July

Monthly Management Report

Monthly Report

Leitrim County Council

for the period 1st July to 31st July

Prepared in accordance with
Section 136 (2) of the Local
Government Act, 2001 as inserted
by Section 51 of the Local
### Revenue Account

**July 2018 - Revenue Account Income & Expenditure Summary by Service Division**

(PRELIMINARY July 2018 - FIGURES)

<table>
<thead>
<tr>
<th>Service Division</th>
<th>Expenditure</th>
<th>Adopted Full Year Budget</th>
<th>% Budget Actual</th>
<th>Budget Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Housing &amp; Building</td>
<td>£ 3,280,237</td>
<td>£ 3,505,627</td>
<td>93%</td>
<td>£ 225,390</td>
</tr>
<tr>
<td>B. Road Transport &amp; Safety</td>
<td>£ 8,317,349</td>
<td>£ 13,186,811</td>
<td>63%</td>
<td>£ 4,869,462</td>
</tr>
<tr>
<td>C. Water Services</td>
<td>£ 1,909,428</td>
<td>£ 3,209,137</td>
<td>59%</td>
<td>£ 1,299,709</td>
</tr>
<tr>
<td>D. Development Management</td>
<td>£ 2,834,970</td>
<td>£ 4,393,961</td>
<td>64%</td>
<td>£ 1,558,991</td>
</tr>
<tr>
<td>E. Environmental Services</td>
<td>£ 1,673,348</td>
<td>£ 1,685,604</td>
<td>99%</td>
<td>£ 12,256</td>
</tr>
<tr>
<td>F. Planning &amp; Inventory</td>
<td>£ 1,353,523</td>
<td>£ 2,660,974</td>
<td>50%</td>
<td>£ 1,310,451</td>
</tr>
<tr>
<td>G. Agriculture &amp; Fisheries</td>
<td>£ 1,022,103</td>
<td>£ 619,322</td>
<td>37%</td>
<td>£ 402,781</td>
</tr>
<tr>
<td>H. Environmental Services</td>
<td>£ 1,099,061</td>
<td>£ 3,858,687</td>
<td>28%</td>
<td>£ 1,759,626</td>
</tr>
<tr>
<td>I. Grant Management Fund (GFM)</td>
<td>£ 61,363</td>
<td>£ 60,000</td>
<td>101%</td>
<td>£ 1,363</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>£ 25,252,292</strong></td>
<td><strong>£ 30,430,005</strong></td>
<td><strong>83%</strong></td>
<td><strong>£ 5,177,713</strong></td>
</tr>
</tbody>
</table>

### Expenditure V Budget - July 2018

**Income V Budget July 2018**

**July 2018 - Recourse to Overdraft**

**July 2018 - Collection Rates**

### July 2018 - Aged Debt Analysis

**RATES**

- 0% 0%
- 31% 31%
- 27% 27%
- 17% 17%
- 24% 24%
- 1% 1%

**RENTS**

- 0% 0%
- 10% 10%
- 13% 13%
- 15% 15%
- 21% 21%
- 21% 21%

**LOANS**

- 0% 0%
- 19% 19%
- 22% 22%
- 59% 59%
WATER SERVICES - OPERATIONS UPDATE

Water and Wastewater Services continue to be provided in line with the Service Level Agreement between Leitrim County Council and Irish Water.

WATER CONSERVATION

UFW is 50.2% as per Audit end of Q1 2018
The UFW has decreased from 50.5% which was the position at end of Q4 2017.

CAPITAL WORKS UPDATE

Contract 3A: Extension of Water Treatment Plant at Moneyduff

Work is ongoing and a revised programme indicates a completion date of 15th October 2018

Contract 3B: Extension of Supply to Rossinver and Kilteclyghger

Some outstanding work on private property which involves approx 300 meters of service connections from the meters to the rear / backyards of houses situated well off the road remains. These works were not included in the scope of works for the main contract and will be procured separately.

Manorhamilton Wastewater Treatment Plant Upgrade & Mohill Wastewater Treatment Plant Upgrade Project.

Work is ongoing and the anticipated completion date is December 2018.

MINOR CAPITAL WORKS UPDATE

Water Networks Portfolio Frameworks

ERVIA has appointed Farrans Construction of Northern Ireland as the main Contractor for all “networks Portfolio” work in this region which includes Donegal, Cavan and Monaghan. The networks portfolio covers all work on pipelines below ground and includes for all water main upgrades, pipeline replacement, water conservation measures, find and fix leaks, lead replacement, first fix etc.

1. Pipeline Replacement

Under this “Networks Portfolio” Irish Water continue to approve substantial water main replacement projects in County Leitrim under this programme. Farrans Construction have been issued with orders for the design and Build of the following projects;

1. Ongoing: Replace 1,680 meters of old 300 mm AC Trunk Main at Mountcambell. Pipeline substantially completed and tested all services completed. An extension in length by 140 meters approx at the Drumsna end has been approved.

2. Substantially completed Replace 2,270 meters of old cast iron mains at Ballinamore Reservoir into Town.

3. Ongoing - Replace 4.5 Km of old PVC water main at Corraleehan. Work on the pipeline commenced on 25th June 2018. Farrans has appointed Campbells as subcontractors on this job. Road closures have been granted to allow works to proceed safely. Method of construction is directional drilling. To date over 2.5 km of pipeline has been constructed and the project will be completed by end September 2018.

4. Ongoing: Replace 2.0 Km of old cast iron water main at N16 Manorhamilton. Section to be replaced runs from Main Street westwards along the N16. Works commenced and will be undertaken by Carty Contractors.
2. **Find and FIX**

Find and fix is included in the network portfolio. Irish Water has allocated a budget of €675,000 to fund this project in 2018 and has set a target reduction 1MLD in unaccounted for water (UFW) in 2018 or approx 12.5% in the current UFW of circa 7.5MLD.

Farrans working on leak detection and repair in Carrick on Shannon DMA.

3. **First Fix customer side leakage**

Work is ongoing by Farrens on a list of 60 domestic customers with excessive (>2.0cum/day) usage and some leaks on private property have been addressed and repaired.

4. **Back Yard mains replacement and lead service replacement**

A number of Council estates targeted for this St Patrick's Park, etc. Preliminary Design completed for one site but not yet approved. Work will commence on these by the framework Contractor in due course under our supervision. Lead replacement works included in this.

**Energy Efficiency Programme**

Ongoing - Replacement of all major pumping at Carrick on Shannon WTP i.e. Raw water pumps, High Lift Pumps, pumps at Mong Reservoir with more efficient ones. Works will begin on site in September 2018 and will complete in October 2018.

**Disinfection Program: Leitrim, Cavan and Monaghan**

Works Ongoing - Leitrim Plants included Carrick on Shannon WTP (SLRWSS) and Glenade WTP (Kilnough Tullaghan WSS). Draft design proposals for both WTP’s have largely been agreed and works should commence in September 2018.

**Water Treatment Programme - Mayo, Sligo, Leitrim and Roscommon**

Commenced – early planning and design. Irish Water has appointed EPS contractors to provide design and build services for the upgrade and optimise the treatment processes at existing water treatment plants in these four counties. The Glenade Water Treatment Plant in Leitrim is included in this bundle.

4 No. WWTP upgrades Drumshanbo, Leitrim Village, Carrigallen and Ballinamore.

Works commenced in July 2018. This Design Build project will take six months to complete.
LOCAL ENTERPRISE OFFICE (LEO)

Brexit

A number of activities are planned for the Autumn, including Trading online Workshop, Brexit Breakfast and one to one brexit clinics.

LEAN for Micro

The LEAN programme has been tendered and will be rolled out in Sept 2018. This is another offering in relation to Brexit.

Student Enterprise Awards Competition

School Enterprise Visits have been tendered for Student Enterprise Awards 2018/2019

Outreach Office – Manorhamilton

The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

Other

Brexit Loan Scheme

The Brexit Loan Scheme provides affordable financing to businesses that are either currently impacted by Brexit or will be in the future.

Leitrim Photography Competition

The Leitrim Photography competition was advertised in Leitrim Observer on 27th June. An offline and online application form is available through www.leitrimcoco.ie and www.localenterprise.ie/leitrim with a closing date of 3rd September 2018. The campaign will be promoted through Instagram, Facebook and posters in suitable locations.

ECONOMIC DEVELOPMENT

Town Teams – Carrick on Shannon

CCTV

Project in progress- Planning and procurement issues are being examined

Town Team – Manorhamilton

Agreement signed with the group.

Town and Village – Mohill

Continue to liaise with members to progress claim

SEC Mohill (Sustainable Energy Communities Mohill)

Liaise with group and consultant on initial draft of Energy Master Plan.

REDZ Food – Taste Leitrim/The Food Hub.

Work is ongoing at the Food Hub in relation to finishing the Food Experience.
SECURE project
SECURE claim submitted for approval.

Co-Innovate
Workshop took place on July 25th, 10 clients attended this workshop. A total of 37 have now availed of some element of the programme.

Purple Flag
Window stickers issued to the chamber office for circulation.

TURISMD DEVELOPMENT
The following actions have been undertaken throughout July facilitating the continued promotion of the tourism offering in the County:

Slow Adventure
1. Carried out extensive SAINT Digital Media Campaign across all of our social media platforms
2. Leitrim Tourism facilitated the visit of the travel journalist for the Sunday Independent to Leitrim where he took park in a slow adventure experience

Destination Marketing
1. Work is close to completion for the design for the new Discovery Centre at Ireland West Knock airport.
2. Oversaw installation of new system of banners and flags to further enhance Carrick on Shannon and highlight to visitors to the town what is available to them all across the county

Meetings
1. Attended progress meeting with Ireland West Airport – Knock on current developments with Advertising and Discovery Centre at the airport
2. Carried out Virtual Reality Tender Assessment and attended follow up meeting with successful applicant.

Events
1. Facilitated and assisted with the RTE Radio 1 broadcast of The Ray Darcy Show from the quay in Carrick on Shannon as part of the new Failte Ireland

Tourist information
1. Continued to support Tourist Offices in Carrick on Shannon and in Ballinamore and Tourist information points at Glencar Waterfall and Sliabh an Iarainn Visitor Centre. Also provided information and brochures promoting all that Leitrim has to offer hotels and other tourism providers throughout the county.

Digital Marketing
1. Updates were carried out on the Leitrim Tourism Website.
2. Continued presence on all Social media platforms was maintained. We are also promoting festival and events throughout the county on our social media channels
3. Extensive Digital Marketing Campaign carried out for SAINT project

Miscellaneous
1. Facilitated film crew working on behalf of Fáilte Ireland to promote the new brand Ireland's Hidden Heartlands. This included filming at Scarden Waterfall, Glenade Lake, Acres Lake and Carrick on Shannon.

2. researched and gathered information for upcoming heritage article in Journal.ie which will give extensive coverage to the heritage matters in Leitrim.

DEVELOPMENT MANAGEMENT

Unfinished Housing Developments / Taking in Charge

- The Council have finalised Site Resolution Plans prepared with respect to 4 no. estates funded as part of Measure 3 of the National Taking in Charge Initiative and have finalised the legal opinion from Senior Counsel in relation to a series of questions pertaining to development bonds. The detailed claims against each of the bonds in question has been finalised and the Council’s legal agent has submitted the claims against each on our behalf.

- The Planning Department has recently reorganised their resources with a view to prioritising housing developments across the county which remain incomplete. A work programme is currently being agreed with Management in this regard.

Pre Planning

- The pre planning clinics continued during the month of July. 2 no. new pre planning consultations took place during July in addition to a number of other enquires which are dealt with through e-mail and phone.

Development Management

- 19 no. valid planning applications were received in July and included 4 no. commercial development proposals. Of the applications lodged, 3 no. applications sought the retention of planning permission, 1 application sought outline planning permission and the remaining 15 no. applications sought planning permission. In addition, a further 14 no. applications submitted were deemed invalid and returned to the applicants, one of which was submitted twice and deemed to be invalid on both occasions. 6 no. of the previously deemed invalid applications have had subsequent valid applications accepted by the Planning Authority. The level of invalidations is a concern to the Planning Authority having regard to the amount of work involved by both the technical and administrative staff.

- 21 no. final decisions on planning applications were made during July, all of which were granted planning permission. A request for Further Information issued with respect to a further 11 no. applications during the month of July.

- 2 No. Part 8 proposals were approved by the Council at the July Council meeting. Phase III of North Shannon Blueway at Drumshanbo in partnership with Waterways Ireland comprising of the construction of a 1km cycle/pedestrian trail including a new footbridge, new car park and entrance road at Drumshanbo Lock and a new pedestrian/cycle road crossing, including widening of the existing footpath on the R208 regional road whilst separately the proposed demolition of the existing fire station in Ballinamore and the construction of a new fire station and drill tower on the same site.

- A further Part 8 proposal was advertised in late June. Leitrim County Council in partnership with MRD (Carrick on Shannon) Ltd. proposes to erect a proposed roof canopy over the South Western area of the Market Yard and to erect a new gate to the existing archway to the South West of the Market Yard, Carrick on Shannon. The closing date for submissions on this proposal is August 22nd.

Forward Planning
At the February 19th meeting of the Economic Development, Enterprise & Planning Strategic Policy Committee, the Planning Department provided an update on Forestry and further consideration was given to the adopted policy position of Policy of Leitrim County Council in this regard.

Heritage
Ms. Sarah Malone has taken up the position of Heritage Officer on a full time basis since July 30th. Sarah will be seeking to reconvene the Heritage Forum, to prepare a new Heritage Plan and to review the Landscape Character Assessment as her initial priority.

ROADS
- Road Crews continuing to carry out routine maintenance works
- Annual Area Roads Programme Works in progress
- Verge Trimming is ongoing along National Roads and at Junctions of Local Roads & Regional Roads
- CLAR Programme
  CLAR 2017 Programme - Works are in progress and nearing completion on the following
  Clar 2017 Project - Pedestrian Crossing, Footpaths and Public Lighting at Newtowngore Community Hall & Car Park (90% Complete),
- Recreational Trails 2017
  - Leitrim Way from Drumshanbo to Dowra - Design of the Footbridge on this Walkway is complete and Tender is to be advertised shortly for this Footbridge.
  - Dromahair Demonstration Greenway - Design works on this Greenway are complete and Tenders have been advertised.
  - Carrick on Shannon to Leitrim Greenway - Design for Part 8 Planning Approval has been completed and this will be advertised for Public Consultation in early August. Discussions with Landowner currently underway.
- Local Improvement Schemes (LIS)
  Works are currently nearing completion on the 20 LIS Schemes which are being completed with the 2017 LIS Allocation. Leitrim County Council received an Allocation of €250,000 for Local Improvement Schemes in 2018. The LIS Programme for 2018 has been finalised and a total of 12 LIS Schemes will be completed in 2018 with the allocation of €250,000.
- Community Involvement Schemes (CIS)
  Leitrim County Council made a Submission to the Department of Transport, Tourism & Sport in March 2018 for funding for Local Roads under the Community Involvement Schemes 2018. A total of 36 Schemes were submitted for Funding at a total estimated cost of €1,406,667 with Grant Funding of €1,198,667 required (Local Contribution of 15% is required in respect of these Schemes). In June 2018 the Department of Transport, Tourism
& Sport allocated Funding of €500,000 to Leitrim County Council for these Schemes in 2018 and a further allocation of €896,000 to Leitrim County Council for these Schemes in 2019 – Total Allocation of €1,196,000. Our Community Involvement Scheme Programme for 2018 has now been finalised and a total of 15 CIS Schemes will be completed in 2018 with the 2018 Allocation of €500,000.

- **N16 Drummahon Realignment Scheme**
  The Compulsory Purchase Order (CPO) in relation to the Compulsory Acquisition of Land required as part of this Realignment Scheme has now been confirmed by Leitrim County Council. All Landowners affected have been notified accordingly.

- **Special Speed Limit Bye Laws 2018**
  The Road Traffic (Special Speed Limits) (County of Leitrim) Bye Laws 2018 provide for Speed Limits of 30 km/h, 50 km/h, 60 km/h, 80 km/h and 100 km/h on designated sections of specified National, Regional and Local Roads throughout County Leitrim. These Bye Laws were adopted and approved by Leitrim County Council at a meeting of Leitrim County Council on 8th May, 2018. These Bye Laws became operational on 2nd July, 2018.

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**RURAL WATER PROGRAM**

- **Enhancement of Schemes –**
  - **Drumaleague GWS** - Upgrade Works on Drumaleague GWS are currently in progress.
  - **Mohercregg GWS** - Works are in progress with regard to the construction of an Access Road to the Treatment Plant and the laying of a Water main

- **Environmental and Public Health Compliance – Breveiga GWS Co-Operative Society Ltd. (Formerly known as Cornashamsogue GWS)** - Leitrim County Council and the National Federation of Group Water Schemes are working closely with Breveiga GWS Co-Operative Society Ltd. in order to progress the upgrade of this Scheme and a regular schedule of meetings with this Co-Operative Society is now in place. A Consultant Engineer has been appointed to complete a Survey and Analysis of the Scheme Network, Design of upgrade to Network, assess existing Water Treatment Facility and provide upgrade options, etc. This Survey is at an advanced stage at present. Source Protection Works are currently in progress in order to improve the water quality at the source and it is also planned to carry out Network Improvements in order to identify and eliminate leaks on the Network.

- **Hartley-Cartown Group Sewerage Scheme** – Preliminary Design of this Scheme has been completed. It is planned to re-advertise shortly for Planning Approval for the proposed 3 Pumping Stations on this Scheme. The preparation of a detailed design for this Scheme is currently in progress.
HOUSING AND COMMUNITY, CORPORATE SERVICES, CULTURE AND EMERGENCY SERVICES DIRECTORATE

HOUSING

Housing Allocations

<table>
<thead>
<tr>
<th>Offers issued to 31st July 2018</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>68</td>
<td>43</td>
<td>63%</td>
<td>23</td>
<td>34%</td>
<td>2</td>
</tr>
</tbody>
</table>

New Tenancies created from 1st July 2018 to 31st July 2018

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 31st July 2018</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>4</td>
</tr>
</tbody>
</table>

Traveller Accommodation Programme Targets – Progress Report at 31st July 2018

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2018</th>
<th>Outputs achieved at 31st July 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Housing provided by Approved Housing</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Housing Body under CAS Scheme</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
<td>5</td>
<td>3</td>
</tr>
</tbody>
</table>

Totals                                          | 7    | 7                                 |

Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2018</th>
<th>No of inspections completed to 31st July 2018</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>168</td>
<td>98</td>
<td>56.55%</td>
</tr>
</tbody>
</table>
## HOUSING GRANTS

NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>01/01/2018 – 31/07/2018</th>
<th>GRANT</th>
<th>NO</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PAID 2018</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HGD</td>
<td>6</td>
<td>4182.70</td>
<td></td>
</tr>
<tr>
<td>MAG</td>
<td>4</td>
<td>13396.00</td>
<td></td>
</tr>
<tr>
<td>HOP</td>
<td>9</td>
<td>31953.75</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>19</td>
<td>86,932.45</td>
<td>86,932.45</td>
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<tr>
<td><strong>Approved not paid</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HGD</td>
<td>9</td>
<td>80083.80</td>
<td></td>
</tr>
<tr>
<td>MAG</td>
<td>2</td>
<td>9020.00</td>
<td></td>
</tr>
<tr>
<td>HOP</td>
<td>10</td>
<td>52877.00</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>21</td>
<td>141,985.80</td>
<td>141,985.80</td>
</tr>
<tr>
<td><strong>Applications Rec'd Not Yet Approved</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HOP</td>
<td>3</td>
<td>10000.00</td>
<td></td>
</tr>
<tr>
<td>MAG</td>
<td>1</td>
<td>5282.80</td>
<td></td>
</tr>
<tr>
<td>HGD</td>
<td>5</td>
<td>17000.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>9</td>
<td>32282.80</td>
<td>32282.80</td>
</tr>
<tr>
<td><strong>Available Balance</strong></td>
<td></td>
<td></td>
<td>228,791.95</td>
</tr>
</tbody>
</table>

2018 Allocation  €489,993.00

Total 261,201.05
Energy Efficiency Works

Phase 2 Energy Efficiency works includes such works as external wall, attic insulation and ventilation, drylining and replacement of windows and doors. This Council has identified 37 units that require these energy efficiency works and has made a submission to the Department for funding to undertake these works.

Voids & Derelict Housing Units

Under the Voids Programme in 2017, a total of 17 No. Social Housing Units were returned to productive use at a total cost of €252,678 and €200,684 was claimed from the Department.

The Council made a submission in March for funding to refurbish 21 void units and awaits funding approval. Contractors have been appointed and works are in progress.

Disability Works in Council Houses

In April the Council made a submission following a call for suitable projects from the Department, identifying 27 suitable tenancies for proposed disability adaption works and 2 dwellings requiring extensions in order to meet the long term need of the tenants. The total estimated Expenditure anticipated under this Programme by Leitrim County Council in 2018 is €289,500 and Leitrim County Council has sought funding of 90% of these costs in the sum of €260,550 approximately and awaits a full approval response from the Department.

Acquisitions

The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2017 – 2021, in 2017 the Council purchased 8 number houses across the county. These houses will require some energy and remedial works to return them to productive use in 2018.

Capital Construction Project - Taobh Tire, Manorhamilton - Under construction completion date September 2018, construction costs of €880,000.

Capital Construction Project – Autumn View, Summerhill, Carrick on Shannon

Stage 2 approval for the design and construction of 27 social housing units at Autumn View, Summerhill, Carrick on Shannon has been received from the Department. An Architect led Design Team has been appointed and work is progressing the detailed design. Part 8 planning approval was approved by at the May Council meeting.
**COMMUNITY**

**Peace IV**

**Children & Youth People**

Contracts signed with Fórsaí for the Peace Learning for Young People Programme (€94,700)

Contracts

Development Worker for the Anti-Social Behaviour Programme (€41,190) to took up their role in July and programme is underway

Leitrim Childcare Committee delivered a number of summer camps as part of their programmes and there has been excellent feedback from these

**Building Positive Relations**

Support for Ethnic Minorities (€106,000) Programme well underway, workshops and cultural events ongoing through summer months & a trip to Intercultural Forum in Donegal and a Tour of the City of Derry

Support for Minority Christian Faiths (€148,000) Programme well underway, Peace Gardens in 4 locations around county, Interfaith dialogue Workshop and Cross Community training and events ongoing through Summer

Events around Women's Suffrage (€20,000) Living History Project includes drama and a series of Public talks and workshops – project is well underway and includes women groups & TY students in school in Manorhamilton and Mohill.

Remembering Leitrim War Dead (€90,000 - 10% for facilitation) Public consultations held by Facilitator (connect PR - Maeve McCormack). Focus group meetings & one to one interviews are being held with a report due at the end of August

Rural Women Along the Border (€52,000) Programme well underway, events and workshops scheduled for coming months, themes used include quilting, craft workshops & print workshops

LDC Dev. Worker appointed to Capacity Building Project in Kiltyclogher and Cashel (€64,250). Official project launch scheduled for 21st August but Dev worker has already engaged with local groups along the border and begun planning for intergenerational drama/arts events for the Kilty Shared Space.

**Shared Spaces**

Mohill (€210,000) – Architect finalising designs – Ongoing meetings with community group to review designs.

Kiltyclogher & Manorhamilton Projects (€139,621 & €173,037 respectively). Tenders for Architectural services have been secured for Kiltyclogher & the tender for Project Management for Manorhamilton has been re-advertised.

**Public Participation Network**
At the end of the July 2018 Leitrim PPN had 253 members including 7 pending and 1 associate membership. New registrations are anticipated with the CEP Applications and two other contacts.

Notwithstanding Annual Leave activities during July included:

1. Outreach Days were held in Ballinamore and Rossinver with Development Officer on site at office for approximately a half day and then out visiting and meeting with groups for the remainder. Days for August are scheduled.
2. Increased contact with groups anxious to discuss the CEP application forms.
3. Preparations underway for Community Finances Information Session taking place on Sept. 13th. Session to include presentations on community bridging finance, Insurance for community groups, community fundraising and online financial safety.
4. Leitrim PPN collaborated with European Direct Information Centre, Sligo PPN and The Wheel on provision of European Funding for Communities Event taking place in Sligo on Aug. 9th. If successful and required another date will be sought for Carrick on Shannon.
5. Collaboration with Leitrim Development Company, HSE and other parties on World Mental Health Week 2018 initiated. Work is proceeding on engaging community groups across Leitrim to host events for World Mental Health Week which takes place between 7-13th October next and focuses on Youth Mental Health.
6. Met with Leitrim Development Company Workers to explore collaboration and improved engagement with groups in order to avoid duplication and enhance community engagement. Ongoing.
7. Leitrim PPN Secretariat met twice during July including meeting held in Dromahair with added time given to meeting local groups at their town. Secretariat wish to continue this practice.
8. Judges secured for Love Where You Live Leitrim 2018 PPN Awards. All groups contacted with scheduled time to meet.

Work during July was focused on preparing for Love Where You Live Awards, autumn events and consolidating increased contact between groups and PPN resource Worker and Representatives.

There was one newsletter during July and a drop in the number of users and sessions on the website offset by a lower bounce rate and an increased length of time spent on the site. Facebook and Twitter followers continued to increase steadily during July.

Pride of Place 2018
Tullaghan represented Co Leitrim in the Islands & Coastal Communities Category, and Comhairle na nÓg Liatroma represented Leitrim in the Single Issue Category. Judging took place for both entries on Monday 23rd July. There was a great turnout from the community for their presentation in Tullaghan Community Centre, and they expressed their delighted at being nominated by LCC to represent Leitrim. The judges were transported to the various sites in pony & trap, and classic cars.
Comhairle na nÓg’s presentation was made in The Base Youth Café in Drumshanbo and featured their “Use Your Brain Not Your Fists” campaign and video. Both judges were visibly moved and impressed by the presentation.

Comhairle na nÓg
Comhairle na nÓg are in recess for the months of June – August, but the young people were happy to prepare for and make a presentation to the judges for the Pride of Place Awards.

Love Where You Live
Three days of judging took place in July with Éanna Ní Lamhna. Judging for the following categories is now complete: Cleaner & Greener, Primary & Secondary Schools, Best Kept Estates, Best Business.

**Age Friendly**

Age Friendly Alliance partners progressing actions as appropriate under the Age Friendly Strategy 2017-2020 (routine / ongoing, urgent / short term - achievable in 2018, and medium term). Work is continuing on resolving insurance issues over the two triobikes but it is hoped to roll them out in Carrick, Ballinamore & Mohill in the near future.

**Smoke Alarm Scheme**

Smoke Alarm Scheme, providing free smoke alarms for vulnerable households, is being promoted on an ongoing basis through social media, via the Older People’s Council and Active Age Groups, and also in conjunction with Leitrim Warmer Homes Scheme (LDC). 26 households have benefitted from the scheme so far in 2018.

**Community Enhancement Programme**

The Community Enhancement Programme deadline was 30th July. The programme offers small grants of up to a maximum of €1,000 (e.g. Gardening, Office or Catering Equipment). It also allows for larger scale capital projects (e.g. development/renovation of community/youth spaces, public realm improvements, energy efficiency projects) from €3000 to maximum of €10,000. Only one application was allowed per group. The scheme was well subscribed with a total 107 applications. These will be assessed in the coming weeks by the LCDC.

**Traveler Interagency Group**

The 2018 Horse Riding and Animal Welfare programme has been launched and is now up and running.

**Towns and Villages Funding**

Progressing the 2 Community Development projects funded under 2017 T&V Scheme:

1. Renovations to St. Felim’s College, Ballinamore – Demolition of the ‘modern’ link building almost complete
2. Rooskey Playground and Upgrade of Quay – Construction of Playground to be commenced in August

**LEITRIM SPORTS PARTNERSHIP**

**Lads on the Lake**

This programme is about encouraging men to participate on a kayaking programme and participating in physical activity. We are in the process of completing a six week course in Acres Lake, Drumshanbo and Lough Rynn rowing facility, Mohill with 55 men participating.

**Safe Guarding 1 Workshop**

Safe Guarding workshop in July with 23 people completing it.

**LSP Disability Programmes in July**

**Ballinamore Rehab group**

We have completed a six week exercises to music, dancing & bowling programme with Ballinamore Rehab group with 12 participants.

**St. Ciarans Day Service**
St. Ciarans day service, Carrick on Shannon we completed a zumba dancing programme with 10 participants.
Irish Wheelchair Association - The (IWA) Irish Wheelchair Association Carrick on Shannon we have started a 6 week Chair exercises to music & Go for life games programme with 10 participants.

**Childhood Days Service**

Childhood Days service in Drumshanbo, we have started a six week fun dancing programme with 9 children benefiting and participating on this programme.

**National Council for the Blind of Ireland**

Leitrim Sports Partnership in association with NCBI completed a 1 day fun sports day where the blind teenagers got opportunity to participate in boxercise and tandem cycling programme in Leitrim Village community facility. We had 7 children participate.

**Leitrim’s Water Safety Swim Weeks**

The Leitrim County Water safety committee completed four swim weeks in
- Drumshanbo pool -275
- Keeldra lake -217
- Cloone, Gulladoo lake, Carrigallen -70
- Lough Melvin, Rossinver - 167.

**Community Soccer Programme**

**Football For All Childhood Days**

We completed one Football session for children/adults users from Childhood Days in Drumshanbo with 8 participants with Autism taking part on the day.

**Summer Soccer Schools Camps**

Four FAI Summer Soccer camps were run with 341 children participating on the camps in Abbey Rovers, Ballinamore (81), Carrick town (100), Kinlough (60) and Manor Rangers, Manorhamilton (100).

**Player Development**

We completed 4 training sessions with the u16 Girls North-West Regional Centre in Sligo with girls participating from north and south Leitrim.

**THE ARTS**

**Creative Ireland**

We have now formulated a 5 year cultural strategy following the launch of the programme in 2017. A Project Manager has been appointed to manage the Creative Ireland programmes. A Creative Ireland Open Call has been made to community groups, organisations, venues, artists, writers, performers, archaeologists, historians, archivists and everyone involved in the culture and creative sectors and 25 applications have been received.

**Creative Frame**

In partnership with Leitrim Local Enterprise Office, the Creative Frame programme has been developed to facilitate the ongoing training and development requirements of practitioners in
the creative sector in Leitrim and the wider region and further workshops are being scheduled.

**Spark**
Artist Vanya Lambrecht Ward is currently working with Leitrim County Council on the Spark programme and is holding open sessions for all staff.

**Festivals and Events**
11 applications for 2018 Festivals were received from across the County and 10 were approved

**Artists in Schools**
Four primary schools have been selected for 2018 covering the whole County and 4 artists have been appointed to work with the schools commencing in September.

**Drumshanbo Artist Studios**
Artist Cathy Reynolds has begun her residency in the studio and there is a call out for an artist/writer for the vacant second studio.

**Music Generation**
A successful application was made under the Music Generation programme and the position of Coordinator has now been filled by the ETB. We are in the process of developing a cross border ukulele project and have submitted an application to the dormant accounts fund to purchase €140k worth of musical instruments. We have also developed singing programmes for pre school and primary school and introductory programmes for Cruinniú na nÓg which will be further developed during Carrick Water Music Festival

**Film**
Under the Sligo, Leitrim & Roscommon partnership program, a call out was made for applications for film bursaries. Out of 15 applications received, 2 bursaries were granted to complete films and 2 were granted for collaborations.

**Professional Development**
The Artist’s Mentorship programme is designed to support the development of Leitrim based emerging and established professional artists from any arts discipline who have identified particular gaps in their knowledge and expertise. The programme achieves this by providing funding to a leading professional to help the applicant make the next steps in their development. 13 applications have been received from artists wishing to participate in the programme which are currently being assessed.

**Iron Mountain Literature Festival**
35 Submissions have been received for the John McGahern Award which will be announced at the Festival in October.

**LIBRARY SERVICE**

**Event Programming**
Leitrim Libraries hosted a varied programme of events during the month of July, including the weekly Parent and Toddler Group sessions in Ballinamore Library, movie screenings, reading groups, writing groups, craft group sessions and a meeting of the Leitrim Astronomy Club.
Outreach activities with Leitrim Citizen Information Centre took place regularly at Mohill Library.

**Highlights**

1. The County Library in Ballinamore provided the venue for the launch of the Connacht Fleadh 2018, which took place on July 3rd, with 78 in attendance. A number of associated lectures and a presentation on lilting also took place in the library.

2. Leitrim County Library Service, in association with Dog’s Trust Ireland, hosted a number of Responsible Dog Ownership workshops during July, in Ballinamore, Carrick-on-Shannon, Carrigallen and Mohill Libraries.

3. Carrick-on-Shannon Library continue to work in partnership with Leitrim Development Company and the Third Age Project, to present a *Fáilte Isteach* community project for Leitrim, in which volunteers welcome migrants to their community by delivering a conversational English class. The group met over four weeks in July, with up to 25 participants weekly.

4. Ballinamore Library hosted a unique art exhibition featuring displays of positive Words put into Art Form by the children of St. Aidan’s N.S Bawnboy and the residents of Oak View N.H Belturbet under the guidance of local artist Seane Cassidy

5. Drumshanbo Library provided a venue for a number of music classes during the Joe Mooney Summer School.

**Services to Schools**

1. Dromahair Library’s final visit to Ballintogher pre-school before the summer break took place on July 6th.

2. Mohill Library facilitated a number of Library visits by the children of Mohill After-School Group and the children of Eiver’s Lane Childcare Group, presenting movie screenings, and craft activities.

**Summer Stars Reading Adventure**

1. The Summer Stars reading initiative is in full swing in Leitrim Libraries, with a very strong level of registration in the first month of the programme. All 9 branch libraries have coordinated a varied programme of activities to support this project, with 40 children’s activities presented during July, including storytelling, craft activities and family movie screenings.

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**FIRE SERVICE**

**Capital Programme**

**Fire Stations**

**Manorhamilton Fire Station**

Design brief for appointment of Architects currently being prepared.

**Ballinamore Fire Station**

Seven tenders were received and are being evaluated. Preparations are being made to move to a temporary fire station location in early September.

**Drumshanbo Fire Station**

Tender documents have been prepared. Tenders are being sought for the works required.
Building Control activity

**Commencement Notices**
- 1 valid

**Opt Out Commencement Notices**
- 2 valid

**Fire Safety Certificates**
- 3 received, 1 processed

**Disabled Access Certificates**
- 5 received, 1 processed

**Erasmus+ project**
Attended an initial meeting in Dublin with Leargas to review the approved budget of €318,000 for our successful project application submitted under the Erasmus+ programme. Our fire safety project ‘BFireSafe@School’ will commence in October 2018.

**Cross Border Emergency Management Group meeting**
Strategic Plan for 2018 to 2021 was discussed. Prepared submission on the draft Activation protocol produced by the group.

**Battery Energy Storage System**
Researching fire safety requirements for such facilities

**Health and Safety**
A round of H+S inspections was completed by Senior and Junior officers

**New Courts Service eLicencing system**
Preparing information on licencing for meeting with Courts service

**Equipment testing / maintenance**
Preparing our proposals on equipment testing / maintenance for discussion with management and unions

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**CIVIL DEFENCE**

**Stoney Woods Festival**
The Civil Defence provided First Aid assistance on the 1st July during the Stoney Woods Festival in Kiltyclogher.

**An Tostal Festival**
On 7th July during An Tostal in Drumshanbo, Volunteers provided a display of Civil Defence equipment for the public.

**Garadice Lake**
More First Aid was given on the 21st July and also the Safety Boat services were provided during a charity Kayak Event on Garadice Lake.
Search and Recovery
Assistance was provided to An Garda Síochána on one occasion in July.

Open Swim on Lough Rynn
On 29 July First Aid and Safety Boat services were provided during an open water swim on Lough Rynn.

Other Assistance
Assistance was provided during the month to the Environment Section – water sampling.

SIGNED BY THE CHIEF EXECUTIVE

Signed: [Signature] Date: 9th Aug 2017

Deputy Chief Executive