MONTHLY MANAGEMENT REPORT (for the period 1st January, 2018 to 28th February, 2018) prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local Government Act, 2014.

FINANCE & WATER SERVICES DIRECTORATE

FEBRUARY 2018 - Revenue Account Income & Expenditure Summary by Service Division

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>INCOME</th>
<th>NET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EXPENDITURE</strong></td>
<td><strong>INCOME</strong></td>
<td><strong>NET</strong></td>
</tr>
<tr>
<td>Expenditure €</td>
<td>Income €</td>
<td>Adopted Full</td>
</tr>
<tr>
<td>A Housing &amp; Building</td>
<td>600,853</td>
<td>4,355,372</td>
</tr>
<tr>
<td>B Road Transport &amp; Safety</td>
<td>1,852,373</td>
<td>12,318,831</td>
</tr>
<tr>
<td>C Water Services</td>
<td>522,410</td>
<td>3,584,137</td>
</tr>
<tr>
<td>D Development Management</td>
<td>616,668</td>
<td>4,153,551</td>
</tr>
<tr>
<td>E Environmental Services</td>
<td>495,846</td>
<td>4,316,528</td>
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<tr>
<td>F Recreation &amp; Amenity</td>
<td>421,259</td>
<td>3,066,970</td>
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<tr>
<td>G Agriculture, Education, Health &amp; Welfare</td>
<td>71,229</td>
<td>493,499</td>
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<tr>
<td>H Miscellaneous Services</td>
<td>434,130</td>
<td>2,916,853</td>
</tr>
<tr>
<td>I Local Government Fund / GPG</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>RA Rates</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Total: €5,109,724 €34,999,055**

18% 29,890,321

**Total Income: €5,187,486 €34,999,055**

18% 29,041,609

48,723 48,723

**AMENDMENTS AS AT END OF FEBRUARY 2018**

Water Expenditure to date with income from Irish Water, Development Management Income is ahead of budget due to EU Grant Income from Enterprise Ireland, this is distributed throughout the year.

FEBRUARY 2018 - Resource to Overdraft

No. of Days in Overdraft during FEBRUARY 2018

<table>
<thead>
<tr>
<th><strong>TODAY</strong></th>
<th><strong>YTD</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td>Feb-18</td>
<td>Feb-17</td>
</tr>
<tr>
<td>Housing Rates</td>
<td>364,324</td>
</tr>
<tr>
<td>Commercial Rates</td>
<td>200,376</td>
</tr>
<tr>
<td>Housing Costs</td>
<td>27,290</td>
</tr>
</tbody>
</table>

**Commentary**

- Euro Collections are up on 2017.
- Euro collections up on 2017. Rates bills not yet issued for 2018, revenue collected are reflective of previous years
- Euro in line with 2017

**FEBRUARY 2018 - Aged Debt Analysis**

- 30 Days: 80%, 60 Days: 15%, 90 Days: 30%
### Water Services

**Operations Update**

Maximo: - Asset Management

- **150** issues raised on Maximo, (Irish Water Asset Management System) in February, 2018.
  - 52 No. related to Water, 20 No. to Waste Water,
  - 69 No. First Fix completed,
  - 3 No. were LA Complaints,
  - 5 No. new connections (wastewater(2), domestic water(3)) and,
  - 1 No. other.

**Water Conservation:**

UFW is **50.5%** as per Audit end of 2017

The UFW has increased from 48.5%. This could be due to higher demand on water during the winter period and also due to weather condition and resources on the ground, Leak detection is very difficult at the moment.

The following are the District Metering Areas (DMA’s) which require urgent targeted leak detection and repair:

<table>
<thead>
<tr>
<th>DMA Name</th>
<th>DMA Code</th>
<th>Current Input Volume m$^3$/day</th>
<th>%UFW (IFM)</th>
<th>UFW (M$^3$)</th>
<th>l/prop/hr</th>
<th>m$^3$/km/hr</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrick on Shannon Town</td>
<td>MA1120</td>
<td>1734</td>
<td>63%</td>
<td>1085</td>
<td>29</td>
<td>1.45</td>
</tr>
<tr>
<td>Dromahair PWS</td>
<td>MA7001</td>
<td>639.7</td>
<td>65.1%</td>
<td>416</td>
<td>29.8</td>
<td>0.94</td>
</tr>
<tr>
<td>Gowel to Kilnagross</td>
<td>MA1122</td>
<td>394</td>
<td>83%</td>
<td>328</td>
<td>268</td>
<td>2.05</td>
</tr>
<tr>
<td>Toomans to Ardrum Res</td>
<td>MA1124</td>
<td>504</td>
<td>64%</td>
<td>320</td>
<td>51</td>
<td>0.49</td>
</tr>
<tr>
<td>Mt. Campbell to Finnalaghta</td>
<td>MA1117</td>
<td>541</td>
<td>58%</td>
<td>313</td>
<td>58</td>
<td>0.77</td>
</tr>
<tr>
<td>Dromod East</td>
<td>MA1130</td>
<td>495</td>
<td>62%</td>
<td>308</td>
<td>35</td>
<td>0.29</td>
</tr>
<tr>
<td>Manorhamilton PWS</td>
<td>MA7010</td>
<td>1344.7</td>
<td>27.5%</td>
<td>382</td>
<td>16.0</td>
<td>0.58</td>
</tr>
<tr>
<td>Leitrim Village</td>
<td>MA1119</td>
<td>319</td>
<td>69%</td>
<td>220</td>
<td>37</td>
<td>2.41</td>
</tr>
<tr>
<td>Eslin to Mohill</td>
<td>MA1121</td>
<td>277</td>
<td>70%</td>
<td>194</td>
<td>45</td>
<td>1.21</td>
</tr>
<tr>
<td>Leckaun &amp; Fivemilebourne</td>
<td>MA7008</td>
<td>282.3</td>
<td>70.4%</td>
<td>199</td>
<td>39.8</td>
<td>0.23</td>
</tr>
</tbody>
</table>
Capital Update

North Leitrim Regional Water Supply Scheme
The contractor EPS commenced work on site at Moneyduff WTP on 26th October 2016. Works are ongoing but are somewhat delayed. The Contractor is requesting an extension of time of 6 months to complete works on 26th April 2018. This has no impact on water production in NLRWSS as EPS continue to operate the existing plant during the construction phase. Following completion of the works EPS will operate the new extended WTP for a further year as a commissioning / process proving period. Following this the new plant will be handed over to Irish Water / Leitrim County Council for operate under the SLA. The Contractor EPS is operating the existing water treatment plant and the water produced is meeting all of the necessary drinking water standards. The Contract sum is €3.84 million.

Extension of Supply to Rossinver and Kiltyclogher
Ward and Burke Construction Ltd commenced on site on 20th June 2016. All of the 11.0 Km of Pipelines were completed, tested and commissioned in Dec 2016 and the pipelines put into service. The Boil water Notice on the old Kiltyclogher supply was lifted on 16th December 2016. The project is still in the defects period and works on snags are outstanding. Outstanding work on private property which involves approx 300 meters of service connections from the meters to the rear / backyards of houses situated well off the road is not included in the scope of works for Ward and Burke contract. A schedule of all such outstanding works has been prepared and CaPO will seek a budget to cover these extra works and get them done separately. All in cost total project €2.0 million.

Manorhamilton Wastewater Treatment Plant & Mohill Wastewater Treatment Plant Upgrade
Coffey Water Ltd has been awarded this Contract and the contract was signed in early November. A pre commencement meeting was held on 13th Dec 2017. The contractual date of actual commencement of the contract was agreed at this meeting as 15th January 2018. The first months will involve the Design work and no work will start on site until designs are approved. Mobilisation of work on these two sites will be circa 25th March 2018. The Programme is 12 months and it is hoped that all works will be completed by the end of 2018. Coffey Water Ltd will operate the two WWTP’s at Manorhamilton and Mohill from the commencement date (15th Jan 2018) during the Design / Build 1 year phase following which they will also operate and maintain for a further year as a process proving /commissioning phase. Therefore the new upgraded WWTP’s will be handed over to Leitrim County Council for operate under the SLA sometime in January 2020. The all in cost of this project will exceed €4.0 million.

Capital Investment Plan 2017- 2021
There is only one Major Capital Project listed in Leitrim for this Plan 2017 -2021.

Upgrade of Drumshanbo Waste Water Treatment Plant
This project is included in Irish Waters Capital investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. It is at Gate 2 – Preliminary report stage. Irish Water has appointed Atkins Consulting Engineers to undertake the Feasibility study and Preliminary Report on the bundled scheme. The kick off meeting with Atkins took place on 26th September 2017. The CaPO office in Leitrim will be preparing background information, as constructed drawings and historical performance data on the existing WWTP at Drumshanbo and we will be making observations on the options for upgrading. Whilst the Drumshanbo WWTP is bundled with the 5 other WWTP’s in Cavan for the purposes of the Feasibility
study and Design Options reports etc it is likely to go forward as a separate contract for construction sometime in 2019.

**Minor Capital Works**  
**Water Networks Portfolio Frameworks;**
ERVIA has appointed Farran’s Construction of Northern Ireland as the main Contractor for all “networks Portfolio” work in this region which includes Donegal, Cavan and Monaghan. The networks portfolio covers all work on pipelines below ground and includes for all water main upgrades, pipeline replacement, water conservation measures, find and fix leaks, lead replacement, first fix etc.

1. **Pipeline replacement**  
We have made a number of submissions for water main upgrades in Leitrim and two projects have been approved as priority  
1. Replace 1,680 meters of old 300 mm AC Trunk Main at **Mountcampbell**. Work began in November and progress was good in December on this new trunk main which should be completed by end of March 2018.  
2. Replace 2,270 meters of old cast iron mains at **Ballinamore Reservoir into Town** – Work has begun on the designs for this new water main and physical work on site work is likely to commence early in March 2018

Irish Water has approved two further pipeline works at **Corraleehan** and **Manorhamilton** and have issued work orders to Farrans to undertake these. Initial site investigations have been completed and the final designs will be agreed in the coming weeks. Works will commence on these two Projects early in Quarter 2, 2018.

The CaPO office will liaise with Farrans and provided background information on all projects and approve the designs for replacement pipelines. Construction supervision and project management will be by the Leitrim CaPO office with all work orders raised on Irish Waters Maximo System.

2 **Find and FIX**  
Find and fix is included in the network portfolio. A meeting was held with Irish Water in their Cavan Offices on 6th December 2017 to discuss the roll out of the “Leakage Reduction Programme” for County Leitrim for 2018. Irish Water set out the target for this project of a reduction by 1MLD in unaccounted for water in 2018 or approx 12.5% in UFW. Irish Water has allocated a budget of €675,000 to fund this project in 2018. Leitrim County Council put forward its requirements for additional resources for staffing in order to undertake these works of targeted leak reduction initiative and we requested approval for 1 No Assistant Engineer plus a 3 man crew of caretaker and skilled outdoor staff. Irish Water requested that Leitrim County Council make a formal application for approval of this proposal. The work of repair of found leaks will be shared between the in house fix crew and the framework contractor Farrans. This find and fix initiative will be managed by a PM from the CaPO office. The Engineering resource we are seeking is needed to manage this and would also assist on other Network Portfolio initiatives such as “First Fix”, “lead service replacement” and “pressure management” etc.

3 **First Fix customer side leakage**  
Work is ongoing by Farrens on a list of 60 domestic customers with excessive (>5.0cum/day) usage and some leaks on private property have been addressed and repaired. The CaPO office are facilitating on this.
Energy Efficiency Programme –
Proposals for upgrade of raw water pumps, high lift pumps, pumps at Mong Reservoir to include some civil works of pipeline upgrading at Mong Reservoir. A budget of €260,000 has been allocated under Minor Capital projects expenditure for these works. J.B.Barrys Consulting Engineers are acting as ER on this project and six companies have been invited to tender. Tenders were evaluated and a recommendation has been sent to Irish Water Shared Services to appoint the successful tenderer. It is expected that work will commence in Quarter 2, 2018.

Disinfection Programme - Leitrim Cavan and Monaghan
Irish Water Asset Strategy has appointed Veolia on this project to assess the primary disinfection at all Water Treatment Plants in these three counties with a view to bringing all such facilities up to the new Irish Water standards. The contract includes for inspection and reporting on existing facilities and scoping works to meet standards and undertaking the necessary upgrades. Carrick on Shannon WTP (SLRWSS) and Glenade WTP (Kinlough Tullaghan WSS.) are included in this project and the initial inspections have taken place and background information is being provided to the contractors Veolia. A draft report on Carrick on Shannon WTP disinfection has been produced by Veolia and is being considered. Once approved a scope of required works to upgrade the systems will be prepared and budgets agreed and approved by Irish Water.

Water Treatment Programme - Mayo/Sligo/Leitrim/Roscommon
Irish Water wish to appoint contractors to provide design and build services for the upgrade and optimise the treatment processes at existing water treatment plants in these four counties. The Glenade Water Treatment Plant in Leitrim is included in this bundle.

Process Optimisation and Control Programme – Reservoir Sites
Ryan Hanley Consulting Engineers have prepared preliminary designs and Tender documents for the delivery of a scope of the works at 10 No Reservoir sites in Leitrim. We await Irish Water’s appointment of a contractor for these works. Staff from the Capital office will supervise the works when they commence.

DMA Programme
This project to Upgrade and complete the District metering structure on the networks in Co. Leitrim is substantially completed. Minor snagging works outstanding prior to close out of project and agreement of Final Account. Total cost €518,000.

Killeena Watermain
Replacement of 2km of old cast iron watermains which are causing a water quality (iron / colour) issue. The Contractor Sean Quigley Contracts Limited has substantially completed the works here and the main has passed pressure testing and chlorination. The transfer of all connections and decommission of old main are complete. Minor snagging works are outstanding prior to close out of project and agreement of Final Account.

4 No. WWTP Upgrades Drumshanbo, Leitrim Village, Carrigallen and Ballinamore
ERVIA has appointed RCC Engineering as the contractor on this project and a pre commencement meeting was held with the Contractor, Irish Water and Leitrim County Council. A work order will now be issued by
Irish Water and following which the works will commence in the New Year with a 12 month contract duration. Contract sum circa €800,000.

**Trunk Main replacement Eslin – Mohill (2.5Km) - €500,000**

The Contractor MAST Construction Limited has substantially completed works on this new Trunk Watermain which was successfully tested in December 2017. Minor snagging works are outstanding prior to close out of project and agreement of Final Account.

**Economic Development, Planning, Environment and Transportation Directorate**

**ECONOMIC DEVELOPMENT & PLANNING:**

**LOCAL ENTERPRISE OFFICE (LEO)**

**Training**

Training programmes have commenced and at present there are a total of 16 courses available to book through the website up until May 2018.

**Mentoring**

There continues to be ongoing demand for one to one mentoring, particularly in the areas of Finance and Social Media Marketing.

**Student Enterprise Awards**

Schools finals of the Student Enterprise Programme took place during February with the winner progressing to the County Leitrim Final in March.

**Taste Leitrim**

The Taste Leitrim initiative was launched in 2017 and is a celebration of the many food experiences you can enjoy in the county. Building on the success of the programme in 2017, a series of food events are being planned for 2018 both inside and outside the county, a request for a tender has been circulated.

**Trading Online Vouchers**

An information session on the Trading Online Voucher scheme took place on 23rd February, which had a great interest in the scheme and we expect to grant aid at least 12 vouchers during 2018.

**Networking**

The facilitation of Leitrim Business Network has gone out to tender. The Network meets every quarter and has been running over 10 years.

**Competitive Funds Projects USEFE**

The two Competitive Funds projects have been successfully rolled out. A final networking event for The Graduate Internship for Entrepreneurship Programme is planned for February next. The network developed under the Creative Connections Programme Inside [Craft] continues and are currently developing a proposal for the four LEO’s involved for future proposed developments.

**Other**

- The two Erasmus projects which LEO Leitrim are involved in continue to progress, Smart Data Smart Regions and WISE. Dissemination plays a key role in both and we continue to promote the programmes.
- The Sustainable Energy Communities Project in Mohill continues.
- Enterprise Week takes place from 4th - 9th March and LEO Office are currently planning same.
ECONOMIC DEVELOPMENT

Town Teams – Carrick on Shannon

- CCTV
  o CCTV Technical Expertise Consultant spent two days in Carrick on Shannon reviewing the locations of the cameras, the Garda Station and Leitrim County Council offices.
  o Worked with Joe Dolan to finalise an update for committee members.
  o Followed up with the Department in relation to Grant application submitted in December 2017.

Carrick Chamber

An initial meeting of representatives of Carrick Chamber took place with a view to exploring projects for the year ahead.

Town Teams – Manorhamilton

- Meeting with representatives of the Caislean Hamilton group to discuss progress with the project on the ground and offer assistance.
- Meeting of Manorhamilton REDZ Town Team to highlight actions for the year ahead.

Town and Village – Mohill

Meeting with Mohill Group to progress the economic development plan for the town and also to finalise claim two for the event lighting. Finalised numbers for Retail Programme for Town of Mohill.

SEC Mohill (Sustainable Energy Communities Mohill)

Meeting with John Mannion, Mel Gavin and ETB around an application for Funding to Enterprise Ireland.

REDZ Food – Taste Leitrim /The Food Hub.

Work is ongoing at the Food Hub in relation to finishing the Food Experience. Claim 3 submitted in February.

One Tender received for event management services for the delivery of Taste Leitrim events during 2018. Working with Momentum to finalise the Taste Leitrim Food Trail Brochures and Maps and Sourcing Food Directory for launch during Enterprise Week.

Social Enterprise Development Fund.

Answered any queries on the Social Enterprise Development Fund, attended an information workshop in relation to this funding. Promoted the Fund via social media.

Jobs Fair 2018

Meet with Department of Social Protection representatives to finalise details for the jobs fair taking place during Enterprise Week. Liaise with all 30 plus exhibitors and finalise details for the event with exhibitors and venue. Work on promotion of the event in terms of local newspaper and social media.

SECURE Project

- Finalise pilots with M & E Consultant and Housing Section.
- Schedule meeting of Internal Stakeholder group with chair Mary Quinn – Energy Efficiency Working Group. (Meeting no 5)
- Had an initial discussion with Manorhamilton SEC re hosting an Energy Awareness Day under SECURE Programme during EU Energy Week 2018.

Town Incentive Scheme

Work with Head of Enterprise to finalise the proposal for the revised Town Incentive Scheme.
Graduate Internship Programme
Finalise event details with USEFE Coordinator. Attended close event at the Hive in February. Discussed the possibility of Graduates for 2018 with Padraig Harte of Sligo IT.

Employer Information Briefing
Met with Oran Doherty of the Regional Skills Forum to plan an employer information session in March in association with ETB.

Co-Innovate:
Work with Westbic in finalising numbers for the Co-Innovate Workshop planned for Enterprise Week.

TOURISM DEVELOPMENT
The following actions have been undertaken throughout February 2018 facilitating the continued promotion of the tourism offering in the County:

- Following our attendance at the Adventure Travel Conference in London there is ongoing engagement with tour operators looking to work with our Slow Adventure providers.

- Tourism Officer took part in the monthly SAINT Project SKYPE meeting with International Partners.

- Signed off on promotional article for Ireland West Airport Go West Magazine. Leitrim will feature in this magazine which has a potential audience of 750,000 passengers

- Consulted on and agreed cover design for Go West Magazine Ireland West Airport Magazine. As a result of these discussions Leitrim will now feature on the front cover for the 2018 season with an image of Glencar Waterfall.

- Work is ongoing on the graphics and design for the new Discovery Centre at Ireland West Knock airport.

- Attended meeting with Momentum Consulting as Adventure Tourism Innovative Partnerships who are developing a new training modules for adventure tourism practitioners and students.

- Registration and advance preparation took place for Meitheal 2018 taking place in April. Meitheal is a Fáilte Ireland Promotion, where over 300 international buyers will attend a two day workshop with pre-arranged scheduled appointments between Irish trade partners and overseas buyers.

- Meeting took place at the Ballinamore Tourist Information Office with the SAINT activity providers to inform them of upcoming marketing initiatives

- Work continues for the King of Clubs to be held in Ballinamore in May 2018.

- Advertising placed for the Leitrim County Council 2018 Tourism and Events Grants Scheme.

- Attended and presented at the USEFE Building Angling Tourism Potential Workshop at the Slieve Russell Hotel in Cavan.

- The interviews took place for Tourist Information Advisors for Carrick on Shannon Tourist Information Office for the 2018 season.
• Updates were carried out on the Leitrim Tourism Website.

• Continued presence on all Social media platforms was maintained. We are also promoting festival and events throughout the county on our social media channels.

• Facilitated audit on SAINT Project Claim by Northern and Western Regional Assembly audit office.

DEVELOPMENT MANAGEMENT

Unfinished Housing Developments / Taking in Charge
• The Council have finalised Site Resolution Plans prepared with respect to 4 estates funded as part of Measure 3 of the National Taking in Charge Initiative and has finalised the legal opinion from Senior Counsel in relation to a series of questions pertaining to development bonds. The Council are now at an advanced stage of finalising a detailed claim against each of the bonds in question.

• The Council is at an advanced stage of advertising a further suite of estates for taking in charge which includes the 9 no. estates which received funding under the National Taking in Charge Initiative. At present, the individual Departments are preparing their recommendations on foot of a request from the Planning Department.

Pre Planning
• The pre planning clinics continued during the month of February. 4 no. new pre planning consultations took place during February in addition to a number of other enquires which are dealt with through e-mail and phone.

Development Management
• 16 no. valid planning applications were received in February of which 6 no. related to commercial development albeit 4 of which related to continuance of use of telecommunications infrastructure. Of the applications lodged, 2 no. applications seek an extension of duration of planning permission and 2 applications seek retention of planning permission. A further 7 no. applications were deemed invalid 3 no. of which have had subsequent valid applications accepted by the Planning Authority.

• 16 no. final decisions on planning applications were made during February; 15 no. of which were granted planning permission. A request for further information issued with respect to a further 6 no. applications during the month of February.

Forward Planning
• The Planning Authority has placed proposed Variation No. 1 to the County Development Plan on public display in relation to the implementation of the Vacant Site Levy. An amendment (No. 2) to the Carrick on Shannon Local Area Plan 2010-2019 to give effect to the Variation to the County Development Plan has been placed on public display at the same time. The Variation to the County Development Plan will be on public display from February 22nd to March 22nd whilst the Amendment to the Carrick on Shannon Local Area Plan has a slightly longer public display period until April 5th.

• A review of the existing Casual Trading Byelaws was undertaken and these revised Bye Laws were on public display from Wednesday 17th January 2018 to Monday 19th February 2018. The closing date for receipt of submission was Monday 5th March.

• At the February 19th meeting of the Economic Development, Enterprise & Planning Strategic Policy Committee, the Planning Department provided an update on the Northern & Western Regional Assembly Regional Spatial and Economic Policy Strategy along with a high level overview of the National Planning Framework 2040 which was launched on 16th February last.
Heritage
- The Council are in the process of advertising the post of Heritage Officer following the adoption of the budget by the Elected Members last year.
- The Government announced the Structures at Risk Fund and Built Heritage Investment Fund Schemes for 2018 in December last. The Planning Authority advertised seeking applications for both schemes in early January with the closing date for applications to the Local Authority by Wednesday 31st January 2018. The Planning Authority assessed the applications received and the maximum number of applications allowable under the Structures at Risk Scheme (4 no. which included the former Court house in Drumkeerin which is in Council ownership) were submitted to the Department for funding along with 4 no. applications under the Built Heritage Investment Scheme seeking to leverage the maximum grant allocation to Co. Leitrim of €50,000.

ENVIRONMENT:
National Inspection Program (DWWTS) – The Council are inspecting 25 no DWWTS in 2018 as per the new EPA National Inspection Plan (NIP) 2018 – 2021 programme. These inspections will be completed from April 2018 to end of year. The Sites were selected based on EPA Risk based methodology mapping across the Country. Where Advisory Notices were issued in 2015/2016/2017 there will be ongoing inspections where works were due to be completed and re-inspections are requested.

RMCEI Plan – Works will be targeted in the Environment Department based on the 2018 RMCEI Plan. The EPA have now released a copy of Local Authority Environmental Performance Assessment Report (2014-2016 Report Leitrim County Council). The 2016 Overall Grade for Leitrim County Council is “Excellent”. The National Average for 2016 was “Above Target”. The ranking for Leitrim is one level above the national average. The EPA have informed Leitrim County Council that the RMCEI Enforcement Plan Evaluation for 2017 had an overall Plan rating of “High” which takes into consideration Environmental Priorities, Environmental Outcomes and Enforcement Resourcing and Plan Review. Leitrim County Council has submitted the 2017 RMCEI Return and the 2018 RMCEI Plan before the submission date of Friday 16th February 2018.

CFRAMs – OPW and their Consultant Jacobs Engineering are working on the development of suitable flood mitigation options regarding the management of flood risk in the Shannon River Basin District in the Leitrim area. The Flood Risk Management Options had Public Consultation meetings which took place within Leitrim in November 2015. The Office of Public Works (OPW) is leading the CFRAM Programme in part to meet Ireland’s obligations under the 2007 EU Floods Directive, in accordance with the European Communities “Assessment and Management of Flood risks) Regulations 2010, SI No. 122 of 2010, which transposed the EU Floods Directive into Irish Law, as amended by SI No. 495 of 2015.

Draft Flood Maps went on Public Display as part of the Statutory Public Consultation from Friday 20th November 2015 to Wednesday 23rd December 2015 inclusive and were available at all Local Authority offices for viewing.

A Stakeholder Workshop took place with OPW/Jacobs Engineering in Athlone on Wednesday 25th May 2016 on Preliminary Options report Stage.

The OPW in conjunction with their Consulting Engineers have Draft Flood Risk Management Plans completed. Public Consultation on the Draft Flood Risk Management Plan for the Shannon CFRAM catchment took place between Friday 15th July 2016 to 23rd September 2016 both dates inclusive with final adoption of plans by end of 2016.

The OPW and their Consulting Engineers are currently examining all the submissions before making the final Draft Plan which will be then due to go for Ministerial approval.
Further details on the draft Flood risk Management Plans consultation process, including the date which observations or comments are required, are now available on the website: [www.opw.ie/Floodplan](http://www.opw.ie/Floodplan)

The Shannon CFRAM Consultants continue to work hard on completing the Flood Risk Management Plans for the Shannon CFRAM areas and these are scheduled for submission to the Department of Public Expenditure (D/PER) for review (including the assessment and checking of the environmental assessments and conclusions).

The national Suite of Plans will then be signed off officially by the Commissioners of Public Works and Minister Kevin 'Boxer' Moran T.D. (subject to any final amendments as required), and submitted to the Minister of Public Expenditure and Reform for approval.

The OPW will be engaging and liaising with the Local Authorities and elected representatives as the Plans go through the above-outlined process. In the meantime, the OPW is also working on developing a public-facing website through which the recommended measures and other information around the plans and final maps will be published in due course.

The Department for Public Expenditure and Reform's environmental assessment review of the FRMPs and (environmental (SEA/AA) documentation) is complete and any related issues are now resolved. It's really a political issue as to when these get launched, but the formal submission by OPW to the Minister for F/PER for approval is scheduled to happen Mid-March 2018.


River Basin Management Planning provides a catchment based framework to protect our waters and develop collaborative approaches to water management that should engage all stakeholders, increase awareness of its value, protect biodiversity and deliver multiple benefits to all stakeholders.

This second cycle River Basin Management Plan aims to build on the progress made during the first cycle.


Leitrim County Council held a Briefing session in conjunction with LAWCO (Local Authority Waters and Communities Office) on the Proposed Areas of Action in Leitrim on Thursday 26th October 2017 to the elected members and to members of the public.

The Draft RBMP is expected to be finalised and signed off in April 2018.

The DHPLG is reviewing all submissions from the public consultation process and it’s likely such submissions will result in significant changes to the draft Plan. RPS have been engaged by LAWCO to analyse and report on over 900 submissions made directly to the LAWCO. When this report is received LAWCO plan to respond to those who made submissions and also where appropriate to discuss issues raised at the public consultations with relevant public bodies.

The Regional Committees are up and running and recruitment is ongoing (by LAWCO) for additional resources to work in priority areas to be identified in the River Basin Management Plan.
VETERINARY SERVICES

Abattoirs
Slaughter returns: **February 2018**: 83 Cattle, 205 Sheep and 12 Pigs were slaughtered.

7 hygiene inspections were carried out in abattoirs

Small Meat Manufacturing Plants
Two ready meal manufacturers, two meat cutting plants and one meat distributor are under the supervision of Leitrim County Council. 3 Premises Hygiene Inspections were carried out, 15 food samples, 31 Environmental swabs and 7 water samples were taken.

Dog Control & Welfare
Dog Warden Service returns for **February 2018** as below;
- 7 stray, 4 surrendered, 12 re-homed, 4 re-claimed, 0 died, 1 euthanised,
- 28 Service requests received, 33 dog warden inspections
- 11 dogs neutered, 0 neutering vouchers issued, 2 dogs micro-chipped.

Leitrim Trap-Neuter-Return Programme for Stray Cats
2 cats were trapped and tested for pathogenic viruses. 1 cat was put-to-sleep and 1 cat was neutered and returned under the Leitrim Animal Welfare / Leitrim County Council Trap-Neuter-Programme.

Leitrim Pony-Riding and Animal Welfare Project
Recruitment and selection of participants is underway. It is hoped to accommodate 36-40 candidates on the 8-week programme which commences on 19th June 2018.

ROADS:
- Road crews continuing to carry out routine maintenance works
- Road crews carrying out Winter Maintenance works as necessary

CLAR Programme
**CLAR 2017 Programme** – Works are complete on the following Clar 2017 Projects – Pedestrian Crossing & Associated Works at Carrick on Shannon Community School, Erection of Public Lighting at Drumshanbo between Acres Amenity Area and houses at Drumduff North, Pedestrian Crossing at Dromod Health Centre, Pedestrian Crossing at the Gaelscoil at Manorhamilton and Erection of Public Lighting at Annaduff National School.

Works are in progress and nearing completion on the following Clar 2017 Projects - Pedestrian Crossing, Footpaths and Public Lighting at Newtowngore Community Hall & Car Park (80% Complete), Footpath & Public Lighting at Aughnasheelin National School (90% Complete), Footpath at Drumshanbo (part of footpath complete with funding allocation received), Upgrade and Refurbishments at Keeldra Lake Amenity Development (80% Complete).

Recreational Trails 2017
**Leitrim Way from Drumshanbo to Dowra** – Design of the Footbridge on this Walkway is currently in progress.

**Dromahair Demonstration Greenway** – Design works on this Greenway are in progress.
Carrick on Shannon to Leitrim Greenway – Currently preparing Design for Part 8 Planning Approval which will be advertised for Public Consultation in early 2018. Discussions with Landowner currently underway. ESB diversion works have been completed by ESB and Public Lighting works can now be completed.

Annual Area Programme 2018 & Schedule of Municipal District Works 2018
Following receipt in January 2018 of the Road Grant Allocations for 2018 for both National and Non-National Roads, the Annual Area Programme 2018 and Schedule of Municipal District Works 2018 were reviewed and approved at Municipal District Meetings held in February 2018. The Annual Area Programme 2018 & Schedule of Municipal District Works 2018 will be brought to the March Meeting of Leitrim County Council for approval.

Special Speed Limit Draft Bye-Laws 2017
These Bye-Laws were advertised for Public Consultation for a period of one month from 28th June, 2017 to 28th July, 2017. Following submissions received arising from this public consultation and following discussions with Transport Infrastructure Ireland (TII), it was agreed to make these Draft Special Speed Limit Bye-Laws available for a second phase of Public Consultation. These Draft Bye-Laws and associated maps and schedule were re-advertised for a further phase of public consultation for a further period of one month from 10th January, 2018 to 9th February, 2018 and a copy was available for the public to view and comment on. The only submissions received following this second round of Public Consultation was from An Garda Siochana who had no objections to the changes proposed. The Special Speed Limit Draft Bye-Laws have now been considered and approved at the February Municipal District Meetings of Leitrim County Council. The Special Speed Limit Draft Bye-Laws will now be brought to the March Meeting of Leitrim County Council for approval and adoption.

Local Improvement Schemes (LIS)
Leitrim County Council received an Allocation of €250,000 for Local Improvement Schemes in 2018. This office will now be communicating with applicants on our LIS Waiting List in relation to progressing these LIS Works.

Community Involvement Schemes (CIS)
Leitrim County Council have been notified that funding will be available from the Department of Transport, Tourism & Sport for Community Involvement Schemes for Local and Regional Roads in 2018. Leitrim County Council have invited applications from the public for this Scheme for the repair and/or upgrade of local roads in the County. The Closing Date for Applications for this Community Involvement Scheme is Friday 16th March, 2018.

RURAL WATER PROGRAMME:
Enhancement of Schemes - Upgrade Works on Drumaleague GWS are currently in progress.

Environmental and Public Health Compliance – Breveiga GWS Co-Operative Society Ltd. (Formerly known as Cornashamsogue GWS) - Leitrim County Council and the National Federation of Group Water Schemes are working closely with Breveiga GWS Co-Operative Society Ltd. in order to progress the upgrade of this Scheme and a regular schedule of meetings with this Co-Operative Society is now in place.

Hartley-Cartown Group Sewerage Scheme – Preliminary Design of this Scheme has been completed. It is planned to re-advertise for Planning Approval for the proposed 3 Pumping Stations on this Scheme in the coming weeks. The preparation of a detailed design for this Scheme is currently in progress.
## HOUSING AND COMMUNITY, CORPORATE SERVICES, CULTURE AND EMERGENCY SERVICES DIRECTORATE

### HOUSING:

#### Housing Allocations

<table>
<thead>
<tr>
<th>Offers issued to 28th February 2018</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>16</td>
<td>6</td>
<td>38%</td>
<td>10</td>
<td>62%</td>
<td>0</td>
</tr>
</tbody>
</table>

#### New Tenancies created from 1st February 2018 to 28th February 2018

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 28th February 2018</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>2</td>
</tr>
</tbody>
</table>

#### Traveller Accommodation Programme Targets – Progress Report at 28th February 2018

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2018</th>
<th>Outputs achieved at 28th February 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
<td>5</td>
<td>1</td>
</tr>
<tr>
<td>Totals</td>
<td>8</td>
<td>2</td>
</tr>
</tbody>
</table>

### Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2018</th>
<th>No of inspections completed to 28th February 2018</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>164</td>
<td>38</td>
<td>23%</td>
</tr>
</tbody>
</table>
### 2018 Allocation

<table>
<thead>
<tr>
<th>01/01/2018 – 28/02/2018</th>
<th>GRANT</th>
<th>NO</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAID 2018</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>HGD</td>
<td>1</td>
<td>7,108.85</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>1</td>
<td>2,500.00</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>1</td>
<td>1,216.00</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>3</td>
<td>10,824.85</td>
</tr>
</tbody>
</table>

| Approved not paid       |       |    |         |
|                         | HGD   | 5  | 37,529.50|
|                         | MAG   | 2  | 7,896.00 |
|                         | HOP   | 4  | 16,625.75|
|                         | TOTAL | 11 | 62,051.25| 72,876.10|

| Applications Rec'd Not Yet Approved |       |    |         |
|                                      | HOP   | 2  | 4,000   | Estimated |
|                                      | MAG   | 0  | 0       | Estimated |
|                                      | HGD   | 2  | 2,000   | Estimated |
|                                      | TOTAL | 4  | 6,000   | Estimated |

| Balance                  |       |    | 78,876.10 |

### HOUSING CAPITAL

**Energy Efficiency Works**

Phase 2 Energy Efficiency works includes such works as external wall and attic insulation. This Council has identified approximately 17 potential units that require these energy efficiency works and funds to complete these works have been sought from the Department no approval has been received to date.

**Voids & Derelict Housing Units**

Under the Voids Programme in 2017, a total of 17 No. Social Housing Units were returned to productive use at a total cost of €252,678 and €200,684 was claimed from the Department.
The Council awaits a request from the Department for a submission of void and derelict units with details of necessary works and estimated associated costs.

Disability Works in Council Houses
An Adaptation Works (Disability related) scheme for Council housing stock will continue to be funded by the Department in 2018 to facilitate the Local Authority in carrying out adaptation works for tenants to address mobility problems, primarily associated with medical need and disability related. The funding for these works will be based on the provision of 90% funding by the Department with the remaining 10% to be funded by the Local Authority. The Council will identify suitable tenancies and make a submission to the Department when requested.

Funding approval was received one extension in the later end of 2017, construction of this extension will be complete in spring 2018.

Acquisitions
The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2017 – 2021, in 2017 the Council purchased 8 number houses across the county. These houses will require some energy and remedial works to return them to productive use in 2018.

Capital Construction Project - Taobh Tire, Manorhamilton
Under construction completion date July 2018, construction costs of €880,000.

Capital Assistance Schemes – Saint Vincent de Paul, Ballinamore
Construction substantially complete in December 2017, construction costs of €253,254. The Council will have 100% tenancy nomination rights on all these CAS scheme properties from the Housing Waiting List.

Capital Construction Project – Autumn View, Summerhill, Carrick on Shannon
Stage 1 approval for the design and construction of 27 social housing units at Autumn View, Summerhill, Carrick on Shannon has been received from the Department. An Architect led Design Team has been appointed and work is progressing on the design. Part 8 planning approval was submitted to the Planning Authority on 28th February 2018.

Capital Project Appraisal for Construction of Social Housing at Attirory, Carrick on Shannon.
Stage 1 approval for the design and construction of 24 social housing units (to the value of €3,743,850) at Attirory, Carrick on Shannon has been received from the Department. An Architect led Design Team has been appointed and work is progressing on the design.

COMMUNITY:
Peace IV
- Closing date for Tenders for four Children and Young People was extended by 1 week to 28th February.
- Assessment of tenders for these programmes is scheduled for early March.
- Terms of Reference for Children & Young People Programme ‘Sports4Peace’ was approved by SEUPB and is currently on eTenders.
- Term of Reference for Project Management for Mohill Peace Room also approved by SEUPB. Proceeding to complete terms of Reference for Project Management for Manorhamilton & Kiltyclogher projects. Quotations to be sought for all 3 in March.
- Period 5 Claim submitted to SEUPB. Payment of Claims for Periods 3 & 4 is due in early March.
- Awaiting approval of additional funding sought under ReBid.

Current understanding is that the SEUPB will make decisions on Rebid Funding grants by end of March.
Public Participation Network
At the end of the Feb 2018 Leitrim PPN had 239 registrations including 11 pending and 1 associate membership. Budget meeting was delayed due to poor travel conditions. Proposed budget has been set and awaits discussion and approval by Secretariat on March 13th.

Resource Worker has been meeting with Reps as they are available to reiterate feedback and communication requirements and ascertain any induction needs. Peace IV Partnership Reps have already requested an induction meeting and clarification is being sought from all boards and committees on which PPN Reps sit as to confidentiality, potential of representation, etc.

Dates for outreach work subject to approval of budget but look likely to take form of 2 half days per month in Rossinver and Ballinaimore with meetings with groups taking place from those bases for the free half day. This course of action will be subject to review.

Leitrim PPN to participate in North West Regional PPN Network after inaugural meeting last December, 2nd Meeting of NW Regional PPN Network takes place in Monaghan on March 7th. The network is made up of Leitrim, Sligo, Donegal, Mayo, Roscommon, Cavan and Monaghan PPNs.

Work proceeds in cooperation with Leitrim County Council on the Environmental & Community awards for 2018 with Leitrim PPN having a highly positive view of their involvement. They have asked for an additional award category in 2018 and the removal of the overall award.

Leitrim PPN Secretariat look forward to meeting Mr Lar Power, new Chief Executive of Leitrim County Council in mid March. Memorandum of Understanding for 2018 will be brought to this meeting. National PPN Annual Report has sought submissions from each PPN with deadline of March 15th for reporting. This work is underway and ongoing.

The first of two County Plenary Meetings of all Leitrim PPN Members takes place on March 21st next at the Mayflower, Drumshanbo at 8 pm. A Call for Nominations has been issued for 7 vacancies as follows:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Sector</th>
<th>Electoral College Voting Rights</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretariat</td>
<td>Environmental Pillar x 1</td>
<td>All groups registered in Environmental Pillar</td>
</tr>
<tr>
<td>Board of Management, Leitrim Development Committee</td>
<td>Carrick on Shannon Municipal District x 2</td>
<td>Groups Registered in Carrick on Shannon MD area – all Pillars</td>
</tr>
<tr>
<td>Board of Management, Leitrim Development Committee</td>
<td>Ballinamore Municipal District x 1 male</td>
<td>Groups Registered in Ballinamore MD area – all Pillars</td>
</tr>
<tr>
<td>Joint Policing Committee</td>
<td>Social Inclusion x 1</td>
<td>All groups registered in Social Inclusion Pillar</td>
</tr>
<tr>
<td>North West Regional Drug &amp; Alcohol Task Force</td>
<td>Community &amp; Voluntary Representation x 2 (1 male, 1 female)</td>
<td>All groups registered Community &amp; Voluntary Pillar</td>
</tr>
</tbody>
</table>
Online communications continue to improve with Leitrim PPN Facebook followers increasing from 156 to 173 in the last month, Twitter following increasing from 103 to 129 in the same period. 23 articles and events were published on Leitrim PPN website during February. The website had 1,845 page views by 583 users over 861 sessions. Refinement of analytics is ongoing.

Comhairle na nOg
Comhairle na nOg are progressing the ‘Use your Brain Not Your Fist’ Campaign. Posters have been ordered for distribution to schools, youth clubs, etc which will coincide with the launch of Comhairle’s film on the topic.

Age Friendly
A meeting was held of the Age Friendly Alliance on the 28th February. Alliance partners provided updates on their actions under the Age Friendly Strategy 2017-2020. The actions were categorised as routine / ongoing, urgent / short term – achievable in 2018, and medium term – achievable 2019-2020.

Smoke Alarm Scheme
Smoke Alarm Scheme, providing free smoke alarms for vulnerable households, is being promoted on an ongoing basis through social media, via the Older People’s Council and Active Age Groups, and also in conjunction with Leitrim Warmer Homes Scheme (LDC). 13 households have benefitted from the scheme so far in 2018.

Community Facilities Scheme & RAPID
The Communities Facilities Scheme 2017 is closed with 126 applications received. All community groups received their funding, with unclaimed funding redistributed among eligible groups. 7 community projects were funded in 2017 under the RAPID Programme. The Minister proposes to launch a streamlined, possibly amalgamated scheme in May.

Clár Funding
Three playgrounds were funded, Glenfarne (€48,805), McDermotts Terrace (€27,000) and Fenagh (€7000). All contracts have been awarded and works have commenced.

Traveller Interagency Group
Traveller Interagency Group meeting was held on 8th February. Education, Accommodation and Health working groups have been renewed and are meeting to progress specific actions. Funding has been secured to repeat and extend the very successful 2017 Horse Riding and Animal welfare Programme in 2018.

Towns and Villages Funding
€1,098,583 allocated to Leitrim County Council for 12 community development projects. These projects are ongoing.

**LEITRIM SPORTS PARTNERSHIP**

**Train 2 Swim a Mile Programme:**
This Train 2 Swim a Mile Programme will train the participants two mornings per week for eight weeks and at the conclusion of the programme, all the participants will complete 64 lengths of the Aura Leisure pool to complete the mile challenge. **Total Participants: 14**
Sports Leadership Programme:
Lough Allen College, Drumkeeran are just starting the Sports Leadership Course. This is the first year for them to participate on this programme. Young people undertaking a qualification in Sports Leadership will learn and demonstrate important life skills such as effective communication and organisation whilst learning to lead basic physical activities to younger people and their peers. **Total Participants: 22**

School Gymnastics Programme:
Leitrim Sports Partnership in partnership with Carrick on Shannon Gymnastics Club are delivering a Junior Gymnastics Programme. This is up and running in Scoil Mhuire, Carrick on Shannon (60 pupils, 2 groups of 30), Gaelscoil Liathroma (65 students split into 3 groups) and Annaduff Primary School (1 group of 25 students) at present. The students spend one hour a week in the gymnastics club being coached by gymnastics coaches. This programme really helps develop the children’s fundamental skills of movement. **Total Participants: 150**

Sportshall Athletics Primary School Competition:
Leitrim Sports Partnership held their first heat of the Sportshall Athletics competition in St Clare’s Comprehensive School in Manorhamilton. Nine primary schools (280 children) participated on the day. **Total Participants: 280**

Go For Life Games Programme:
A Go For Life Games taster day has been completed with 4 groups in North Leitrim. Glenfarne Feel Good Club joined up with Glenacar Feel Good Club on Monday 5th February and Rossinver and Kiltyclogher Feel Gooc Clubs on Thursday 8th February. The groups participated in a chair based warm up and then participated in all 3 Go For Life Games and activities. We had 30 participants involved for two days. We have planned a Go For Life Games Blitz in the Bee Park in Manorhamilton on Thursday March 22nd for all the groups in North Leitrim. **Total Participants: 30**

THE ARTS
Creative Ireland – We are in the process of formulating a 5 year cultural strategy following the launch of the programme in 2017.

Creative Frame- In partnership with Leitrim Local Enterprise Office, the Creative Frame programme has been developed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region. We are currently in the process of planning our 2018 series of workshops and seminars.

Spark – Artist Vanya Lambrecht Ward has begun work with Leitrim County Council on the Spark programme and held an open session for all staff at the Dock.

Festivals and Events – A call out was made for applications for the 2018 Festival and event scheme and 11 applications have been received from across the County.

Artists in Schools – 4 primary schools have been selected for 2018 covering the whole County and 4 artists have been appointed to work with the schools commencing in September with a planning meeting in May.

Artist in the Community – 4 Community Groups were selected to participate in the Artist in the Community Programme from across the county and the final group and artist will complete their project in March.

Drumshanbo Artist Studios – Artists Margot Quinn and Cathy Reynolds have begun their residencies in the studios.

Leitrim Equation 4 – The Leitrim Equation DVD is now being made available in retail outlets and via online sales.
Youth Theatre - 9 youth theatre groups in Carrick on Shannon, Manorhamilton & Carrigallen are taking part in the January/April term and a meeting has been held with the 3 senior youth theatre leaders.

Music Generation – A successful application was made under the Music Generation programme and the position of Coordinator has now been filled by the ETB

Wild Words – a call out has been made for submissions for Wild Words volume 6.

LIBRARY SERVICE:

Event Programming
A full programme of activities took place in all branches throughout the county during February, including the weekly Parent and Toddler Group sessions in Ballinamore Library, Comhrá classes, movie screenings, reading groups, writing groups and craft group sessions. Outreach activities with Leitrim Citizen Information Centre and Foróige took place regularly at Mohill Library.

Highlights
- The Healthy Ireland at your Library initiative continues across the library network. A core collection of health-related bookstock, recommended by the HSE, has been provided to the nine branch libraries in Leitrim, with another selection on order. A wide-ranging programme of events, presentations and workshops is being rolled out countywide. Events held during February included:
  - Yoga for Children sessions in Carrick-on-Shannon Library.
  - “Minding your Mental Wellbeing” presentation in Ballinamore Library, in association with Mental Health Ireland.
  - Kinlough Library facilitated a special Storytelling session with the children from the HighScope Afterschool Group with a focus on healthy eating and increased physical activity.
  - A new Creative Writing Group was set up in Ballinamore Library in February.
  - Free introductory computer classes, as part of a Digital Skills for Citizens programme funded by the Department of Communications, Climate Action and Environment, continued in Ballinamore and Mohill Libraries during February, along with one-to-one classes in Carrick-on-Shannon Library, facilitated by Age Action.
  - Mohill Library hosted a meeting of the Leitrim Astronomy Club, which included a lecture entitled “Guide to the Night Sky” by astronomer, Eamonn Ansbro.
  - Class visits at pre-school, primary and secondary level continued: Mohill Library hosted a visit from the children of Eivers Lane pre-school, while Carrick-on-Shannon Library welcomed students from the Leaving Cert Applied class at Carrick Community College.
  - Drumshanbo-based writer Patricia Clarkson entertained classes from local primary schools when she visited Ballinamore and Drumshanbo Libraries.
  - Kiltyclogher Library is currently running a shared reading programme which involves older members of the community (from the local Feel Good Group) working with children from Scoil Naísíunta Mhic Diarmada National School on an intergenerational literacy initiative.
  - Mohill and Carrick-on-Shannon Libraries facilitated work experience for students from Mohill Community College and from the National Learning Network respectively.

FIRE SERVICE

Capital Programme

New Class B fire appliance
Meetings held with the manufacturer to finalise details relating to the new Class B fire appliance for Carrick-on-Shannon. The expected delivery date is end of March 2018.
Fire Stations

Manorhamilton: Legal documents for the purchase of the site for the new fire station in Manorhamilton have been provided to Council solicitors Gearty’s and are being processed. They sought payment of the required monies to their client account. This financial transaction is being organised.

Ballinamore: The evaluation of tenders received for the appointment of architects to design the building was finalised. Further clarifications were sought from the recommended tenderer. Approval to be obtained from the Department to appoint the recommended tenderer.

Drumshanbo: Tenders were received for the appointment of architects to design the building. The tenders have to be evaluated.

Fire Service recruitment
Assessment tests were organised and held for applicants for recruit firefighter vacancies in Manorhamilton.

Building Control activity
- **Commencement Notices**: 3 Received, 1 valid, 2 invalid
- **Short Commencement Notice**: 1 Received, 1 valid
- **7 Day Notices**: 0 Received
- **Opt Out Commencement Notices**: 1 Received, valid
- **Completion Certs**: 0 Received
- **Fire Safety Certificates**: 2 Received
- **Disabled Access Certificates**: 5 Received

Cross Border Emergency Management Group
Meetings of the Cross Border Emergency Management Sub Groups 2 and 3 held in Carrick-on-Shannon. Working at drafting a cross border activation protocol and cross border communication protocols for a major emergency. Also attended a meeting of Sub Group 1 in Dublin to discuss the progression of a cross border mapping platform for emergency management purposes.

Erasmus+ project application
Work continued on preparing the project application for 2018. Deadline of March 21st. Attended a Lergas workshop on 6th February and an online webinar on 21st February. Prepared and circulated questionnaires on fire safety awareness to teachers and pupils in secondary schools in Leitrim as part of the needs analysis for the project application.

CIVIL DEFENCE
- On 15 February Department of Defence officials carried out an inspection of the Civil Defence facilities in Drumshanbo.
- On 22 February attended a briefing on serious incidents hosted by IPB.
- On 23 February attended a meeting of the Civil Defence Officers Association Executive in Dublin.
- On the 27/28 February a Volunteer attended a Swift Water Instructors recertification course facilitated by the Civil Defence Branch in Limerick.
- On 28 February Volunteers were involved in preparation of vehicles and equipment as a result of the severe weather forecast.

Signed: [Signature]
Lar Power
Chief Executive

Date: 14th March, 2018