrella group Bornacoola Development Association. The Development Association run the very successful Lough Rynn Harvest Festival and Vintage Day now in its 23rd year which funds many other community groups within the parish.

Smoke Alarm Scheme
85 smoke alarms have been distributed to date in 2017 under the community smoke alarm scheme. An additional 100 smoke alarms have been ordered from the Dept.

Community Facilities Scheme
The Communities Facilities Scheme is closed with 126 applications received. Approval has been given by the three Municipal Districts and LCDC and all community groups have been notified. Funding has been received from the Dept and we are in the process of allocating the funding.

Clár Funding
Three playgrounds have been approved funding, Glenfarne (€48,805), McDermotts Terrace (€27,000) and Fenagh (€7000). All contracts have been awarded and works will commence in 2018.

Traveller Interagency Group
Traveller Interagency Group meeting was held in November 2017. It was agreed at this meeting that the Education, Accommodation and Health Subgroups would be reinstated with training put in place for each group. In addition, it was agreed that funding available for training would be given to the Horse Riding and Animal welfare programme.
Towns and Villages Funding
€ 1,098,583 allocated to Leitrim County Council for 12 community development projects

RAPID Funding
Leitrim County Council has been allocated €64,500. It will fund capital projects that will improve the quality of life for residents in disadvantaged areas and tackles social exclusion in urban areas or provincial towns only. The following projects were recommended and approved by the LCDC and each MD.

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manorhamilton Enterprise Forum</td>
<td>Additional CCTV for Manorhamilton</td>
<td>€ 7,000</td>
</tr>
<tr>
<td>Dromahair Arts and Recreation Centre</td>
<td>Energy Efficiency Upgrades for Pavilion Building</td>
<td>€ 10,000</td>
</tr>
<tr>
<td>Ballinamore Community Council</td>
<td>Energy Efficiency Lighting for Community Hall</td>
<td>€ 10,000</td>
</tr>
<tr>
<td>Drumshanbo Tidy Towns</td>
<td>SAFE pathway from Hilly Rd to St Patrick’s National School</td>
<td>€ 10,000</td>
</tr>
<tr>
<td>Breffni Youth Café</td>
<td>Refurnish and upgrade purpose built cabin</td>
<td>€ 7,000</td>
</tr>
<tr>
<td>Leitrim Association of People with Disabilities</td>
<td>8 Seater Bus</td>
<td>€ 10,500</td>
</tr>
</tbody>
</table>

LEITRIM SPORTS PARTNERSHIP
Leitrim Sports Star Awards 2017
The Leitrim Sports Star Awards is about acknowledging individual’s performances, best Sports Clubs, Teams, Schools and Community Volunteers for their outstanding contributions and achievements to sport and recreation in Leitrim for 2017. On the night in Lough Rynn Castle Hotel, we had 194 people in attendance and our guest of honour was Eric Elwood former Ireland rugby and Connacht rugby legend. Total Participants: 194

Leitrim Mental Health Services Fitness Programme
Leitrim Sports Partnership with the support of Leitrim Mental Health Services delivered a fitness initiative for service users in the Aura Leisure, Carrick on Shannon. This programme last 5 weeks with 5 participants involved in the programme. We also have programme being delivered in Manorhamilton with one of our tutors completing a one to one programme. Total Participants: 6

Adult Swimming Group
Leitrim Sports Partnership is an adult swimming group in the Aura Leisure Centre. The programme is on every Tuesday and Thursday evenings with 12 people registered on the programme. This group is for people who are comfortable swimmers and are capable of completing a coached training programme with the overall aim of increasing their fitness levels and improved swimming technique. The programme will be finished in December. Total Participants: 12

Olympic Handball School Programme.
Leitrim Sports Partnership community coaches Pat O’Toole and Paul Kilgannon have been coaching Olympic Handball with Transition Year students in Mohill Community College, Ballinamore Community School and Carrigallen Vocational School for the past eight weeks. Due to the success of the programme, we decided to host an Olympic Handball Blitz day for boys and girls with the three schools involved in the programme. The Blitz day saw a total of eight matches take place including boys final and a girls final at the end of the day. The boy’s final comprised of Ballinamore and Mohill schools, with Ballinamore proving the stronger side. The girl’s final comprised of Carrigallen and Ballinamore, again with Ballinamore coming out on top. All students were highly participative with running subs throughout the game. Well done to students and teachers from all schools involved. Total Participants: 70
Safeguarding 2 Workshop
Leitrim Sports Partnership completed their second Safeguarding 2 workshop for the year in November with 9 participants benefiting from 6 different sports, Swimming, GAA, Soccer, basketball, Rowing and horse riding. **Total Participants: 9**

Men on the Move Programme
The Men on the Move programme is going very well in Mohill with 14 men participating twice weekly. At the start of the programme, all the participants completed a full health check and after the 8 week they will be given another health check and the results will be assessed and feedback given to the participants on the difference over the 8 week programme. **Total Participants: 14**

Girls Active Programme
The Girls active programme, a physical activity programme for Post-primary girls will be rolled out in five Post-primary schools, Ballinamore (40), Carrigallen Vocational school (30), Drumshanbo Vocational school (32), St Clare’s Comprehensive school (39), & Lough Allen College (20) and Mohill (20). **Total Number: 181**

CE Sports Development Coaches
The 2 LSP sports coaches who coordinate and manage the delivery of the sports and recreational programmes in Leitrim Schools for the LSP have just completed coaching in 5 Primary Schools in Leitrim and all the children to participate in multi sport activities in a fun environment. In Drumeela NS we had 30 students, Fatima 70 students, Drumcong we had 100 students, Annaduff we had 193 students and Leitrim Village we had 222 students participating on this programme. **Total Number: 615**

Sports Leadership Programme
Leitrim Sports Partnership is delivering the Sports Leadership course in four post primary schools in Leitrim, Ballinamore (24), Mohill (30), Carrick on Shannon Community School (22), St Clare’s Comprehensive School (30) with 106 students participating on the programme. **Total Number: 106**

Disability Programmes
Leitrim Sports Partnership are delivering the following disability programmes in Leitrim:

- Ballinamore Rehab Care programme, we delivered a nutrition and exercise programme for 8 weeks with 15 people benefiting from the programme.
- IWA group programme, we delivered the Go For Life Games programme in the IWA centre in Carrick on Shannon with 13 service users benefiting from this programme.
- St Ciaran’s Day Service centre, we delivered a Zumba dancing programme for 10 service users in the day centre. **Total Number 38**

THE ARTS
Creative Ireland –The 2017 activation plan was launched in Dublin Castle and we are in the process of formulating a 5 year cultural strategy. Public meetings have now taken place in Carrick on Shannon, Manorhamilton and Ballinamore. 14 community groups from across the County are currently working with artists as part of the Open Call in developing high quality projects and programmes.

Creative Frame- In partnership with Leitrim Local Enterprise Office, Leslie Ryan has been appointed Creative Frame Manager to develop the Creative Frame programme – a user driven continuous professional development network designed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region. A continuous series of workshops and seminars have been organised.

Spark –Artist Vanya Lambrecht Ward has begun work with Leitrim County Council on the Spark programme.

Festivals and Events – 8 Festivals received funding under the scheme from across the County for 2017.
Artists in Schools – 8 primary schools have been selected - 4 for 2017 and 4 for 2018 covering the whole County and 4 artists have been appointed to work with the schools. A planning session for artists and schools has taken place and the residencies are in progress for the September/December term.

Artist in the Community – 4 Community Groups were selected to participate in the 2017 Artist in the Community Programme from across the county and 4 artists selected to work alongside them.

Drumshanbo Artist Studios – Artists Margot Quinn and Cathy Reynolds have begun their residencies in the studios.

Leitrim Equation 4 – The Leitrim Equation DVD is now being made available in retail outlets and via online sales.

Youth Theatre - The 2017 Term 2 has started in Carrick on Shannon, Manorhamilton & Carrigallen.

Film – A tour of the 3 counties has taken place with the Irish Film Board who also attended a meeting with filmmakers in the region.

Music Generation – A successful application was made under the Music Generation programme and the position of Coordinator has been advertised by the ETB.

Artist Bursaries- A call out was made to Leitrim based artists to apply for the 2018 Bursary scheme, 35 applications were received and 24 awards were agreed.

LIBRARY SERVICE:

Event Programming
- A full programme of activities took place in all branches across the county during the month of November, including the weekly Parent and Toddler Group sessions in Ballinamore Library, Reading Group meetings, craft group sessions and creative writing groups in Carrigallen, Mohill and Ballinamore Libraries. Dromahair Library’s Junior reading Group continued to meet, and a presentation with the local Astronomy Club took place in Ballinamore Library.

Highlights
- Class visits at pre-school, primary and secondary level continued. Kiltyclogher Library was visited by the children from Kiltyclogher NS and Ballaghameehean NS, while Curragh NS, Gaelscoil Cluainín and St. Clare’s NS dropped into Manorhamilton Library during the month of November.
- Ballinamore Library hosted a photographic exhibition, which arose from a photography project held in association with the HSE.
- On Wednesday 15th November, Carrick-on-Shannon Library held Science Week Shows about “Spectacular Cassini at Saturn”, attended by pupils from Drumboylan NS, Tarmon NS and Kilnagross NS.
- As part of Leitrim County Council’s Creative Ireland programme for 2017, the Library Service coordinated a series of drama workshops for children in Ballinamore Library during the month of November.
- Drumshanbo Library’s programme of Lumra craft workshops in association with the ICA finished on 11th November.
- Ballinamore, Manorhamilton and Mohill Libraries continued to roll out free introductory computer classes during November, as part of Digital Skills for Citizens programme funded by the Department of Communications, Climate Action and Environment.
To celebrate College Awareness Week (November 20th - 27th), Ballinamore Library presented a “Ready for College Event” on Monday 20th November, which was attended by over 50 students from the Transition Year class in Carrigallen Vocational School and the Leaving Certificate class in Ballinamore Community School. The event comprised a total of three presentations on various aspects of third level education, including choosing the right course, navigating the application process and what to expect when you arrive in college.

FIRE SERVICE

Capital Programme
New Class B fire appliance
Work is progressing on the manufacture of our new Class B fire appliance. The expected delivery date is January / February 2018.

Fire Stations
- **Manorhamilton**: The legal documents for the purchase of the site new fire station in Manorhamilton have been sent to the respective solicitors.
- **Ballinamore**: Project plan was drafted and tender documents prepared, sent to Housing for review.
- **Drumshanbo**: Project plan was drafted and tender documents prepared, sent to Housing for review.

Licensing applications
A number of licence applications for the annual licensing courts are still ongoing.

Storm Ophelia
Prepared a report on the impact of the recent Storm Ophelia in Leitrim and sent it to the Department. Attended a review workshop later organised by NDFEM in Tullamore.

Major Emergency Management
Staff attended the National MEM annual conference in Athlone. Plans for the regional MEM exercise to be held in Leitrim on 5th December 2017 are almost finalised. Invitations issued to participants.

Building Control
- **Commencement Notices**: Received 1, valid
- **Opt Out Commencement Notices**: Received 7, valid 4, invalid 3
- **Completion Certificates**: Received 2, valid
- **Fire Safety Certificates**: Received 3, processed 1
- **Disabled Access Certificates**: Received 1, processed 2

CIVIL DEFENCE
- On 02 November assistance was provided to Environment Staff who were dealing with a hydraulic oil spill on the canal in the Ballinamore area. Protective booms were deployed at Lock 7.
- On 11 November Volunteers participated in Avian Flu refresher training hosted by the Department of Agriculture in Sligo. Civil Defence will continue to remain available to assist Department of Agriculture Staff in recovering suspect birds from our waterways.
- Assistance was provided during the Month to the Environment Section during Lake water sampling.

Signed:  
Joseph Gilhooly  
Chief Executive  

Date: 14th December, 2017