May

Chief Executive Monthly Management Report

Monthly Report

Leitrim County Council

for the period of 1st to 31st May, 2019

Prepared in accordance with
Section 136 (2) of the Local
Government Act, 2001 as inserted
by Section 51 of the Local
Government Act 2014
**Revenue Account**

**May, 2019 - Revenue Account Income & Expenditure Summary by Service Division**

(PRELIMINARY MAY, 2019 - FIGURES)

<table>
<thead>
<tr>
<th>Service Division</th>
<th>Actual Full Year Expenditure</th>
<th>Actual Full Year Budget</th>
<th>% Budget Var</th>
<th>% Budget Actual</th>
<th>Net Budget Var</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Housing &amp; Building</td>
<td>2,035,103</td>
<td>2,011,687</td>
<td>41%</td>
<td>2,000,000</td>
<td>2%</td>
</tr>
<tr>
<td>B Road Transport &amp; Safety</td>
<td>1,500,673</td>
<td>1,475,500</td>
<td>2%</td>
<td>1,450,000</td>
<td>2%</td>
</tr>
<tr>
<td>C Water Services</td>
<td>1,450,345</td>
<td>1,490,420</td>
<td>2%</td>
<td>1,450,000</td>
<td>2%</td>
</tr>
<tr>
<td>D Development Management</td>
<td>1,032,804</td>
<td>1,012,780</td>
<td>2%</td>
<td>1,000,000</td>
<td>2%</td>
</tr>
<tr>
<td>E Environmental Services</td>
<td>1,786,649</td>
<td>1,765,321</td>
<td>2%</td>
<td>1,750,000</td>
<td>2%</td>
</tr>
<tr>
<td>F Recreation &amp; Amenity</td>
<td>1,414,739</td>
<td>1,398,783</td>
<td>2%</td>
<td>1,375,000</td>
<td>2%</td>
</tr>
<tr>
<td>G Agriculture, Education, Health &amp; Welfare</td>
<td>195,110</td>
<td>190,000</td>
<td>3%</td>
<td>190,000</td>
<td>3%</td>
</tr>
<tr>
<td>H Miscellaneous Services</td>
<td>1,106,861</td>
<td>1,106,861</td>
<td>0%</td>
<td>1,106,861</td>
<td>0%</td>
</tr>
<tr>
<td>I Local Government Fund/CPO</td>
<td>2,000,000</td>
<td>2,000,000</td>
<td>0%</td>
<td>2,000,000</td>
<td>0%</td>
</tr>
<tr>
<td>J Rates</td>
<td>2,000,000</td>
<td>2,000,000</td>
<td>0%</td>
<td>2,000,000</td>
<td>0%</td>
</tr>
</tbody>
</table>

**Total Expenditure**: £13,030,790

**Total Income**: £13,499,232

**Net Profit (Loss)**: £47,442

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**Expenditure V Income**

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**Recourse to Overdraft**

**Main Points**

As at End of May, 2019

The preparation of the Annual Financial Statement for 2018 has been completed and was presented to the members at the May Meeting. Broadly speaking income and expenditure levels are in line with projections.

**No. of Days in Overdraft during May, 2019**: 0

**Interest Earned**: £0

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**Rates, Rents and Loans**

**May, 2019 - Collection Rates**

<table>
<thead>
<tr>
<th>Service Division</th>
<th>May 15</th>
<th>May 16</th>
<th>FY 2016</th>
<th>% May 15</th>
<th>% May 16</th>
<th>% FY 2016</th>
<th>Commentary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Rents</td>
<td>£602,487</td>
<td>£600,576</td>
<td>£2,232,865</td>
<td>78%</td>
<td>79%</td>
<td>89%</td>
<td>Collection rates in line with 2018</td>
</tr>
<tr>
<td>Commercial Rents</td>
<td>£1,757,481</td>
<td>£1,704,326</td>
<td>£6,690,526</td>
<td>29%</td>
<td>29%</td>
<td>83%</td>
<td>Large increase in collection compared to same period for 2018</td>
</tr>
<tr>
<td>Housing Loans</td>
<td>£88,172</td>
<td>£83,449</td>
<td>£152,603</td>
<td>48%</td>
<td>48%</td>
<td>58%</td>
<td>Slight increase in collections compared to 2018</td>
</tr>
</tbody>
</table>

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Maximo: Asset Management

There was a total of 174 No. Work Orders for the month of May 2019. Breakdown as follows:

<table>
<thead>
<tr>
<th>Work Orders</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>LA Complaints</td>
<td>4</td>
</tr>
<tr>
<td>Planned Leak Detection</td>
<td>2</td>
</tr>
<tr>
<td>New Connections Water</td>
<td>2</td>
</tr>
<tr>
<td>New Connections (Waste Water)</td>
<td>6</td>
</tr>
<tr>
<td>First Fix Repairs</td>
<td>5</td>
</tr>
<tr>
<td>First Fix Surveys</td>
<td>17</td>
</tr>
<tr>
<td>Emergency Work Orders</td>
<td>1</td>
</tr>
<tr>
<td>Drinking Water RM</td>
<td>86</td>
</tr>
<tr>
<td>Waste Water RM</td>
<td>25</td>
</tr>
<tr>
<td>Contractor Related Work Orders</td>
<td>26</td>
</tr>
</tbody>
</table>

Unaccounted for Water
UFW was at 46.33% at the end of Q1 2019 - There is a water audit ongoing at the moment in this area.

Capital Works Update to May 2019

NLIRWSS (Contract 3A): Extension of Moneyduff Water Treatment Plant - €3.84 million
EPS continue with the Design Build Operate extension of Moneyduff Water Treatment Plant. The Design and Build element of the works is substantially completed and the new extended plant is producing water to the NLIRWSS. Formal Commissioning certification has been issued in May 2019. Following the 12 month Operate Service period the plant will be handed over to SLA for operation is April 2020. There are no issues with the supply

Extension of Supply to Rossinver and Kiltyclogher (Contract 3B)
Substantially completed and in service. Minor works on private connections outstanding. A section of old main is yet to be decommissioned.

Manorhamilton & Mohill Wastewater Treatment Plant Upgrade Project - €4.0 million
Works are ongoing. No issues, but slightly behind program. Completion date revised to August 2019 following which Coffey Water will operate for one further year. The new upgraded WWTP’s will be handed over to LCC under the SLA in August 2020.

Minor Capital Works

Water Networks Portfolio Programme Frameworks - Farrans Construction Ltd.

Mountcampbell: 1.8km of old 300 mm AC Trunk Main (including extension at southern end) substantially completed and in service. Permanent reinstatement works are currently being undertaken.

Eslin to Stuck: 1900m of 250mm AC mains replacement has being commissioned and is now in service on the Eslin – Stuck project. Permanent reinstatement works underway.

Ballinamore: 2,270 meters of new water main completed and in service. Section of SMA road reinstatement on the R209 near the town remains outstanding.

Manorhamilton: 2.0Km of watermain replacement on the N16 - all works now completed. Final road reinstatements works outstanding.

Stuck to Oghill: 2.2km of 75mm existing cast iron piping being decommissioned and all connections being transferred to the trunk main. Works expected to commence on Monday 10th June.
Glebe St, Mohill: 1250m of cast iron mains to be decommissioned and replaced with high density polyethylene piping. Works expected to commence on site on 1st July.

Newtownmanor: Design is progressing on the replacement of circa 800m of 50mm uPVC piping from the R278 to Newtownmanor Hall. Works expected to commence in August 2019.

N4 – Jamestown: Design is progressing on the rehabilitation of circa 750m of 100mm Cast Iron main from the N4 to Jamestown.

Find and FIX

Farrans progressing with ongoing Find and Fix works in Carrick on Shannon DMA
LCC Direct Labour Find and Fix crew concentrating on leak detection and repair in Dromod east DMA. On completion of Dromod East the crew will progress to Fertagh to Kinlough DMA in June.

BYS’s and Lead Replacement works continue in St Patrick Park in Carrick on Shannon where works are 75% complete.

Energy Efficiency Carrick on Shannon Water Treatment Plant - EPS Ltd Contractors
EPS has substantially completed the main elements of this initial project replacement of all main pumps with more efficient ones. Irish Water has approved substantial additional works and a new Medium Voltage import installation at Carrick on Shannon. These works have commenced and are progressing well to be completed in July 2019. This will reduce the cost of electricity at this facility.

Disinfection Programme - Veolia Contractors
Design & Build works ongoing at Leitrim Plants, Carrick on Shannon WTP and Glenade WTP. Works Programme ongoing at both facilities. Works identified under Process Optimization and Treatment program have been issued as variations under this contract. Some of these works are in hand and work on filter 7 has commenced.

Water Treatment Programme - Mayo/Sligo/Leitrim/Roscommon
EPS has carried out modification works to the break pressure tank at Glenade WTP source. Further works to be carried out at the upland source at the Erriff Spring will take place in May/June 2019.

Carrick on Shannon Water Treatment Plant
RCC have commissioned the new centrifuge at Carrick WTP. A number of minor items remain to be installed.

4 No. WWTP upgrades Drumshanbo, Leitrim Village, Carrigallen and Ballinamore
Works substantially complete at Carrigallen, Ballinamore and Leitrim Village.

Drumshanbo WWTP Inlet Works Upgrade: Significant additional works has now commenced for Drumshanbo WWTP to upgrade the aeration ditch with a fine bubble aeration system and construction of new intake works with the addition of grit removal and classifier. Upgrade works to the plant are programmed to be complete by late September 2019.

IWSS (Inlet Works, Storm & Sludge) Programme: Ballinamore and Leitrim Village WWTP have been approved for Inlet Works upgrades. Preliminary design is currently underway with JB Barry & Partners Consulting Engineers. Works expected to commence on site in Q4 2019.

Capital Investment Plan 2017 - 2021

Upgrade of Drumshanbo Waste Water Treatment Plant - Atkins Consulting Engineers
This project is included in Irish Waters Capital investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. Feasibility Study Report has been finalized and is recommending that a final effluent pumping station and rising main from the plant to a new outfall location to the River Shannon at Galley bridge. These works will be delivered in the period of this CIP 2017 – 2021.
Carrick on Shannon Water Treatment Plant – Future planning

We have promoted the need for an extension to Carrick on Shannon WTP to provide for growth in the SLRWWSS supply area in the medium term. Irish Water Asset Strategy and Planning is currently considering this proposal. This project is not currently included in Irish Waters Capital Investment Program but Irish Water is indicating that it may fit into a new program funding stream called “Early Contractor Involvement” ECI.

Irish Water is developing a “National Water Resource Plan” which will consider provision for future demand. The SLRWWSS is a priority and a meeting is planned on 11th June to examine the future for the Carrick on Shannon water treatment plant to meet the growing future demand. This is an important forum for us to highlight the need for an upgrade of this plant in the short term.

ENVIRONMENT:

Works will be targeted in the Environment Department based on the 2019 EPA RMCEI Plan.

The EPA have selected two no Leitrim County Council Case Studies which were displayed at the 2019 National Water Conference in Galway on the 29th and 30th May 2019.

National Inspection Program (DWWTS)
The Council are inspecting 25 no DWWTS in 2019 as per the new EPA National Inspection Plan (NIP) 2018 – 2021 Programme. These inspections will be completed from April 2019 to end of year. The sites were selected based on EPA Risk based methodology mapping across the Country. Where Advisory Notices were issued in 2015/2016/2017/2018 there will be ongoing verification inspections where works were due to be completed and re-inspections as requested to facilitate grant payments.

Leitrim County Council attended an EPA workshop for Registered Inspectors on 23rd May 2019.

Irish Water/LAWPRO had a Pesticide Meeting in Longford regards the Animal Plant & Health Association (ALPHA) Monitoring Programme for the Lough Forbes Catchment on the 21st March 2019. Ongoing sampling in the Lough Forbes Catchment which includes Lough Rinn and surrounding catchment is to continue in 2019 and is included in the ALPHA monitoring programme.

A follow up workshop was given by Teagasc on Pesticide use in Agriculture and water quality protection.

LAWPRO Catchment Management Team are planning to hold a Community information meeting on what is happening in the Duff River Catchment Area on Monday 24th June 2019. All are welcome to this community meeting. For further information contact Karen Kennedy (Water Community Officer) 0858085495 or kkennedy@lawaters.ie

EPA Ambient Air Quality Monitoring (AAQM)
The Environmental Protection Agency manages the national ambient air quality monitoring network. It is proposed to install an air quality monitor in Carrick-on-Shannon in by end of year 2019. Works were ongoing in late 2018 and close collaboration with LCC/EPA staff in selecting an optimum location for this unit. This will be of great benefit to the public in Carrick-on-Shannon town, giving them real time information on the following air pollutant parameters.
LOCAL ENTERPRISE OFFICE (LEO)

Training
There continues to be a great interest in training programmes. During May courses included Trading Online Voucher Workshop, The Art of Stunning Food Photography and Customs Exports and Imports.

Mentoring
There continues to be a strong interest in one to one mentoring requests.

Ireland’s Best Young Entrepreneur
The County final of the IBYE competition took place on 3rd May last, with following winners;

Student Enterprise Awards
Students from Carrigallen (Senior), Manorhamilton (Intermediate) and Drumshanbo (Junior) participated at the Student Enterprise Final in Croke Park on 3rd May.

National Enterprise Awards
The National Enterprise Awards final was held in Dublin on 29th May, the Leitrim representative was Georgia Visnyei, Art of Coffee, who unfortunately was unsuccessful on the night.

Brexit
Brexit Sales mentoring continues every Wednesday alternating between Carrick on Shannon, Ballinamore and Manorhamilton.

Outreach Office – Manorhamilton
The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

National Ploughing Championships
The client selected from Leitrim to attend the Local Enterprise Village at the Ploughing Championships 2019 was Art of Coffee.

Meet the Buyer on the Street
‘Meet the Buyer’ on ‘The Street’ took place at the Limerick Institute of Technology (LIT) on Thursday 23 May 2019. The three Leitrim businesses who attended were Art of Coffee, Dromod Boxy and Jinny’s Bakery.

Other
Showcase - The opportunity was made available to three Leitrim businesses to participate at Showcase in January, the interested parties were forwarded to a central committee for selection.

Retail Excellence Ireland – Leitrim took a stand at the REI event which took place on 21st and 22nd May.

ECONOMIC DEVELOPMENT

LCDC
No LCDC Meeting in May 2019

Carrick on Shannon Town Team
Two meetings of Carrick Town Team on May 1st & May 31st.

Purple Flag
Ask for Angela Campaign launched in Carrick on Shannon on May 9th and plans underway for the self assessment and full assessment dates for Carrick on Shannon.
REDZ Town Team Manorhamilton
REDZ Town Team meeting took place on May 8th, with the Manor Summit taking place on May 16th.

Mohill Town Team
Two meetings of Mohill Town Team on the 9th and 23rd of May.

Town and Village Projects 2017 & 2018
Ongoing Follow up with Town and Village projects from 2017 and 2018 to check progress and offer support in submitting claims. Processing of claims for payment.

Potential Town and Village Projects 2019
Closing date for receipt of expression of interest is May 31st. The Final 12 will then be selected to be submitted to the department by June 28th.

ORIS 2019
9 Measure 1 applications, & 4 Measure 2 applications submitted to ORIS 2019.

CCTV – Carrick on Shannon
Handover to An Garda Siochana on May 30th for monitoring purposes, licence agreement between LCC and Carrick Community CCTV Ltd. for 5 year period covering maintenance and insurance.

SECURE NPA Programme
Renewable Energy Strategy draft completed under the SECURE programme. SECURE programme delivery completed with a final claim and report to be submitted.

TOURISM DEVELOPMENT
Ireland’s Hidden Heartlands
Attended the Ireland’s Hidden Heartlands site visit to Centre Parcs in Longford. A presentation was given on all that will be available on the site once it opens.

Destination Marketing
We facilitated Michelle Jackson, travel writer, journalist and broadcaster on a Slow Adventure experience in Leitrim in April. In May she talked about her experience on Newstalk with Bobby Kerr, on TV3’s Elaine Show with Ruth Scott and in a number of national newspaper travel sections. Tourism providers from Leitrim including Lough Rynn Castle, The Cottage Restaurant, Way to Go Adventures, Lough Allen Hotel and Spa, St George’s Terrace Restaurant and Leitrim Surf all benefitted from this publicity.

Met with the VR company to see first edit of the video, the filming for which had taken place on the Blueway previously.

Meetings
Met with group of visiting German Travel Writers and discussed all that is available in Leitrim.

Slow Adventure
Work continues on the Slow Adventure programme with partners in Northern Ireland, Scotland, Iceland, Norway, Sweden and Finland.
Development of the new Slow Adventure Brochure is on going.

Tourist Information
We continue to support the Tourist Office in Ballinamore and Tourist information points at Glencar Waterfall and Slaibh an Iarainn Visitor Centre. Staff from the Tourist Office in Carrick on Shannon attended a Failte Ireland Excellence in Customer Service Course and were awarded certificates on completion.

Digital Marketing
Updates were carried out on the Leitrim Tourism Website. Updates were carried out on the Slow Adventure Ireland website. Continued presence on all Social media platforms was maintained.

DEVELOPMENT MANAGEMENT:
Unfinished Housing Developments / Taking in Charge
The Planning Authority advertised the intention of the Planning Authority to declare as public roads / take in charge a significant tranche of housing developments (36 no.) on 15th May 2019. Submissions will be accepted by the Planning Authority until 3rd July 2019. This marks the culmination of a concentrated effort by the Planning Authority over the course of 2018 and early 2019 to negotiate a series of development bonds with insurance companies some of which required the preparation of Site Resolution Plans by the Planning Authority. Management have also appointed an additional engineering resource who will be responsible for managing the carrying out of works in estates when they are taken in charge and where proceeds have been secured through the settlement of development bonds.

Pre Planning
10 no. pre planning inquiries were received by the Planning Authority during the month of May with 7 no. meetings having taken place. A number of other enquiries were dealt with through e-mail and phone.

Development Management
17 no. valid planning applications were received in May. Of the applications lodged, 4 no. applications seek the retention of planning permission. 2 no. of the applications received relate to commercial developments. In addition, a further 16 no. applications submitted were deemed invalid and returned to the applicants with 9 no. of the invalid applications having subsequent valid applications accepted by the Planning Authority.

18 no. final decisions on planning applications were made during May, all of which were granted planning permission. A request for Further Information issued with respect to a further 11 no. applications during the month of May.

There are presently 3 Part VIII applications on public display

1. Extension to Rossinver Graveyard (In Partnership with Rossinver Graveyard Committee) - on display from 24th April until 22nd May with submissions to the Planning Authority no later than 5th June 2019.
2. The Junction Project, Ballinamore – on display from 22nd May until 19th June with submissions to the Planning Authority no later than 3rd July 2019.
3. Kildorragh Pumping Station, Ballinamore - on display from 29th May until 26th June with submissions to the Planning Authority no later than 10th July 2019.

Forward Planning
Work has begun with the impending review of the County Development Plan 2015-2021 due to commence towards the end of this year, RPS Group are presently preparing a draft Renewable Energy Strategy part funded through the SECURE programme. The Council has also appointed the RPS Group to undertake a review of the Landscape Character Assessment which was prepared in 2002.

Heritage
The Heritage Officer continues her work in the preparation of a replacement Heritage Plan. A Heritage Forum meeting took place during May with 3 no. workshops of the separate Focus Groups (Built, Natural & Heritage) scheduled for June.

The Heritage Officer received funding through the Heritage Council to pursue 3 projects this year, namely undertaking Leitrim Wetland Survey, Leitrim Thatched Survey and Community Heritage Week Event Assistance. Consultants have been appointed for the first 2 projects and these are presently underway. A number of applications for funding under the latter scheme were approved for funding.
The Heritage Officer submitted a funding application to NPWS National Biodiversity Action Plan Local Authorities Biodiversity Project Funding and also prepared the project brief for River Front Amenity Park Conservation Management Plan and Community Engagement Programme and invited contractors to quote for same.

**VETERINARY SERVICES**

**Slaughter Returns**
- Cattle 64
- Sheep 214
- Pigs 9
- Chickens 82

**Premises Inspections**
- Premises Inspections 5
- Food Samples 0
- Environmental Swabs 0
- Water Samples 0
- Veterinary Residue Samples 0
- Carcass Swabs 5

**Dog Warden Service Activities**
- Stray Dogs 13
- Surrendered Dogs 3
- Dogs Re-Homed 6
- Dogs Re-Claimed by Owner 3
- Dog Deaths 0
- Dog Euthanized 0
- Service Requests 42
- Dog License Inspections 30
- Dogs Neutered 6
- Neutering Vouchers Issued 5
- Dogs Micro-Chipped and Registered 14

**ROADS:**
Annual Area Roads Programme works are now underway.

**National Roads Pavement Schemes**
There are 3 No. Pavement Schemes planned for the N4 and N16 in the current year. Tenders for Construction have been received and are currently being assessed in regard to these 3 No. Pavement Schemes is as follows:
- N4 Pavement Scheme from Attirory to County Boundary
- N4 Pavement Scheme at Jamestown
- N16 Pavement Scheme from Pollboy to Cornastaulk

**N16 Realignment Scheme at Drummahan**
The realignment scheme at Drummahan on the N16 is progressing with the contractor currently carrying out the advanced works. Tenders for the appointment of a Consultant Engineer for the Supervision of the Earthworks Contract are currently being assessed. Tenders for the Ground Pre-Loading Contract are also being assessed.

**Carrick on Shannon to Dromod By-Pass**
Roscommon County Council Road Design Office (RDO) are currently working on Tender Documents for seeking Tenders for Consultancy Services for this Scheme.

**Bridges on Non National Roads**
Currently work is being carried out on a number of bridges throughout the county with major works planned for Hartley Bridge and Kilavoggy bridge. In relation to Killavoggy Bridge, a Consultant Engineer has now been appointed for the Design of works on this Bridge.

**CLAR Programme 2018**
- **Drumshanbo National School:** Construction of Footpath from residential areas to National School (continuation of 2017 Scheme). Pedestrian Bridge is in place.
- **St. Hugh's National School, Dowra:** Provision of Pedestrian Crossing at National School – Design Works are complete and construction works have commenced.
- **Carrigallen:** New Footpath from Secondary School to GAA Grounds – Works are in progress and are currently 90% complete.

**Local Improvement Schemes (LIS)**
Works are now complete on the 12 No. Local Improvement Schemes Projects which were completed with the second 2018 Lis Funding Allocation of €300,120. The 2019 Allocation for these Schemes is €250,000 and this will enable a further 9 No. Lis Schemes to be completed. Works on these 9 No. Lis Schemes are in progress.

**Community Involvement Schemes (CIS)**
The Grant Allocation for 2019 for Community Involvement Schemes is €876,057. This will enable approx. 15 - 20 CIS Schemes to proceed in 2019. The CIS Programme for 2019 is currently being finalised and we are in communication with applicants for this Scheme in relation to payment of the required 15% Local Contribution. We hope to have our Community Involvement Scheme Programme for 2019 finalised in the coming weeks.

**Community Hedge Cutting Grant Scheme**
A total of 9 No. Applications were received for the 2018/2019 Grant Scheme of which 4 No. has been paid, 4 No. have been provisionally approved for Grant Payment, and 1 No. Application was not eligible. The **Deadline for submission of Grant Application Forms for this Scheme was 31st January, 2019.**

**Services in Charge Queries**

| Services in Charge Queries processed in May, 2019 | 20 |
| Cumulative volume of Services in Charge Queries processed, year to date | 101 |

**Abnormal Load Permits**

| No. of Abnormal Load Permits processed in May 2019 | 5 |
| Cumulative No. of Abnormal Load Permits processed Year to Date | 23 |

**Road Safety**
The Road Safety Office of Leitrim County Council engaged in a Radio Advertising Campaign to promote Road Safety over the May Bank Holiday Weekend. This advertising campaign was done in conjunction with a number of other Local Authorities and I-Radio over the May Bank Holiday Weekend.

**RURAL WATER PROGRAMME:**
**Multi Annual Rural Water Programme 2019 - 2021**
Leitrim County Council made a Submission to the Department of Housing, Planning & Local Government for Funding under the new Multi Annual Rural Water Programme 2019 - 2021 for a number of Group Water Schemes and Group Sewerage Schemes throughout the County. We are awaiting details of Funding Allocations from the Department of Housing, Planning and Local Government.
Subsidy Payments
3 No. GWS was paid Subsidy Payments in May 2019 in respect of the Operational Costs of running the respective GWS. To date a total of 14 GWS’s have received Subsidy Payments in 2019.

Group Water Schemes Applying to be Taken in Charge by Irish Water
A public meeting was held in the Bush Hotel on Thursday, 19th May 2019 in relation to Group Water Schemes which are seeking to be Taken-In-Charge by Irish Water. The meeting was hosted by the National Federation of Group Water Scheme’s (NFGWS’s) and Staff Representatives from the Rural Water Department of Leitrim County Council also attended. It was proposed by the NFGWS’s that a Bundle of Group Water Schemes, which have applied to be taken in charge, be put together with a view towards seeking Approval and Funding from the Department and from Irish Water for the necessary enabling works to enable these GWS’s to be taken in charge by Irish Water (e.g. engagement of Consultant Engineer, completion of Upgrade Works, etc.). This office is currently working closely with a number of Group Water Schemes in order to progress their applications for takeover by Irish Water with a view towards seeking funding and approval for a Bundle of such Schemes in conjunction with the NFGWS’s.

Environmental and Public Health Compliance
Breveiga GWS Co-Operative Society Ltd. (Formerly known as Cornashamsogue GWS)
A fully costed Options Report for the upgrade of this Group Water Scheme has been prepared by Leitrim County Council and has been forwarded to the Department for their consideration and approval. The completion of the remainder of the Upgrade Works on this Group Water Scheme (Further Network Improvement Works, Upgrade of Water Treatment Plant, and construction of new Reservoir) is dependent on the approval of this Costings Report by the Department and the approval of Funding by the Department.

Hartley-Cartown Group Sewerage Scheme
The Contractor for the Site Investigation Works has been appointed and it is anticipated that the site investigation works will commence in June 2019. The main Contract will be advertised when the Site Investigations Contract works and results are complete and in this regard it is anticipated that the main Contract will be advertised for Tender in Summer 2019.

CAPITAL PROJECTS:

Carrick on Shannon Flood Relief Scheme
Contract documents currently being prepared in conjunction with the OPW for the procurement of a consulting engineer to commence preliminary design on the project.

Leitrim Village Flood Relief Scheme
Contract documents currently being prepared in conjunction with the OPW for the procurement of a consulting engineer to commence preliminary design on the project.

Mohill Flood Relief Scheme
Contract documents currently being prepared in conjunction with the OPW for the procurement of a consulting engineer to commence preliminary design on the project.

Carrick on Shannon Urban Regeneration Scheme
Architect and Consulting Engineer carrying out detailed design of the project. Four construction contracts will be undertaken

- Reconstruction of Footpaths and Roads Main Street/St George’s Terrace
- Construction of Car Park at Flynn’s Field
- Construction of Boardwalk along river edge
- Lighting of N4 Bridge and Boardwalk at Linear Park

Tenders for contracts to be advertised over coming months
Oral hearing for CPO of land at Flynn's Field to be held in Landmark Hotel on 19th June 2019

SLNCR – Manorhamilton to Boggan
Land agreements are being finalised by local trail group. In discussion with contractor regarding start date after agreements in place.

SLNCR – Dromahaire Demonstration Stretch
In discussion with contractor regarding commencement of bridge construction project.

Cavan Leitrim Greenway – Ballinamore to Corgar
Negotiations still underway regarding final land agreement for project. Construction will commence once all land agreements in place.

Leitrim Way
Agreement reached on content of land agreements. Five land agreements to be signed and we are in discussion with contractor regarding commencement of bridge construction project.
HOUSING AND COMMUNITY, CORPORATE SERVICES, CULTURE AND EMERGENCY SERVICES DIRECTORATE

HOUSING

Housing Allocations

<table>
<thead>
<tr>
<th>Offers issued</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
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<tr>
<td>5</td>
<td>3</td>
<td>60%</td>
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<td>40%</td>
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</table>

New Tenancies created from

<table>
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<tr>
<th>Existing tenants transferred to alternative accommodation</th>
<th>New Tenants (1st time allocation)</th>
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</thead>
<tbody>
<tr>
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</table>

Traveler Accommodation Program Targets – Progress Report at DAY, MONTH, YEAR

<table>
<thead>
<tr>
<th>Accommodation Type</th>
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<tbody>
<tr>
<td>Group Housing Scheme (Existing)</td>
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<tr>
<td>Service Block (Existing)</td>
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<tr>
<td>Local Authority Standard Housing</td>
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</tr>
<tr>
<td>Rental Accommodation Scheme (including renewals)</td>
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</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
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<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
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<tr>
<td>Housing Assistance Payment (including new family formations)</td>
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<tr>
<td>Totals</td>
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Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery</th>
<th>No of inspections completed to</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>251</td>
<td>163</td>
<td>64.94%</td>
</tr>
</tbody>
</table>

HOUSING GRANTS

NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

2019 Allocation - €508,483.00  
(80% of allocation - €406,786.00)  € 508,483.00

<table>
<thead>
<tr>
<th>GRANT</th>
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<th>VALUE</th>
</tr>
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<tbody>
<tr>
<td>PAID</td>
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<tr>
<td>HGD</td>
<td>5</td>
<td>€28028.80</td>
</tr>
<tr>
<td>MAG</td>
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<td>€5000.00</td>
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<tr>
<td>HOP</td>
<td>8</td>
<td>€38176.10</td>
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<tr>
<td>TOTAL</td>
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<td>€71204.90</td>
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Approved not paid

| HGD | 4  | €44953.90 |
Housing Capital

Energy Efficiency Works
This Council has identified 37 units that require energy efficiency works and has made a submission for €472k of funding to cover this works. We are still awaiting Department approval.

Voids & Derelict Housing Units
The 2019 submission for Voids funding has been made and we are awaiting Dept approval.

Disability Works in Council Houses
An application has been made to the Department for 26 No. Grants for 2019 with a funding requirement €242,368 which amounts to 90% of the total cost of € 269,298. Works are also ongoing on two number extensions.

Acquisitions
The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2017 – 2021. To date, in the current year we have identified 7 potential properties and secured 6. We are also viewing other suitable properties.

Capital Construction Project – Autumn View, Summerhill, Carrick on Shannon
Stage 2 of Tendering process is underway at present. Prequalification is complete, tenders have been issued and returned. The tendering assessment is due to be completed and a contractor in place by the end of the second quarter 2019.

Turnkey Purchases - Rooskey
Approval has been received from the Department and agreement has been reached with a developer to deliver seven number four bedroom houses at Knockmacrory Rooskey under a turnkey purchase scheme. Works are currently underway on site and these houses will be delivered in the third quarter this year.

Turnkey Purchases - Drumshanbo
Approval has been received from the department and agreement has been reached with a developer to deliver nine number three bedroom houses at Radharc an Bhaile, Drumshanbo, under a turnkey purchase scheme. Works are currently underway on site and these houses will be delivered in the third quarter this year.

Site Purchase
We are actively pursuing the purchase of a site in Drumsna, which has planning permission for two number three bedroom houses. Work is also progressing on the identification of other infill site that would be suitable for social housing.
Children & Youth People
All programmes are now complete accept one – ‘Peace Learning for Young People’ coordinated by Foroige. All programmes completed have exceeded targets, reports and documentation from delivery agents has been returned and reviewed. 400 Young People have participated in the programmes all across Leitrim with a total spend of €326 K. All programmes will be completed by end of May 2019. Audit from SEUPB is scheduled for Tues 8th May on 2018 targets for Young People Programmes – targets for Leitrim have been exceeded.

Building Positive Relations
All BPR programmes are drawing to a close this summer. Dev. Workers finishing June/July. Ethnic Minority Support Programme closing event took place 2nd May. Women Along The Border closing event scheduled for end of May. Minority Faiths Support Programme closing event scheduled for early in June, WW1 Capital Project will include 3 memorial spaces including granite table/bench in three locations – Carrigallen War Memorial at the Community Centre, Mohill Library Shared Space and Manorhamilton Sextons House Shared Space. Activity and field trips have been well attended, launch of memorial benches will take place in Carrigallen on 28th June (Armistice Day Anniversary). WW1 Art Exhibition currently in Ballinamore Library.

Shared Spaces and Services
Extension to Mohill Library for Peace Room: TVAS Archaeologist have completed the archaeological excavation and the remains of the Old Castle Wall and Turret were found. Following a meet onsite with a rep from Dept of Heritage the remains will be preserved in situ underneath the foundations of the extension. The history and archaeology of the castle will be featured within the new extension space. Kiltyclogher – Refurbishment of Community Centre. TH contractors are almost finished with some small outstanding works to be completed in coming weeks.

Manorhamilton
Refurbishment and Extension to Sexton House: Planning approved. Project Supervisor Rhatigans appointed. Construction project was advertised on e-tenders and quotations came in significantly over budget. Rhatigans assessed tender and selected a preferred contractor. This has been approved by SEUPB. We have requested that under spend in other areas be moved to Shared Spaces to cover the deficit in funding to complete the Manorhamilton Capital Project – awaiting decision. Capacity Building and Action Planning will take place May-July with the three voluntary groups who will take charge of programming the spaces. Field Trip to Shared Spaces in Fermanagh scheduled for 11th May.

Inter Agency Traveller Services Group
Animal Welfare & Horse Riding project has been opened for applications, 38 participants registered to date for course commencing 18th June, 3 days per week from 5-7pm. 3 strands: Beginners, Intermediate and Advanced.

Community Enhancement Programme
CEP 2019 was announced and opened for applications. Advertised in the local media, promoted via social media, notified to all members of Leitrim PPN and circulated to LCC members. The Scheme offers small grants of up to a maximum of €1,000. The Scheme also allows from €2000 to maximum of €3,000 for larger scale capital projects. Funding for capital projects only Only one application is accepted from each Community Group Closing date for receipt of applications 30th May 2019

Age Friendly
Drumsna Community Resource Centre is delighted to be a base for a Triobike. All staff members at the centre have received training. Training has been scheduled for the staff at the hospitals at Carrick on Shannon and Manorhamilton.

**Love Where You Live**
Closing date for Love Where You Live was 10th April and 90 entries have been received across 8 categories. Judging has been scheduled for the Schools category.

**Pride of Place 2019**
The Pride of Place Awards will take place on November 30th in the Lyrath Estate Hotel, Kilkenny. The following were nominated by LCC to represent Leitrim:
Community Tourism Initiative: Ballinamore Tourism & Angling Association
Age Friendly Initiative: Drumkeeran Friendship Club
Population 0-300: Fenagh Village

**Public Participation Network**

**Consultation on User Guide**
The Department of Rural and Community Development hosted a series of events and provided for online and written submission consulting on the current PPN User Guide. This process was open to all and invitations were extended to all stakeholders including member groups, local authorities, PPN Workers, Secretariats and individuals. The final consultation event took place in Carrick on Shannon on April 30th and was attended by the Resource Worker, Secretariat Members and Leitrim Council personnel. Update expected mid to late May.

**RTE Radio Coverage of Leitrim’s Defibrillator Mapping**
The launch of Leitrim’s online Defibrillator Map took place in March and was attended by RTE correspondent, Carole Coleman. A 7-minute radio slot covered the launch and the project. It represented the project as being one that could and should be replicated around the country and other counties and local authority areas have already been in touch to find out how it was achieved. The project is ongoing. The radio excerpt may be listed back to at [https://www.rte.ie_RADIO/radioplayer/riteradiowebpage.html#rii=b9_21543394_72_21-04-2019](https://www.rte.ie_RADIO/radioplayer/riteradiowebpage.html#rii=b9_21543394_72_21-04-2019)

**Leitrim PPN Forestry Policy Review**
The full report as mentioned above was provided to the SPC for Economic Development, Enterprise and Planning in advance of their meeting of 23rd April 2019. A motion was passed recognizing the civic engagement involved and that the report would be considered and responses would be provided as to how and why objective may or may not be achieved. The motion also passed that the Report would be available and discussed at full council meeting.

**LEITRIM SPORTS PARTNERSHIP**

**Ág Sughradh Le Cheile Programme**
The Leitrim Sports Partnership completed the following workshops in February and March. In total we had 232 children and 129 adults participating in the workshops. **Total Participants 361**

<table>
<thead>
<tr>
<th>Schools</th>
<th>Parents</th>
<th>Male</th>
<th>Female</th>
<th>Children</th>
<th>Boys</th>
<th>Girls</th>
<th>Children Disability</th>
<th>Male</th>
<th>Female</th>
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</thead>
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<td>Annaduff N.S. X 2 Workshops</td>
<td>10</td>
<td>8</td>
<td>2</td>
<td>12</td>
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<tr>
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<td>5</td>
<td>2</td>
<td>3</td>
<td>8</td>
<td>5</td>
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<tr>
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<td>5</td>
<td>1</td>
<td>22</td>
<td>12</td>
<td>10</td>
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<td>3</td>
<td>6</td>
<td>15</td>
<td>10</td>
<td>5</td>
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<td>4</td>
<td>13</td>
<td>7</td>
<td>6</td>
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<td>11</td>
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<tr>
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<td>4</td>
<td>9</td>
<td>18</td>
<td>8</td>
<td>10</td>
<td>0</td>
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<tr>
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<td>St Clare’s N.S., Manorhamilton</td>
<td>15</td>
<td>6</td>
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<td>6</td>
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<td>12</td>
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<td>2</td>
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<tr>
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<td>12</td>
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<td>232</td>
<td>126</td>
<td>106</td>
<td>7</td>
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</table>

Women on Wheels Programme
Leitrim Sports Partnership have started a 8 week cycling programme for women in Carrick on Shannon with 21 women engaged and participating on this programme. **Total Participants 21**

Paddle’s Up Group Event
Leitrim Sports Partnership completed the Paddles up programme with Mohill Community School and Ballinamore community school TY students. At the conclusion of the programme the participants had to complete 8k Shannon –Erne Blueway challenge in Ballyconnell, Cavan with other schools from Cavan and Longford. We had 40 students from both schools completing the Blueway Challenge, 21 students from Mohill and 19 students from Ballinamore. **Total Participants 40**

Women on the Water
Leitrim Sports Partnership have started this 6 week programme three evening per week, once in Acres Lake, Drumshanbo and two evenings in Lough Rinn, Mohill. We have 30 women in Drumshanbo and 41 women in Mohill participating on this programme. At the conclusion of this programme, all the participants will complete the 7K Shannon Blueway from Acres lake, Drumshanbo to Leitrim Village. **Total Participants 71**

Body and Soul Event
Leitrim Sports Partnership in partnership with Leitrim Development company provided Scooch workshop and music and dance workshops for the active age groups in Leitrim. Over the day there were 120 older adults participating in the body and soul event. At the scooch workshop that we delivered we had 28 older adults and the music and dance workshop we had 44 older adults participating on the day. **Total Participants 72**

Safe Guarding 3 Course
Leitrim Sports Partnership delivered a safe Guarding 3 course for sports clubs coaches with 9 people participating on the course in Carrick on Shannon. **Total Participants 9**

Healthy Leitrim Fund Programmes
As a part of our Mental Health action in partnership with the HSE, mental health service users participated in a short cycling programme in the month of May that received very positive feedback from the participants with 6 service users completing the programme. **Total Participants 6**

Trio – Bike Training
We also delivered 3 Trio Bike Training days: St. Pats Hospital Carrick on Shannon with 7 staff members, Arus Breffini nursing unit, Manorhamilton with 7 staff members, and Drumsna Community Resource Centre with 7 staff members completing the training. Both Drumsna and Manorhamilton have signed SLA’s and the programme is now underway with a trio bike being used by both facilities. **Total Participants 21**

Community Soccer Programme

Football For All Rehab Care North-West Region
Football session for adults users from Rehabcare and National Learning Network groups in the North-West. **Total Participants 12**

**School Football Sessions**
Drop in football sessions delivered in schools in the county 2 Primary Sessions ‘World Cup Blitz days’. **Total Participants 60**

**Afterschool Clubs**
4 week blocks ran in the 4 schools with over 75 children taking part across the programme.

**FAI CLUB MARK**
Carrick Town FC became the first club in the Sligo/Leitrim area to be awarded the FAI Club Mark Entry level Award. The FAI Club Mark is an award for grassroots clubs based on best practice in the governance, management and administration of a football club.

**Football For All Club**
Carrick Town FC Football for all Club 4 session delivered for children with additional needs. Total Participants 11

**Connaught Rugby Community Programme**
The community programme worked with Carrick Post Primary Community school (30 boys) and delivered a Secondary school rugby blitz day with 120 boys engaged and participating throughout the blitz day. **Total Participants 150**

**THE ARTS**

**Creative Ireland**
Workshops for community and youth groups who were interested in developing a Creative Ireland project with artists have been held in Carrick on Shannon, Ballinamore and Manorhamilton. 23 events have been planned across the County to take place next month as part of Cruinnitú na nÓg

**Spark**
Merenda is the company in Manorhamilton that will be participating in the programme this year, with 16 artists expressing an interest and 14 attending the site visit.

**Wild Words**
Wild Words volume 7 has now been edited and is ready for publication

**Artist in Schools**
Planning meetings have taken place with the Leitrim schools between artists and the teachers that they will be working with.

**Festivals**
The Leitrim Percy French Society held Percy’s Party in Mohill with 35 people participating in the Festival that attracted an audience of 243 from across Ireland

**Culture Night**
An Application for funding for Culture Night has resulted in a grant of €5000 for the events from the Department

**John McGahern Award**
This award forms part of the Iron Mountain Literature Festival and we are currently inviting applications from emerging writers.

**LIBRARY SERVICE:**

**Library Development Plan**
On hold, while awaiting outcome of Alternative Collaborative discussions.
Event Programming
Regular activities such as the weekly Parent and Toddler Group sessions in Ballinamore Library, craft groups, reading groups, family film screenings, along with a Intergenerational draughts Club for grandparents and grandchildren which ran during the month of May for Bealtaine.

Bealtaine Festival
Leitrim Libraries participated in the ever popular Bealtaine Festival during the month of May, a national celebration of the arts and creativity as we age. Ballinamore Library events included a lecture titled ‘My Cousin John James in the Driving Seat’ on Tuesday May 21st by Mary Guckian, ‘Planning for a Colourful Summer in your Garden with a view to Biodiversity’ on 23rd May and on Thursday 30th ‘Aging Well. A Journey of Discovery and Engagement’ facilitated by Dr. Kevin Egan. Carrick-on-Shannon Library hosted a Mono-printing workshop for Senior citizens with Margot Quinn and Manorhamilton Library hosted a collage workshop facilitated by Liz Byrne. All events were well attended.

Poetry Ireland
Leitrim Libraries participated in Poetry Ireland which is aimed at connecting people and poetry. Ballinamore library held ‘Create Your Own Poem’ workshop facilitated by local author and poet, Kevin Brennan. Carrick Library held two workshops for local schools facilitated by Local Author Joanna Scott.

National Child and Family Support Week
As part of Tusla’s National Child and Family Support Week, Lifestart held an information session for parents on ‘The Importance of Children’s Books & The Development of Early Reading’ in Ballinamore Library on 18th May.

Astronomy Club
The very popular Astronomy Club met in Ballinamore Library for a lecture entitled ‘Earth’s Place in Space: Discovering Humanity’s Shared Celestial Heritage’ by Professor Mark Bailey, Emeritus Director of Armagh Observatory and Planetarium.

Services to Schools
The Library Service works with local pre-schools, primary and secondary schools to coordinate class visits and support project research.
Ballinamore Library hosted a visit by Aughavas N.S. as part of SiarScéal.
Kiltclogher Library welcomed Kiltclogher N.S. for 3 class visits during May.
Carrick library hosted Class visits from 3rd Class – Scoil Mhuire, 1st years Community College Class visit & ETB

Exhibitions:
1st – 13th May: Gallant Sons – Touring Exhibition from the National Library of Ireland in Ballinamore Library. The exhibition explores the Irish experience of World War 1, at home and at the front.
2nd – 10th May launch of the ‘Threads of Change’ Exhibition in Ballinamore Library – a touring exhibition from the National Library of Ireland and consists of an artwork collection, which was put together under the guidance of local artist, Aideen Connolly. The individual pieces of artwork commemorate those from Leitrim who never returned from the war.

Mohill library is closed since 9th May and will open in new temporary premises shortly.

Drumshanbo Library
The revamping of sections was completed in May, with Biography and Irish Interest swapping places. We also took delivery of a new staff desk, which has improved the look and accessibility of the library. Events room was used for meetings on 22nd and the reference room was used for an ICA meeting on Saturday 11th.

FIRE SERVICE:
Manorhamilton Fire Station
Brief for the appointment of the Architects is completed – to be forwarded to the Department for approval to proceed to eTenders. Fencing of the new site for the fire station is ready to commence.
Ballinamore Fire Station
Construction of the new station is nearing completion. Expected completion date is mid June 2019.

Drumshanbo Fire Station
Contractors appointed. Work on the new extension commenced on 1st May.

New 4x4 vehicles
2 new vehicles procured under OGP contract. To be fitted out with additional VMS signage.

RTC Core Hose equipment
Approval received from DHPLG for capital funding to procure these replacement hoses.

Fire Service training
The following fire service training was completed during May 2019. BA Refresher training in Sligo FS CFO Annual conference – 4 senior fire officers attended

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<thead>
<tr>
<th>Building Control Activity</th>
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<th>Granted</th>
</tr>
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<td>5</td>
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</tr>
<tr>
<td>Fire Safety Certificates</td>
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<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Disabled Access Certificates</td>
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<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Fire Safety Act Inspections</td>
<td>2</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Pre Fire safety Cert meetings / Advice given / Planning</td>
<td>1</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

Major Emergency Management
Controller of Operations course held - Leitrim sent 2 representatives to attend.

Erasmus+ BFireSafe@School project
We held our 8th Project Working Group meeting in Dublin on May 28th / 29th. The priority is to continue to develop the classroom training material. Pilot testing is planned for early September.

CIVIL DEFENCE
On the 11 May First Aid assistance was provided during the Darkness into Light walk at Ballinamore.
On the 18 May 12 Volunteers participated in a Severe Weather Driving Course as part of the National Civil Defence programmes to prepare Volunteers for severe weather operations.
Assistance was provided during the month to the Environment Section in order that the Lake Water sampling programme could continue.

SIGNED BY THE CHIEF EXECUTIVE

Signed: [Signature]  Date: 17/6/2015

Lar Power
Chief Executive