January

Chief Executive Monthly Management Report

Monthly Report

Leitrim County Council

for the period 1st January to 31st January 2019

Prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local
FINANCE & WATER SERVICES DIRECTORATE

Revenue Account

Expenditure V Income

Recourse to Overdraft

MAIN POINTS AS AT END OF January, 2019

The preparation of the Annual Financial Statement for 2018 has commenced. Broadly speaking income and expenditure levels are in line with projections.

No. of Days in Overdraft during Jan 2019

Interest Incurred

Rates, Rents and Loans

<table>
<thead>
<tr>
<th>YTD</th>
<th>Jan-19</th>
<th>Jan-18</th>
<th>FY 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Rents</td>
<td>€111,351</td>
<td>€2,142,672</td>
<td>€2,221,557</td>
</tr>
<tr>
<td>Commercial Rates</td>
<td>€50,051</td>
<td>€4,121,219</td>
<td>€4,673,685</td>
</tr>
<tr>
<td>Housing Loans</td>
<td>€2,386</td>
<td>€165,952</td>
<td>€152,904</td>
</tr>
</tbody>
</table>

Jan-19 | Jan-18 | FY 2018

<table>
<thead>
<tr>
<th></th>
<th>23%</th>
<th>35%</th>
<th>89%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Rents</td>
<td>4%</td>
<td>2%</td>
<td>83%</td>
</tr>
<tr>
<td>Commercial Rates</td>
<td>3%</td>
<td>14%</td>
<td>63%</td>
</tr>
</tbody>
</table>
WATER SERVICES - OPERATIONS UPDATE

Maximo: Asset Management

<table>
<thead>
<tr>
<th></th>
<th>Maximo Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>243</td>
<td></td>
</tr>
<tr>
<td>88</td>
<td>Leitirn County Council</td>
</tr>
<tr>
<td>148</td>
<td>Farrans (on behalf of Irish Water)</td>
</tr>
<tr>
<td>7</td>
<td>Other</td>
</tr>
</tbody>
</table>

Of the 88 for Leitirn County Council, 69 were for DW Reactive Maintenance, 13 for WW Reactive Maintenance, 3 for New Connections DW and there were 3 LRSD/Complaints.

Water Conservation

UFW is 46.33% as per Water Audit at the end of Q4 2018. The UFW has decreased from 50.5% which was the position at end of Q4 2017.

Capital Investment Infrastructure Projects

NLRWSS (Contract 3A)
Extension of Moneyduff Water Treatment Plant - €3.84 million
New Treatment stream completed and producing water into service. Works commenced in upgrading the old water treatment plant filters. Final completion date delayed to Q1 2019. The Contractor, EPS is operating the existing water treatment plant during the build phase + 12months and there have been no issues with the supply. Hand over to SLA for operation Q1 2020.

Extension of Supply to Rossinver and Kiltyclogher (Contract 3B)
Substantially completed and in service. Minor works on private connections outstanding. Section of old main yet to be decommissioned.

Manorhamilton & Mohill Wastewater Treatment Plant Upgrade Project - €4.0 million
Nicholas O’ Dwyer Consulting Engineers – Coffey Water Ltd Contractors. Works Ongoing, no issues but slightly behind programme - Completion date revised to 16th March 2019 following which Coffey Water will operate for one further year. The new upgraded WWTP’s will be handed over to LCC under the SLA on 16th March 2020.

Minor Capital Works
Water Networks Portfolio Programme Frameworks - Farrans Construction Ltd.
Pipeline replacement works ongoing;

Mountcarmell: 1,680 meters of old 300 mm AC Trunk Main substantially completed and in service. Short extension at south end approved and outstanding. Permanent reinstatement outstanding.

Ballinamore: 2,270 meters of new water main completed and in service. Some road reinstatement on R209 SMA section near town outstanding.

Manorhamilton: 2.0Km on N16 all works now completed. Final Road reinstatements outstanding

Kinlough: Work was postponed in Dec on transfer of approx 45 connections from old main between Kinlough to Tullaghan road. Work to recommenced on Monday 7th January 2019.

In December 2018 the CaPO office prepared submissions based on need for continuation of the Pipeline replacement works into 2019 and we have successfully got approval for three substantial projects and we await approval of 2/3 others.

Find and FIX
Farrans progressing Find and Fix in Carrick on Shannon DMA. Direct Labour Find and Fix crew on leak detection and repair in various DMA’s at Dromahaire, Dromad and Fertagh/Kinlough.
The water conservation target set by Irish Water of **1000cum/day saving** for 2018 was achieved and exceeded in the calendar year. This is noticeable in our current production figures at the water treatment plants. The same target is set for 2019.

Farrans rolling out other initiatives in programme throughout the County such as “First Fix free”, “Back Yard services”, “lead service replacement” and “pressure management”.

Significant scheme by Farrans to remove BYS’s in St Patrick’s Park has been designed. Public meeting to explain project held for the residents and consents sought. Lead replacement works included in this. Other similar projects in Manorhamilton and Drumshanbo ongoing.

**Energy Efficiency Programme - EPS Ltd Contractors**
Approval gained for Significant additional works of Medium Voltage import installation at Carrick on Shannon WTP to be undertaken by EPS also early in New Year.

**Disinfection Programme - Veolia Contractors**
Design works ongoing at Leitrim Plants Carrick on Shannon WTP and Glenade WTP. Veolia commenced in December at Carrick on Shannon WTP. Works to continue in the New Year completion circa February 2019. We are seeking approval of some additional works at Carrick on Shannon WTP as variation to this contract.

**Water Treatment Programme - Mayo/Sligo/Leitrim/Roscommon**
EPS has prepared a proposal for source protection at the Erriff spring at Glenade Water Treatment Plant source. Works to commence in the New Year weather permitting.

**4 No. WWTP upgrades Drumshanbo, Leitrim Village, Carrigallen and Ballinamore**
Works continued in December on all sites and progress is good. Significant additional works approved in Drumshanbo WWTP to upgrade the aeration ditch with a fine bubble aeration system. Also being considered new intake works here. Completion of all works circa April 2019.

**Reservoir Cleaning**
Works Ongoing - Reservoir cleaning in Leitrim continuing and progress good 80% of Leitrim reservoirs have now been completed – remainder to follow in the New Year.

**Capital Investment Plan 2017 - 2021**
Upgrade of Drumshanbo Waste Water Treatment Plant Atkins Consulting Engineers
This project is included in Irish Waters Capital investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. Discussion and review of the Feasibility Study Report ongoing.
Training
Training programmes commenced early in January and saw the delivery of Food Starter, PAYE modernisation and Exploring New Markets for Your Business breakfast seminar.

Mentoring
There continues to be ongoing demand for mentoring, particularly in the areas of General Business, Finance and Social Media Marketing.

Brexit
The Brexit supports continue to be rolled out and two One to One mentoring clinics were arranged during the month of January.

Outreach Office in Manorhamilton
The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

Ireland’s Best Young Entrepreneur
The IBYE Programme is open for applications and has a closing date of 15th March 2019. A total of 5 applications have been received to date.

Enterprise Week
Enterprise Week takes place from 4th to 9th March 2019 and LEO Office are currently planning same.

Other
Erasmus Programmes
The WISE programme continues to develop, recruitment of female STEM entrepreneurs to take on STEM work placements will commence shortly.

Co-Innovate
Delivery continues on the Co-Innovate programme, with a workshop taking place during January.

ECONOMIC DEVELOPMENT
LCDC
A meeting of the LCDC was scheduled for January 30th but was cancelled due to snow.

Town and Village Projects 2017& 2018
Follow up with Town and Village projects from 2017 and 2018 to check progress and offer support in submitting claims. Processing of claims for payment.

Potential Town and Village Projects 2019
Meeting were held with a number of groups from various towns around the County to ascertain potential projects for Town and Village 2019 aswell as Clar 2019 including, Carrigallen, Dromod, Kinlough, Tullaghan.

Urban Regeneration Carrick on Shannon
A public consultation meeting took place in the Bush Hotel on January 9th in relation to meeting the public around the planned Urban regeneration project for Carrick on Shannon.

Social Innovation Fund
Continued promotion of the Social Innovation fund. Closing date for applications is Jan 25th.

CCTV for Carrick on Shannon
The RFT for the Carrick on Shannon CCTV Equipment was uploaded to eTenders on January 8th with a closing date of Feb 8th at 12 o’clock.

SECURE NPA Programme
The NWRA have scheduled an onsite inspection of Claim number 5 for Feb 14th, Preparation for this onsite was carried out. Tenders were received in relation to the Renewable Energy Strategy for the County and RPS Group were awarded the tender.

TOURISM DEVELOPMENT

Ireland’s Hidden Heartlands
Attended the Ireland’s Hidden Heartlands Regional Programme Workshop at Lough Rynn Castle.

Destination Marketing
Leitrim Tourism hosted a stand at the Holiday World Show in Dublin 26th – 27th January at the RDS in Dublin. Tourism providers in Leitrim were invited to represent their businesses on the Leitrim Tourism Stand. Tawnylust Lodge, Ardnahoo Eco Retreat, Rose of Innisfree Tour Boat and Kiltyclogher Heritage Centre all availed of the opportunity to promote their offering.

Events
Extensive preparation took place in advance of the Leitrim Co. Co. Tourism Briefing which was held at The Landmark Hotel. All tourism stakeholders in County Leitrim were invited to attend this event. Presentations were given by Lar Power, CE Leitrim Co. Co., Sinead McDermott Tourism Officer, Paddy Matthews Head of Operations Ireland’s Hidden Heartlands, Joe Lowe Leitrim Enterprise Board, and Sharon Lavin Waterways Ireland. Approximately 70 Leitrim tourism businesses attended the event where they received information on the tourism offering in the county.

Meetings
Attended Shannon Master Plan Workshop.

Tourist Information
Continued to support the Tourist Office in Ballinamore and Tourist information points at Glencar Waterfall and Sliabh an Iarainn Visitor Centre.

Digital Marketing
- Updates were carried out on the Leitrim Tourism Website
- Updates were carried out on the Slow Adventure Ireland website
- Continued presence on all Social media platforms was maintained

DEVELOPMENT MANAGEMENT (PLANNING)

Unfinished Housing Developments / Taking in Charge
Work is continuing with respect to the advertising of a significant tranche of housing developments which will be advertised for taking in charge by the Planning Authority in the coming weeks. This marks the culmination of a concentrated effort by the Planning Authority over the course of 2018 to negotiate a series of development bonds with insurance companies some of which required the preparation of Site Resolution Plans by the Planning Authority. Management have also approved the appointment of an additional engineering resource who will be responsible for managing the carrying out of works in estates when they are taken in charge and where proceeds have been secured through the settlement of development bonds.

Pre Planning
The pre planning clinics continued during the month of January. 12 no. pre planning inquiries were received by the Planning Authority during the month of January with 8 no. meetings having taken place in addition to a number of other enquires which are dealt with through e-mail and phone.

Development Management
16 no. valid planning applications were received in January. Of the applications lodged, 1 application seeks permission consequent to outline permission having been granted, 5 applications seek retention of planning permission and the 10 no. applications are seeking planning permission. In addition, a further 6 no. applications submitted were deemed invalid and returned to the applicants. All of the invalid applications had subsequent valid applications accepted by the Planning Authority.
9 no. final decisions on planning applications were made during January, All 9 were granted planning permission. A request for Further Information issued with respect to a further 17 no. applications during the month of January.

A Part 8 proposal to construct a sewerage scheme at Hartley Cartown (Carrick-on-Shannon) comprising 2,540m of gravity sewer, 1,680m of rising main and 3 No. pumping stations with associated site works was approved at the January Council Meeting.

A further Part 8 proposal with respect to a major Public Realm Improvement Scheme in Carrick on Shannon was placed on public display on 28th November. The Planning Department were heavily involved in preparing this Part 8 application on behalf of Leitrim County Council with funding of €2.899m having been secured for 2019 under the Urban Regeneration and Development Fund. A Public Information Evening was held on 9th January where the full project team including architects and Council staff were available to go through the Plans with interested members of the public. The Part 8 proposal will be on public display until January 17th 2019 with the closing date for receipt of submissions on or before Thursday 31st January 2019. A total of 28 no. submissions were received with respect to this project.

Forward Planning
A workshop was held with the Elected Members on 28th January with respect to the submission by Leitrim County Council to the Northern & Western Regional Assembly draft Regional Spatial and Economic Strategy. The final date for lodging this submission is Friday 8th February.

Heritage
The Heritage Officer continues the preparation of a replacement Heritage Plan and the establishment of a new Heritage Forum. The first meeting of the Heritage Forum is scheduled to take place on Wednesday 6th February.

The Heritage Officer continued to develop proposed heritage projects for 2019. Applications for match funding to the Heritage Council were made to carry out three heritage projects in 2019:
- To undertake a Wetland Survey
- To undertake Thatch Survey, and
- To develop a Public Awareness Programme

Also a number of public enquires were made relating to identify possible Funding Sources; Archeology protection; Heritage Information and Promotion; Protected Structures; Genealogy and Biodiversity.

Over the month of January, the Heritage Officer attended a number of events and workshops which included meeting the Peace Officer to discuss heritage aspects of Peace projects, attended Tourism and Heritage Working Group meeting and arranged; field trip, funding workshop outlining funding opportunities for community voluntary groups, Tourism Masterplan for Shannon region workshop and Fáilte Ireland Regional Tourism Management Programme.

In addition, the Heritage Officer further updated the Heritage Section of the Council website, continued to work on the Creative Ireland funded Traditional Shopfronts project in Co. Leitrim and is exploring Jamestown joining the Irish Walled Towns Network

ENVIRONMENT

National Inspection Program (DWWTS)
All DWWTS inspections for 2018 are completed. Some verification inspection are ongoing regards grant payments.

CFRAMs
Minister Boxer Moran announced at the Council Meeting on Monday 5th November 2018 that the four schemes in County Leitrim (Carrick-on-Shannon, Leitrim Village, Dromod, Mohill) are all now to proceed to the next phase of obtaining the relevant Planning permissions and to detailed design followed by construction.
A presentation was given to the Environmental, Transportation & Infrastructural Strategic Policy Committee on Tuesday 4th December 2018 with the up to date position on the OPW CFRAM programme and that the four schemes in County Leitrim are to proceed to the next phase in appointing a Engineering/Environmental Consultant for to proceed with obtaining the relevant Planning Permission and to detailed Design followed by Construction.

Leitrim County Council meet OPW Engineering staff and Roscommon Engineering staff on the 17th December 2018 to discuss and start the process of drafting a Flood relief Scheme Engineering & Environmental Consultancy Services Tender Specification Brief to engage these specialist Services. Works is ongoing in the preparation of the Brief and tender documentation.

**RMCEI Plan**
The works targeted in the Environment Department based on the 2018 RMCEI plan is on target and all Environmental inspections were completed. The EPA have now released a copy of the Local Authority Performance Assessment report for works done in 2017. The 2017 overall Grade for Leitrim County Council is “Excellent”. The National Average for 2017 “Above Target”. The ranking for Leitrim is one level above the national Average.

Leitrim county Council is currently preparing the 2018 RMCEI Return and the 2019 Summary report and 2019 RMCEI Target inspections and this has to be sent to the EPA by Friday 15th February 2019.

All members of the SPC were briefed on Wednesday 29th July 2018 regards the RBMP and the priority Areas of Action. A presentation will be made in the autumn to full Council regards the new 2018-2021 River Basin Management Plan.

**Recommended Areas of Protection Co Leitrim**

<table>
<thead>
<tr>
<th>Lough Allen</th>
<th>Cullies River</th>
<th>Lough Melvin and Drowes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yellow River</td>
<td>Lough Gill</td>
<td>Glencar Lake</td>
</tr>
<tr>
<td>Upper Bonet</td>
<td>Duff River</td>
<td>Killukin River (Upper Shannon)</td>
</tr>
<tr>
<td>Lough Rinn</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

A presentation was given to the Environmental, Transportation & Infrastructural Strategic Policy Committee on Tuesday 4th December 2018 with the up to date position on the 2018-2021 River Basin Management Plan and that the new Catchment Assessment Team will focus on catchment assessment of Lough Melvin & the Drowse and the Upper Bonnet catchment areas in 2019 as per LAWPRO operational plan. Public meetings will be arranged for quarter 1 in the catchment areas by the LAWPRO office.

**Noise Action Plan (2018 - 2023)**
The Draft Noise Action Plan 2018-2023 has been prepared by Leitrim County Council to address environmental noise from major roads with more than three million vehicles per annum. The action planning area covers the N4 (Dublin-Sligo) and N15 (Sligo-Letterkenny).

For Round Three vehicle count data suggests that traffic volumes on the N4 and the N15 are below the 3 million threshold (Transport Infrastructure Ireland - TII). However, for continuity purposes strategic noise mapping for both the N4 and N15 in Co. Leitrim has been carried out by TII in order to avoid any gaps in the road network. A section of the N4 located in the town of Carrick on Shannon has been identified by TII as having in excess of 3 million vehicles, this stretch of road will be prioritised as an action planning area for noise monitoring.

VETERINARY SERVICES

Slaughter Returns

<table>
<thead>
<tr>
<th>Animal</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cattle</td>
<td>72</td>
</tr>
<tr>
<td>Sheep</td>
<td>231</td>
</tr>
<tr>
<td>Pigs</td>
<td>0</td>
</tr>
<tr>
<td>Chickens</td>
<td>60</td>
</tr>
</tbody>
</table>

Premises Inspections

<table>
<thead>
<tr>
<th>Service</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Premises Inspections</td>
<td>10</td>
</tr>
<tr>
<td>Sampling Activity</td>
<td>9</td>
</tr>
<tr>
<td>Environmental Swabs</td>
<td>21</td>
</tr>
<tr>
<td>Water Samples</td>
<td>2</td>
</tr>
<tr>
<td>Veterinary Residue Samples</td>
<td>0</td>
</tr>
</tbody>
</table>

Dog Warden Service Activities

<table>
<thead>
<tr>
<th>Service</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stray Dogs</td>
<td>6</td>
</tr>
<tr>
<td>Surrendered Dogs</td>
<td>13</td>
</tr>
<tr>
<td>Dogs Re-Homed</td>
<td>26</td>
</tr>
<tr>
<td>Dogs Re-Claimed by Owner</td>
<td>4</td>
</tr>
<tr>
<td>Dog Deaths</td>
<td>0</td>
</tr>
<tr>
<td>Dog Euthanized</td>
<td>1</td>
</tr>
<tr>
<td>Service Requests</td>
<td>23</td>
</tr>
<tr>
<td>Dog License Inspections</td>
<td>7</td>
</tr>
<tr>
<td>Dogs Neutered</td>
<td>10</td>
</tr>
<tr>
<td>Neutering Vouchers Issued</td>
<td>13</td>
</tr>
<tr>
<td>Dogs Micro-Chipped and Registered</td>
<td>22</td>
</tr>
</tbody>
</table>

ROADS

Road Crews continuing to carry out routine maintenance works
Road Crews carrying out Winter Maintenance works as necessary

National Road Grant Allocations 2019

A total Allocation of €3,786,745 was received in January 2019 from Transport Infrastructure Ireland (TII) in respect of Improvement and Maintenance Works on the National Roads Network in County Leitrim in 2018. This can be broken down between Improvement and Maintenance Works as follows:-

Grant Allocation towards Improvement Works on National Roads for 2019 - €3,459,000
Grant Allocation towards Maintenance Works on National Roads for 2019 - €327,745
Total Improvement & Maintenance Grant Allocation for 2019 - €3,786,745

Carrick on Shannon By-Pass

The above Allocation includes an Allocation of €200,000 in respect of Carrick on Shannon By-Pass. It is planned to commence the procurement of a Consultant for this Scheme and if approved by the TII, it is hoped to appoint a Consultant in Quarter 2, 2019.

Pavement Overlays

The above Allocation includes an Allocation of €866,000 in respect of Pavement Overlay on the N4 at Attymory to the County Boundary at Carrick on Shannon, €811,200 in respect of Pavement Overlay on the N4 at Jamestown and €730,000 in respect of Pavement Overlay on the N16 from Pollboy to Cornstauk. These 3 Pavement Overlay Schemes are at detailed design stage and it is expected that these 3 Pavement Overlay Schemes will be completed in 2019.
Re-alignment of N16
Included above is an Allocation of €150,000 in respect of Re-alignment of N16 at Drummahon - this allocation will allow initial preparatory contract works to commence and it is hoped that the main Construction Contract for this Re-alignment Scheme will be advertised later this year; An Allocation of €250,000 in respect of the N16 Re-alignment at Cornacloy Phase 2 – this allocation will cover outstanding contractual obligations on this Scheme; an Allocation of €100,000 in respect of Realignment of the N16 at Munakill – this will allow us to carry out any preliminary design contracts this year.

Fencing Retrofit
Included above is an allocation of €25,000 which will allow us to commence the replacement of some fencing along National Roads in order to meet safety requirements.

<table>
<thead>
<tr>
<th>CLAR Programme 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drumshanbo National School</td>
</tr>
<tr>
<td>Roosky</td>
</tr>
<tr>
<td>St. Hugh’s National School, Dowra</td>
</tr>
<tr>
<td>Fenagh Development Association</td>
</tr>
<tr>
<td>St. Joseph’s National School, Leitrim Village</td>
</tr>
<tr>
<td>Killargue Development Association</td>
</tr>
<tr>
<td>Dromod</td>
</tr>
<tr>
<td>Carrigallen</td>
</tr>
</tbody>
</table>

Recreational Trails 2013
Leitrim Way from Drumshanbo to Dowra
Design of the Footbridge on this Walkway is complete and Tenders have been received and are currently being assessed. Negotiations with landowners regarding Licence Agreements are currently in progress.

Dromahair Demonstration Greenway
Design works on this Greenway are complete and Tenders have been assessed. Further funding is being sought from the Department for these works.

Carrick on Shannon to Leitrim Greenway
Currently at Part 8 Planning Approval Stage.

Local Improvement Schemes (LIS)
The first LIS Funding Allocation of €250,000 received by Leitrim County Council in 2018 enabled a total of 12 No LIS Schemes to be completed in 2018. A second LIS Funding Allocation of €300,120 was received by Leitrim County Council in November 2018 and this will enable a further 11 No. LIS Schemes to be completed. Works on these 11 No. LIS Schemes are now commencing.

Roundabouts on the N4 at Dromod and Aldi
Upgrade Works on the N4 Roundabout at Dromod are now complete. The Contract for the Upgrade Works on the N4 Roundabout at Aldi has been awarded and we are waiting on the Contractor to commence these works.
Community Hedge Cutting Grant Scheme
The Community Hedge Cutting Grant Scheme (first introduced in 2017) has being continued for the Hedge Cutting season of 2018/2019. This Scheme aims to encourage groups of residents and/or landowners to come together and arrange for the cutting of hedges/trees along the public road network which need attention. The Grant amounts to €75 per km of roadside hedge/overhanging trees attended to along the Public Road Network subject to a minimum length of road network of 2 km per application. A total of 9 No. applications have been received for the 2018/2019 Grant Scheme of which 1 No. has been paid, 5 No. have been approved for Grant Payment, 1 No. Application was not eligible and a further 2 No. applications are awaiting approval. The Deadline for submission of Grant Application Forms for this Scheme was 31st January, 2019.

RURAL WATER PROGRAMME:
Multi Annual Rural Water Programme
There will be a new Multi Annual Rural Water Programme for the years 2019- 2021. The Department have not yet requested bids from Local Authorities for funding under this Programme.

Subsidy to Group Water Schemes
New Terms and Conditions for the Subsidy towards Operational Costs of Group Water Schemes have come into effect in respect of Group Water Scheme Subsidy Claims for the year 2018 and subsequent years. The Rural Water Department have wrote to all Group Water Scheme informing them of the new Terms and Conditions.

Subsidy Payments
The following GWS subsidy payments were made in January 2019
- Fawn Ballinwing GWS

Environmental and Public Health Compliance
Breveiga GWS Co-Operative Society Ltd. (Formerly known as Cornashamsogue GWS)
Significant Network Improvements works have been completed on this Scheme which have led to a significant improvement in the water quality from this Scheme and also works have been completed to identify and eliminate leaks on the Network and a significant reduction in the water usage has occurred due to these Network Improvement Works. A full cost Options Report for the upgrade of this Group Water Scheme has been prepared by Leitrim County Council and has been forwarded to the Department for their consideration and approval. The completion of the remainder of the Upgrade Works on this Group Water Scheme (Further Network Improvement Works, Upgrade of Water Treatment Plant, and construction of new Reservoir) is dependent on the approval of this Costings Report by the Department and the approval of Funding by the Department.

Hartley-Cartown Group Sewerage Scheme
Part 8 Planning was approved for this Scheme in January 2019. The preparation of a detailed design for this Scheme is currently in progress. The next phase is the Site Investigations Stage. It is expected for trial holes to begin drilling in March/April 2019. It is anticipated that Construction for the main contract will begin in the summer of 2019.
**HOUSING AND COMMUNITY, CORPORATE SERVICES, CULTURE AND EMERGENCY SERVICES DIRECTORATE**

**HOUSING**

**Housing Allocations**

<table>
<thead>
<tr>
<th>Offers issued to 31&lt;sup&gt;st&lt;/sup&gt; January 2019</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>4</td>
<td>50%</td>
<td>3</td>
<td>38%</td>
<td>1</td>
</tr>
</tbody>
</table>

**New Tenancies created from 1<sup>st</sup> January 2019 to 31<sup>st</sup> January 2019**

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 31&lt;sup&gt;st&lt;/sup&gt; January 2019</th>
<th>New Tenants (1&lt;sup&gt;st&lt;/sup&gt; time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>8</td>
</tr>
</tbody>
</table>

**Traveller Accommodation Programme Targets – Progress Report at 31<sup>st</sup> January 2019**

**Targets to be set in new TAP**

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2019</th>
<th>Outputs achieved at 31&lt;sup&gt;st&lt;/sup&gt; January 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td></td>
<td>2 No. (Offers - Refused)</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td>2</td>
</tr>
</tbody>
</table>

**Private Rented Inspection Programme**

<table>
<thead>
<tr>
<th>Overall target for delivery in 2019</th>
<th>No of inspections completed to 31&lt;sup&gt;st&lt;/sup&gt; January 2019</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target - 251</td>
<td>23 inspections</td>
<td>9.16%</td>
</tr>
</tbody>
</table>
HOUSING GRANTS
NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>2019 Allocation - € (80% of allocation - €)</th>
<th>€ TBA</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>01/01/2019 – 31/01/2019</strong></td>
<td></td>
</tr>
<tr>
<td><strong>PAID 2019</strong></td>
<td></td>
</tr>
<tr>
<td>HGD 2</td>
<td>8,783.70</td>
</tr>
<tr>
<td>MAG 0</td>
<td>0.00</td>
</tr>
<tr>
<td>HOP 2</td>
<td>12,132.50</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>20,916.20</strong></td>
</tr>
<tr>
<td><strong>Approved not paid</strong></td>
<td></td>
</tr>
<tr>
<td>HGD 1</td>
<td>14,968.80</td>
</tr>
<tr>
<td>MAG 0</td>
<td>0.00</td>
</tr>
<tr>
<td>HOP 0</td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>14,968.80</strong></td>
</tr>
<tr>
<td><strong>Applications Rec'd Not Yet Approved</strong></td>
<td></td>
</tr>
<tr>
<td>HGD 0</td>
<td>0.00</td>
</tr>
<tr>
<td>MAG 2</td>
<td>6,000.00</td>
</tr>
<tr>
<td>HOP 1</td>
<td>8,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>14,000.00</strong></td>
</tr>
<tr>
<td><strong>Available Balance</strong></td>
<td></td>
</tr>
</tbody>
</table>

HOUSING CAPITAL

Energy Efficiency Works
The Department have not yet approved any phase 2 Energy Efficiency Works natinclwide, but they have indicated to us that they may be in a position in 2019 to approve such works, which includes external wall insulation. This Council has identified 37 units that require these energy efficiency works and has a submission ready to go to the department this year, when the call is publicised.

Voids & Derelict Housing Units
A call has not yet been made for Voids funding in the current year – however, we have a number of units identified that fall into this category and work is proceeding on them at present.

Disability Works in Council Houses
An application has been made to the Department for 26 No. Grants for 2019 with a funding requirement €242,368 which amounts to 90% of the total cost of € 269,298. Works are also ongoing on two number extensions

Acquisitions
The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2017 – 2021. To date, in the current year we have identified one property and made an offer on same, while we are also viewing other properties.

Capital Construction Project – Autumn View, Summerhill, Carrick on Shannon
Stage 2 Tendering process is underway at present with a view to having the tendering process completed and a contractor recommended by the end of the first quarter 2019.

Turnkey Purchases - Rooskey
Approval has been received from the Department and agreement has been reached with a developer to deliver seven number four bedroom houses at Knockmacrory Rooskey under a turnkey purchase scheme. Works are currently underway on site and these houses will be delivered in the third quarter this year.
Turnkey Purchases - Drumshanbo
Approval has been received from the department and agreement has been reached with a developer to deliver nine number three bedroom houses at Radharc an Bhaile, Drumshanbo, under a turnkey purchase scheme. Works are currently underway on site and these houses will be delivered in the third quarter this year.

Site Purchase
We are actively pursuing the purchase of a site in Drumsna, which has planning permission for two number three bedroom houses.

COMMUNITY:

Peace IV

Children & Youth People
2 No. Children and Young People Programmes have now been completed (Conflict, Tolerance and Difference ran by Leitrim Childcare Committee and Diversity through Arts ran by North Connaught Youth Services and Sports4Peace ran by Ulster University). The remaining three programmes; Cross Border Exchange Programme, Peace Learning for Young People and ASB Programme are ongoing and on target.
400 Young People are currently participating in the programmes all across Leitrim with a total spend of €326 K on all programmes.

Building Positive Relations
- Six out of the seven programmes are now up and running
- SEUPB have approved the Ex Prisoners and Former Combatants Partner Proposal from La Nua. LCC are awaiting updated documentation from La Nua before issuing contracts
- Tender Assessment complete for Remembering Leitrim War Dead programme and Susan Heffernan Project Management and Marketing Consultant t approved by the committee

Shared Spaces - Mohill (€210,000)
- Extension to Mohill library for Peace Room: Contractor Approved and awaiting paperwork before appointment. Archaeologist currently on site carrying out trench digs and awaiting report on findings.
- Kiltyclogher (€139,621) – Refurbishment of Community Centre. TH contractors have commenced works on site. Works will be in two phases – Phase 1 is ongoing and is an upgrade to the Community Hall up until the Drama Festival in March. Phase 2: Upgrade of Kitchen Area
- Manorhamilton: Refurbishment and Extension to Sexton House (€173,037): Planning approved. Project Supervisor Rhatigans appointed. Terms of Reference being drawn up by Rhatigans for the construction project.

Comhairle na nÓg
Procurement completed, Comhairle na nÓg Liatroma Work Programme for 2019 – 2021 agreed and contract signed with North Connaught Youth & Community Service. There are currently 22 members in Comhairle, with 3 more being sought through referrals. This year Comhairle will host an educational / careers fair on 8th April, and the date for their AGM has been set for 14th October.

Community Enhancement Programme 2018
The deadline for completion of this programme was extended to end March 2019. €1,802.55 was paid out in January 2019. €167,258.10 out of a total of fund of €189,068 has been paid out up to end December 2018.

Age Friendly
A meeting was held of the Older Persons Council in January and a new Chairperson Marian Quigley was appointed.
Pride of Place 2019
The Pride of Place Awards will take place on November 30th in the Lyrath Estate Hotel, Kilkenny.

Public Participation Network

Developing a Vision for Community Wellbeing
This is a requirement of PPNs in all local authority areas. Dept of Rural and Community Development issued Toolkit for Consultations and initiated process for facilitating PPNs in rollout of same.

Leitrim PPN Forestry Policy Review
Submissions received to date: 119. Findings are being collated in preparation for meeting of SPC for Economic Development, Enterprise and Planning on Feb. 19th next.

Waste Water Treatment Research
Defibrillator Mapping - PR launch being planned for February in collaboration with Leitrim Volunteering Information Service

LEITRIM SPORTS PARTNERSHIP
Operation Transformation Walks
The Leitrim Sports Partnership delivered the O.T. walks in partnership with other community groups and clubs in Carrick on Shannon with 87 walkers and 54 walkers in Ballinamore, and 91 walkers in Dromahair. In total we had 232 walkers completing the O.T. walks in the 3 venues in the County.

Leitrim Sports Partnership Strategy
The Leitrim Sports Partnership is in the process of developing their third sports strategy for the next five years. To date they have completed five focus groups meetings, three public meetings in Carrick on Shannon, Manorhamilton and Mohill with good numbers attending the focus meetings. We have also completed a focus group meeting with the LSP board and members and the Leitrim Sports Partnership staff members and external tutors in the community.

Ag Sughradh Le Cheile Programme
The Leitrim Sports Partnership completed two Ag Sughradh Le Cheile workshops in two primary schools in Leitrim, one in Aughawillan N.S. with 16 children and 5 adults participating in the workshop and the second workshop in Leitrim Village N.S. with 25 children and 11 adults completing the workshop. In total we had 41 children and 16 adults

Couch to 5k Programme
The Leitrim Sports have started a Couch to 5k programme in Carrick on Shannon in partnership with Carrick A.C. This will be an 8 week programme consisting of two sessions per week. We have 25 participants taking part in this programme. In total 25 people.

Swim 4 All Programme
We have started a new 6 week Swim 4 All programme in the Aura Leisure centre, Carrick on Shannon for young children with a disability to learn to swim. We have 8 participants on this programme. In total 8 people.

Lough Key Triathlon Club
We had a meeting with Lough Key Tri Club and Triathlon Ireland in January regarding the starting up of a junior section to the well established club. We will be working in partnership with the club and NGB to develop a good governance code, structure and give the clubs the correct information in developing a successful junior section. We will also be advertising and supporting the club in attracting new club members and volunteers to manage the junior section.
THE ARTS

Creative Ireland
A collaborative practice workshop programme for artists of all disciplines has taken place in Carrick on Shannon in January attended by 15 artists, with another scheduled for March in Manorhamilton. The post of Creative Ireland Project Manager has also been advertised.

Creative Frame
In partnership with Leitrim Local Enterprise Office, the Creative Frame programme has been developed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region and further workshops are being scheduled. The next workshop taking place will be on self-publishing.

Spark
Artist Vanya Lambrecht Ward has completed her residency with Leitrim County Council on the Spark programme with the outcomes in the process of being published and a call out has been made for a new company to be involved in the 2019 programme.

Festivals and Events
A call out has been made for the Arts Festivals Support Scheme for 2019 with a closing date of 20th February.

Artists in Schools
A new 2 year programme for the Artists in Schools Scheme has been instigated with a applications sent to all Leitrim primary schools to participate in the programme, with the aim of encouraging schools who have not previously taken part in art related projects and also a call out to artists to take part in the scheme for 2019 and 2020.

Drumshanbo Artist Studios
Artist Cathy Reynolds and musician Cathal Roche are in residency in the two studios.

Leitrim Equation 4
The Leitrim Equation DVD is available in retail outlets and via online sales.

Music Generation
A cross border ukulele project has taken place and we have submitted an application to the dormant accounts fund to purchase €140k worth of musical instruments. We have also developed a singing programme for pre-school and primary school.

Film
Under the Sligo/Leitrim/Roscommon partnership programme, a call out was made for applications for film bursaries. Out of 15 applications received, 2 bursaries were granted to complete films and 2 were granted for collaborations. These films are now at various stages of production.

LIBRARY SERVICE:

Library Development Plan
On hold, while awaiting outcome of Alternative Collaborative discussions.

Event Programming
Regular activities such as the weekly Parent and Toddler Group sessions in Ballinamore Library, craft groups, reading groups, family film screenings, along with creative writing groups resumed after the Christmas break.

Highlights
The Healthy Ireland at your Library programme continued during January and included the Ballinamore Walking Group who meet at Ballinamore Library, a presentation in Carrick-on-Shannon Library on Gentle Armchair Exercises and a Yoga for Kids Workshop in Kinlough Library, attended by children from the Four Masters NS.
Astronomy Club on Tour
The very popular Astronomy Club which normally meets in Ballinamore Library relocated to Manorhamilton Library for their January meeting, where it was well-received with significant interest noted in the north of the county.

Working with new communities
The Fáilte Isteach community project for Leitrim, in which volunteers welcome migrants to their community by delivering a conversational English class, continued in Carrick-on-Shannon Library, meeting on a weekly basis. This project is a partnership between Leitrim Development Company and the Third Age Project, with over 20 participants.

Services to Schools
Class visits at pre-school, primary and secondary level resumed after the Christmas break. Dromahair Library visited Ballintoger pre-school on a fortnightly basis, bringing a selection of books and telling stories.

Cíorcal Comhrá
A conversational Irish group met in Ballinamore Library weekly during January, and will continue until March.

Craft Display
Ballinamore Library hosted a special demonstration on the craft of St. Brigid's crosses, which was very popular with the public.

Commemorative Display
The County Library presented a display of historical material to commemorate 100 years of Dáil Éireann 21.01.1919 – 21.01.2019.

WiFi Services
Leitrim Library Service extended its WiFi offering, to include Carrigallen and Kiltyclogher Libraries, which has been warmly welcomed by library members and visitors alike.

FIRE SERVICE

<table>
<thead>
<tr>
<th>Fire Stations</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manorhamilton</td>
<td>Design brief for appointment of Architects currently being prepared.</td>
</tr>
<tr>
<td>Ballinamore</td>
<td>Construction of new station is progressing well. Erection of portal frame completed and floor slab ready to be poured. First payment to contractor completed.</td>
</tr>
<tr>
<td>Drumshanbo</td>
<td>We are still awaiting approval from the Department to proceed to construction stage. We have been in contact with the Department to try to expedite this approval.</td>
</tr>
</tbody>
</table>

Capital Programme
Capital funding was received from the Department to procure 2 no. new 4 x4 vehicles. We are moving to purchase the two vehicles under an existing contract from the OGP. We have completed the specification for the fit out of the two vehicles and tenders are being sought for the provision of additional equipment.

<table>
<thead>
<tr>
<th>Building Control Activity</th>
<th>Received</th>
<th>Valid</th>
<th>Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commencement notices total</td>
<td>6</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Opt Out Commencement Notices</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire safety Certificates</td>
<td>3</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Regularisation Certificates</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disabled Access certificates</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Completion Certs</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Services Act inspections</td>
<td>4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pre-Fire Safety Cert meetings / Inspections / advice</td>
<td>2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Fire Service training
Fire personnel participated in the following training courses during January 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>No. Trained</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA Course</td>
<td>Dundalk</td>
<td>2</td>
<td>2 Weeks</td>
</tr>
<tr>
<td>CFBT Course</td>
<td></td>
<td>1</td>
<td>3 Days</td>
</tr>
<tr>
<td>TETRA Training</td>
<td>LM23 Station</td>
<td>9</td>
<td>0.5 Day</td>
</tr>
<tr>
<td>Project Vision Training</td>
<td>CFO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Courtroom Skills Training</td>
<td>CFO</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Shannon Key West Hotel Roosky
We attended a fire at the premises on Thursday 10th January. We have inspected the premises subsequently and have held discussions with the consultants and representatives of the proposed purchasers regarding fire safety requirements. We are awaiting clarification as to the future intentions for the premises based on the change of ownership.

TETRA Radio
The new digital radio system was installed in all stations in Leitrim in January 2019 and training provided for all personnel.

Cross Border Emergency Management
Held a meeting with NI Chair of CBEMG to finalise Cross Border Risk Assessment and Cross Border Activation Protocol documents

Erasmus+ ‘BFireSafe@School’ project
Our Erasmus+ funded fire safety project ‘BFireSafe@School’ commenced in October 2018 and will run for 30 months until April 2021. The fourth meeting of the Irish based Project Working Group took place in Dublin on 16th January. They are working on the development of the classroom training material. The project website has been launched at www.bfiresafeschool.eu. We have completed discussions with social media companies regarding social media management platforms to manage all project social media activity. Project updates can be found on the following social media channels:

Facebook     BFireSafeAtSchool
Twitter      @BFireSafeSchool
Instagram    bfiresafeschool
LinkedIn      bfiresafeschool

**SIGNED BY THE CHIEF EXECUTIVE**

Signed:  
Lar Power
Chief Executive

Date: 18/2/2019