
FINANCE & WATER SERVICES DIRECTORATE

DECEMBER 2017 - Revenue Account Income & Expenditure Summary by Service Division

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>INCOME</th>
<th>NET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenditure</strong></td>
<td><strong>Income</strong></td>
<td><strong>Actual Overall</strong></td>
</tr>
<tr>
<td><strong>£</strong></td>
<td><strong>£</strong></td>
<td><strong>£</strong></td>
</tr>
<tr>
<td><strong>Adopted Full Year Budget £</strong></td>
<td><strong>Adopted Full Year Budget £</strong></td>
<td><strong>Actual Overall Surplus/Deficit £</strong></td>
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</tbody>
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<table>
<thead>
<tr>
<th>Category</th>
<th>Expenditure</th>
<th>Income</th>
<th>Actual Overall Surplus/Deficit</th>
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<tbody>
<tr>
<td>A</td>
<td></td>
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</tr>
<tr>
<td>Housing &amp; Building</td>
<td>4,153,808</td>
<td>5,718,920</td>
<td>1,565,112</td>
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<td>B</td>
<td></td>
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<tr>
<td>Road Transport &amp; Safety</td>
<td>12,451,259</td>
<td>7,594,917</td>
<td>4,856,342</td>
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<td>C</td>
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<tr>
<td>Water Services</td>
<td>3,557,664</td>
<td>7,920,218</td>
<td>4,362,554</td>
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<tr>
<td>D</td>
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<tr>
<td>Development Management</td>
<td>3,512,702</td>
<td>1,250,960</td>
<td>-2,261,742</td>
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<tr>
<td>E</td>
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<tr>
<td>Environmental Services</td>
<td>4,109,696</td>
<td>615,031</td>
<td>3,494,665</td>
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<td>F</td>
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<tr>
<td>Recreation &amp; Leisure</td>
<td>3,177,657</td>
<td>252,228</td>
<td>2,925,429</td>
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<td>G</td>
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<tr>
<td>Agriculture, Education, Health &amp; Welfare</td>
<td>496,047</td>
<td>6,079</td>
<td>489,968</td>
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<td>H</td>
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<tr>
<td>Miscellaneous Services</td>
<td>3,754,606</td>
<td>0</td>
<td>3,754,606</td>
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<tr>
<td>LG</td>
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<tr>
<td>Local Government Fund / GPC</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>RA</td>
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<td></td>
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</tr>
<tr>
<td>Rates</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tbody>
</table>

TOTAL EXPENDITURE: £23,789,016
TOTAL INCOME: £34,888,639
TOTAL NET: £11,109,623

**December 2017: Revenue by Overview**

- Housing
- Water
- Roads
- Environment
- Recreation
- Agriculture
- Education
- Health
- Other

**December 2017 - Collection Rates**

<table>
<thead>
<tr>
<th>YTD</th>
<th>£</th>
<th>%</th>
<th>YTD</th>
<th>£</th>
<th>%</th>
<th>YTD</th>
<th>£</th>
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<tbody>
<tr>
<td>DEC 17</td>
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<td>DEC 16</td>
<td>DEC 16</td>
<td>DEC 16</td>
<td>DEC 16</td>
</tr>
<tr>
<td>Housing Rates</td>
<td>2,142,172</td>
<td>2,045,175</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
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<td></td>
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<tr>
<td>Commercial Rates</td>
<td>4,121,377</td>
<td>3,957,115</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
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<tr>
<td>Housing Loans</td>
<td>143,852</td>
<td>148,124</td>
<td>62%</td>
<td>63%</td>
<td>63%</td>
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</tr>
</tbody>
</table>

**December 2017 - Aged Debt Analysis**

- 0 - 30 days
- 31 - 60 days
- 61 - 90 days
- 91 - 120 days
- 121 - 150 days
- 151 - 180 days
- 181 - 240 days
- 241 - 365 days
- >365 days

**December 2017 Notes**

- Environment Income ahead of target due to improvement of regional waste enforcement costs.
- Water Expenditure in line with historic trends.
- Miscellaneous Income ahead of target due to higher than budgeted NWPO receipts.

**December 2017: Expenses and Debtors Overview**

- No. of Days Overdue during December 2017: 0
- Interest Invoiced: £0

**December 2017: Collected Income**

- Collections are in line with 2016
- 2017 Rates were collected and processed at the time of report
- Collection % is up on 2016

**December 2017: Aged Debt Analysis**

- 0 - 30 days
- 31 - 60 days
- 61 - 90 days
- 91 - 120 days
- 121 - 150 days
- 151 - 180 days
- 181 - 240 days
- 241 - 365 days
- >365 days

**December 2017: Highlights**

- Monthly...
### Operations Update

**Maximo:** Asset Management

- 71 issues raised on Maximo, (Irish Water Asset Management System) in December 2017.
  - 43 No. related to Water, 5 No. to Waste Water,
  - 14 No. First Fix completed,
  - 5 No. were LA Complaints,
  - 3 no. new connections (wastewater(2), domestic water(1)) and,
  - 1 No. other.

### Water Conservation:

UFW in this county 48.1%

The following are the District Metering Areas (DMA’s) which require urgent targeted leak detection and repair:

<table>
<thead>
<tr>
<th>DMA</th>
<th>DMA ID</th>
<th>DMA Minimum Night Flow (MNF) (m³/h)*</th>
<th>Total DMA Nett Inflow m³/day</th>
<th>Main Length (km)</th>
<th>Total Number of Connections</th>
<th>Best Achieved MNF* (m³/h)</th>
<th>Current MNF - Best Achieved MNF (m³/h)</th>
<th>Best Case Scenario Targeting 0.25 m³/km/h UFW*** (m³/hr)</th>
<th>Current MNF - Best Case Scenario or Best Achieved (m³/h)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrick on Shannon Town</td>
<td>MA02062</td>
<td>70.5</td>
<td>1902</td>
<td>31.0</td>
<td>1583</td>
<td>55.9</td>
<td>14.6</td>
<td>9.9</td>
<td>14.6</td>
</tr>
<tr>
<td>Dromahair PWS</td>
<td>MA02049</td>
<td>32.2</td>
<td>793</td>
<td>18.4</td>
<td>583</td>
<td>26.1</td>
<td>6.1</td>
<td>4.6</td>
<td>6.1</td>
</tr>
<tr>
<td>Gowel to Kilnagross</td>
<td>MA02078</td>
<td>107.8</td>
<td>394</td>
<td>7.0</td>
<td>51</td>
<td>95.0</td>
<td>12.8</td>
<td>1.8</td>
<td>12.8</td>
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<tr>
<td>Toomans to Ardrum</td>
<td>MA02080</td>
<td>43.5</td>
<td>504</td>
<td>27.0</td>
<td>263</td>
<td>33.5</td>
<td>10.0</td>
<td>6.8</td>
<td>10.0</td>
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<tr>
<td>Corraleehan</td>
<td>MA02077</td>
<td>313</td>
<td>32.0</td>
<td>100</td>
<td></td>
<td>0.0</td>
<td></td>
<td></td>
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<tr>
<td>Leitrim Village</td>
<td>MA02069</td>
<td>319</td>
<td>4.0</td>
<td>248</td>
<td></td>
<td>0.0</td>
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<tr>
<td>Dromod East</td>
<td>MA02091</td>
<td>15.4</td>
<td>495</td>
<td>44.0</td>
<td>365</td>
<td>12.3</td>
<td>3.2</td>
<td>2.3</td>
<td>3.2</td>
</tr>
<tr>
<td>Glenade to Fertagh</td>
<td>MA02061</td>
<td>7.8</td>
<td>226</td>
<td>12.0</td>
<td>114</td>
<td>6.5</td>
<td>1.3</td>
<td>3.0</td>
<td>1.3</td>
</tr>
<tr>
<td>Reservoir</td>
<td>MA02083</td>
<td>9.2</td>
<td>263</td>
<td>25.0</td>
<td>236</td>
<td>8.0</td>
<td>1.2</td>
<td>6.3</td>
<td>1.2</td>
</tr>
<tr>
<td>Ballinaboy</td>
<td>MA02087</td>
<td>23.6</td>
<td>277</td>
<td>7.0</td>
<td>182</td>
<td>19.4</td>
<td>4.2</td>
<td>1.8</td>
<td>4.2</td>
</tr>
<tr>
<td>Eslin to Mohill</td>
<td>MA02051</td>
<td>9.7</td>
<td>282</td>
<td>35.0</td>
<td>208</td>
<td>8.3</td>
<td>1.4</td>
<td>8.8</td>
<td>1.4</td>
</tr>
</tbody>
</table>

* use l/s if preferred
** based on historical records
*** 0.25 m³/km/hr UFW is Rural Scenario (i.e. less than 20 properties per km of mains);
150l/connection/day UFW is urban equivalent

Target savings should be within the range of 1200 m³/day
Capital Update

North Leitrim Regional Water Supply Scheme
The contractor EPS commenced work on site at Moneyduff WTP on 26th October 2016. Works are ongoing but are somewhat delayed. The Contractor is requesting an extension of time of 6 months to complete works on 26th April 2018. This has no impact on water production in NLRWSS as EPS continue to operate the existing plant during the construction phase. Following completion of the works EPS will operate the new extended WTP for a further year as a commissioning / process proving period. Following this the new plant will be handed over to Irish Water / Leitrim County Council for operate under the SLA. The Contractor EPS is operating the existing water treatment plant and the water produced is meeting all of the necessary drinking water standards. The Contract sum is €3.84 million.

Extension of Supply to Rossinver and Kilcloygher
Ward and Burke Construction Ltd commenced on site on 20th June 2016. All of the 11.0 Km of Pipelines were completed, tested and commissioned in Dec 2016 and the pipelines put into service. The Boil water Notice on the old Kilcloygher supply was lifted on 16th December 2016. The project is still in the defects period and works on snags are outstanding. Ward and Burke will complete these early in the new year and the final account will then be agreed and retention monies paid over. Outstanding work on private property which involves approx 300 meters of service connections from the meters to the rear / backyards of houses situated well off the road is not included in the scope of works for Ward and Burke contract. A schedule of all such outstanding works has been prepared and CaPO will seek a budget to cover these extra works and get them done separately. All in cost total project €2.0 million.

Manorhamilton Wastewater Treatment Plant Upgrade & Mohill Wastewater Treatment Plant Upgrade
Coffey Water Ltd has been awarded this Contract and the contract was signed in early November. A pre commencement meeting was held on 13th Dec 2017. The contractual date of actual commencement of the contract was agreed at this meeting as 15th January 2018. The first months will involve the Design work and no work will start on site until designs are approved. Mobilisation of work on these two sites will be circa 25th March 2018. The Programme is 12 months and it is hoped that all works will be completed by the end of 2018. Coffey Water Ltd will operate the two WWTP's at Manorhamilton and Mohill from the commencement date (15th Jan 2018) during the Design / Build 1 year phase following which they will also operate and maintain for a further year as a process proving/commissioning phase. Therefore the new upgraded WWTP's will be handed over to Leitrim County Council for operate under the SLA sometime in January 2020. The all in cost of this project will exceed €4.0 million.

Capital Investment Plan 2017-2012
There is only one Major Capital Project listed in Leitrim for this Plan 2017-2021.

Upgrade of Drumshanbo Waste Water Treatment Plant
This project is included in Irish Waters Capital investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. It is at Gate 2 – Preliminary report stage. Irish Water has appointed Atkins Consulting Engineers to undertake the Feasibility study and Preliminary Report on the bundled scheme. The kick off meeting with Atkins took place on 26th September 2017. The CaPO office in Leitrim will be preparing background information, as constructed drawings and historical performance data on the existing WWTP at Drumshanbo and we will be making observations on the options for upgrading. Whilst
the Drumshanbo WWTP is bundled with the 5 other WWTP’s in Cavan for the purposes of the Feasibility study and Design Options reports etc it is likely to go forward as a separate contract for construction sometime in 2019.

Minor Capital Works
Water Networks Portfolio Frameworks
ERVIA has appointed Farran’s Construction of Northern Ireland as the main Contractor for all “networks Portfolio” work in this region which includes Donegal, Cavan and Monaghan. The networks portfolio covers all work on pipelines below ground and includes for all water main upgrades, pipeline replacement, water conservation measures, find and fix leaks, lead replacement, first fix etc.

1. Pipeline replacement
Irish Water is anxious that works under this new programme will take place immediately and before the end of 2017. We have made a number of submissions for water main upgrades in Leitrim and two projects have been approved as priority
- Replace 1,680 meters of old 300 mm AC Trunk Main at Mountcampbell. Work began in November and progress was good in December on this new trunk main which should be completed by end of March 2018.
- Replace 2,270 meters of old cast iron mains at Ballinamore Reservoir into Town – Work has begun on the designs for this new water main and physical work on site work is likely to commence early in the new year

Irish Water has approved two further pipeline works at Corraleehan and Manorhamilton and have issued work orders to Farrans to undertake these. Initial site investigations and designs commenced in November and continued in December 2017. Works will hopefully commence on these two Projects early in the New Year.

The CaPO office will liaise with Farrans and provided background information on all projects and approve the designs for replacement pipelines. Construction supervision and project management will be by the Leitrim CaPO office with all work orders raised on Irish Waters Maximo System.

2. Find and FIX
Find and fix is included in the network portfolio. A meeting was held with Irish Water in their Cavan Offices on 6th December 2017 to discuss the roll out of the “Leakage Reduction Programme” for County Leitrim for 2018. Irish Water set out the target for this project of a reduction by 1MLD in unaccounted for water in 2018 or approx 12.5% in UFW. Irish Water has allocated a budget of €675,000 to fund this project in 2018. Leitrim County Council put forward its requirements for additional resources for staffing in order to undertake these works of targeted leak reduction initiative and we requested approval for 1 No. Assistant Engineer plus a 3 man crew of caretaker and skilled outdoor staff. Irish Water requested that Leitrim County Council make a formal application for approval of this proposal. The work of repair of found leaks will be shared between the in house fix crew and the framework contractor Farrans. This find and fix initiative will be managed by a Project Manager from the CaPO office. The Engineering resource we are seeking is needed to manage this and would also assist on other Network Portfolio initiatives such as “First Fix”, “lead service replacement” and “pressure management” etc.
First Fix customer side leakage
Work is ongoing by Farrens on a list of 60 domestic customers with excessive (>5.0cum/day) usage and some leaks on private property have been addressed and repaired. The CaPO office are facilitating on this.

Energy Efficiency Programme
Proposals are for upgrade of raw water pumps, high lift pumps, pumps at Mong Reservoir to include some civil works of pipelines upgrading at Mong Reservoir. A budget of €260,000 has been allocated under Minor Capital projects expenditure for these works. J.B.Barry’s Consulting Engineers are acting as ER on this project and six companies have been invited to tender. Tenders were evaluated and a recommendation has been sent to Irish Water Shared Services to appoint the successful tenderer. It is expected that work will commence in Quarter 1, 2018.

Disinfection Programme - Leitrim Cavan and Monaghan
Irish Water asset strategy has appointed Veolia on this project to assess the primary disinfection at all Water Treatment Plants in these three counties with a view to bringing all such facilities up to the new Irish Water standards. The contract includes for inspection and reporting on existing facilities and scoping works to meet standards and undertaking the necessary upgrades. Carrick on Shannon WTP (SLRWSS) and Glenade WTP (Kinlough Tullaghan WSS.) are included in this project and the initial inspections have taken place and background information is being provided to the contractors Veolia. A draft report on Carrick on Shannon WTP disinfection has been produced by Veolia and is being considered. Once approved a scope of required works to upgrade the systems will be prepared and budgets agreed and approved by Irish Water.

Water Treatment Programme - Mayo/Sligo/Leitrim/Roscommon
Irish Water wish to appoint contractors to provide design and build services for the upgrade and optimise the treatment processes at existing water treatment plants in these four counties. The Glenade Water Treatment Plant in Leitrim is included in this bundle. Not much progress on this in December 2017.

Process Optimisation and Control Programme – Reservoir Sites
Ryan Hanley Consulting Engineers have prepared preliminary designs and tender documents for the delivery of a scope of the works at 10 No. Reservoir sites in Leitrim. We await Irish Water’s appointment of a contractor for these works. Staff from the Capital office will supervise the works when they commence.

DMA Programme
This project to Upgrade and complete the District metering structure on the networks in County Leitrim is substantially completed. Minor snagging work outstanding prior to close out of project and agreement of Final Account. Total cost €518,000.

Killegna Watermain
Replacement of 2km of old cast iron watermains which are causing a water quality (iron / colour) issue. The Contractor Sean Quigley Contracts Limited has substantially completed the works here and the main has passed pressure testing and chlorination. Some works on connections started in December 2017 but the transfer of all connections and decommission of old main will be completed in early 2018.
Drumshanbo, Leitrim Village, Carrigallen and Ballinamore WWTP Upgrades
ERVIA has appointed RCC Engineering as the contractor on this project and a pre commencement meeting was held with the Contractor, Irish Water and Leitrim County Council. A work order will now be issued by Irish Water and following which the works will commence in the New Year with a 12 month contract duration. Contract sum circa €800,000.

Trunk Main replacement Eslin – Mohill (2.5Km) - €500,000
The Contractor MAST Construction Limited has substantially completed works on this new Trunk Watermain which was successfully tested in December 2017. Work will begin on transferring all connections from the old to the new main and decommissioning of the old main early in 2018. Hopefully all works will be completed by the end of February 2018.

Economic Development, Planning, Environment and Transportation Directorate

ECONOMIC DEVELOPMENT & PLANNING:
LOCAL ENTERPRISE OFFICE (LEO)
The Local Enterprise Office continued to provide supports to both start up and expanding businesses throughout 2017. LEO Leitrim was successful in securing additional funding in 2017 through the Erasmus Programme (WISE) of €37,826.00.

Training
A total of 29 training programmes ran during 2017 with over 270 participants.

Financial Supports
A total of 24 grants totalling €252,296 were awarded under the Financial Supports programme.

Mentoring
There continues to be ongoing demand for mentoring, with over 100 clients mentored during 2017 including Social Media reviews clinics.

Ireland’s Best Young Entrepreneur
Ireland’s Best Young Entrepreneur competition continued into its 4th year for the 2017/2018 season. The County Final took place on 6th December in the Landmark Hotel and the winners announced were as follows;

Best Idea - Raymond McBride
Best Start Up Business (under 36 months) – Oz Ibrahami, “Zenoz Ltd”
Best Established Business (over 36 months) – Richard Wilson, “Wilson Machinery”

The overall “Best Young Entrepreneur” for the county went to Richard Wilson.

The Regional Final (Leitrim, Longford, Sligo and Donegal) takes place in Donegal on 18th January 2018.

Taste Leitrim
A 5 year Food Strategy has been developed for 2017-2021 and was launched during 2017. A series of Food events were held around the county during the year including events in Carrick on Shannon, Mohill, Rossinver and Drumshanbo. A Food Strategy Steering Group was established during the year. A series of food events are being planned for 2018 both inside and outside the county.
Trading Online Vouchers
There continued to be an interest in the Trading Online Voucher programme, with 12 vouchers approved during 2017.

Micro Finance Ireland
The programme continues its partnership approach and 2017 saw 7 approvals to Leitrim clients. Since 2017, all clients in receipt of a loan from Micro Finance Ireland are allocated mentoring hours through the local LEO.

Networking
- Leitrim Business Network continues to meet quarterly, the final event for 2017 was held on Christmas networking event taking place on December.
- With assistance from LEO Leitrim, businesses in Co. Leitrim had the opportunity to attend the following events; Showcase (4 businesses), launch of Ireland West Trade Centre (1), Enterprise Zone at the National Ploughing Championships (1) as well as the National Crafts Fair – Food Hall (6) which was to promote the Taste Leitrim brand outside of the county as per Leitrim Food Strategy.
- Leitrim and Longford LEO’s jointly hosted Women in Business Networking Events during March and December, while Leitrim hosted its own event in October as part of National Women’s Enterprise Day.
- The National Enterprise Awards County Final was won by Jinny’s Bakery, Drumshanbo who represented Leitrim in National Final in the Mansion House in May.
- The Inside Craft Network was established under the LEO Competitive Funds project, Creative Connections in the USEFE region.

One to one meetings
The LEO staff continue to offer one to one advice. Outreach Offices continue on a monthly basis. A total of 214 meetings took place during 2017.

Student Enterprise Programme
- The 2016/2017 programme involved all 7 Co. Leitrim secondary schools. The Co. Leitrim Junior Winner from Carrigallen Vocational School won an innovation prize. The Student Enterprise Programme for 2017/2018 has commenced with all seven schools in the county participating.
- The 2017 National Schools Programme involved 10 schools with over 300 students and was won by Fatima National School, Cloone.

Competitive Funds Projects USEFE
The two LEO Competitive Funds projects which were awarded in 2016, totalling €217,348 (Creative Connections €70,700 and Graduate Placement €146,648) were rolled out successfully during 2017.

A. The Graduate Internship for Entrepreneurship Programme saw the placement of 22 of the 24 allocated students in work placements in Leitrim, Longford, Cavan and Roscommon. A networking event took place in August and a closing event is scheduled for February 2018, which will be a networking event for the students and businesses involved in the programme.

B. The Creative Connections Programme saw the development of a new brand, Inside [Craft] and the rollout of pop up shops, development of a craft trail as well as a website and a network among craft practitioners in the four counties of Leitrim, Longford, Cavan and Roscommon. The network has plans for further development during 2018.

European Programmes
LEO Leitrim have secured money to deliver Co-Innovate (which is led by Intertrade Ireland) and two Erasmus Programmes (led by Omagh Enterprise Company Ltd) – Smart Data Smart Regions and WISE.
Other

- IT Sligo continue to meet clients in The Hive, with a clinic on Innovation Vouchers scheduled for 16th January.
- Local Enterprise Week 2017 took place from 5th-10th March during which 10 separate events were hosted.
- The Sustainable Energy Communities Project continued during 2017 in Mohill, with events taking place during EU Energy Week as well as securing funding under the Better Energy Communities. Both Mohill and Manorhamilton are working towards starting their own Energy Master Plans.
- Two applications were submitted to Regional Enterprise Development Fund programme, with funding secured on one of them, development of hubs in Leitrim, Longford and Cavan.
- Two Brexit events were delivered during 2017 – in March and November. (During 2017, LEO received a specific budget for Brexit events)
- Additional funding was received to deliver a LEAN programme in Leitrim, a tool which involves 10 businesses eliminate or reduce waste or any activity that consumes resources without adding value.

ECONOMIC DEVELOPMENT

Town Teams – Carrick on Shannon

- CCTV
  - Presentation in Harcourt Street in relation to Garda Commissioner Approval Form Section 38(c) for CCTV Initiative in Carrick on Shannon – Verbal approval given on the day.
  - Finalised Application and back up paperwork for funding application.
  - Submitted application for funding to Department of Justice.
  - Contact made with Wexford County Council and Longford County Council re recent CCTV projects locally.

Town Teams – Manorhamilton

- Worked with Caislean Hamilton re first advance payment to this project for 2017 Town and Village.

Town and Village – Mohill

Meeting took place with the Mohill group around the funding allocated under Town and Village 2017. Worked with the Mohill groups in relation to the first advance payment to this project for 2017 Town and Village.

REDZ Food – Taste Leitrim /The Food Hub.

Work is ongoing at the Food Hub in relation to finishing the Food Experience. Winter Feast Event took place in the Food Hub on Sunday December 17th, with approximately 20 food producers and a small number of craft exhibiting. In addition there were children’s events organised including face painting and a craft buffet. In addition there were a number of presentations on food including Honey and Keifir.

Women in Business Networking Event

On December 12th approximately 35 women in Business from Leitrim took part in a joint networking event in Lough Rynn Castle with approximately 25 other WIB from Longford and Westmeath.
SECURE project
- Prepared claim no 3.
- Worked with consultant to find out where project is at with the 3 pilots.

TOURISM DEVELOPMENT
The following actions have been undertaken throughout December 2017 facilitating the continued promotion of the tourism offering in the County:

- Tourism Officer took part in the LEADER Evaluation for Tourism projects at the offices of LDC in Drumshanbo.
- An ezine went out to a number of our databases proposing Leitrim as a wedding venue in which The Bush Hotel, The Landmark Hotel, The Lough Allen Hotel and Spa and Lough Rynn Caste and Estate were highlighted as ideal venues for weddings in Leitrim.
- Preparatory work is taking place for the publication of the Spring 2018 edition of Ireland West Airport Go West Magazine. Leitrim will feature in this magazine which has a potential audience of 750,000 passengers.
- Work continues for the King of Clubs to be held in Ballinamore in May 2018.
- Leitrim Tourism attended the initial Diaspora Strategy for Leitrim meeting which took place in Carrick on Shannon.
- Tourism Officer took part in the monthly SAINT Project SKYPE meeting with International Partners.
- Leitrim Tourism continued to support both the Tourist Information Point at Glencar Waterfall and the Angling and Tourism Centre in Ballinamore. Both centres were restocked for the winter period.
- Updates were carried out on the Leitrim Tourism Website.
- Continued presence on all Social media platforms was maintained. We are also promoting festival and events throughout the county on our social media channels.

DEVELOPMENT MANAGEMENT
Unfinished Housing Developments / Taking in Charge
- Works have been completed in all but one of the housing estates (9 no.) across the county which obtained funding under Measure 1 of the National Taking in Charge Initiative. The Council have finalised Site Resolution Plans prepared with respect to 4 estates funded as part of Measure 3 of the National Taking in Charge Initiative. The Council has received clarification with respect to a draft legal opinion from our Senior Counsel in relation to a series of question pertaining to development bonds and this legal advice has now been successfully concluded. The Council are now at an advanced stage of finalising a detailed claim against each of the bonds in question.
- The Council is at an advanced stage of advertising a further suite of estates for taking in charge which includes the 9 no. estates which received funding under the National Taking in Charge Initiative. At present, the individual Departments are preparing their recommendations on foot of a request from the Planning Department.

Pre Planning
- The pre planning clinics continued during the month of December. 4 no. new pre planning consultations took place during December in addition to a number of other enquires which are dealt with through e-mail and phone.

Development Management
- 15 no. valid planning applications were received in December of which 3 no. related to commercial development. Of the applications lodged, 1 no. application sought retention of planning permission and 3 no. applications sought an extension of duration of planning permission. A further 3 no.
applications were deemed invalid all of which have had subsequent valid applications accepted by the Planning Authority.

- 11 no. final decisions on planning applications were made during December all of which were granted planning permission. A request for further information issued with respect to a further 5 no. applications during the month of December.

**Forward Planning**

- The Planning Authority has completed screening for Strategic Environmental Assessment and Appropriate Assessment for the proposed Variation to the County Development Plan in relation to the implementation of the Vacant Site Levy. An amendment to the Carrick on Shannon Local Area Plan 2010-2019 to give effect to the Variation to the County Development Plan will also be undertaken at the same time. The screening statements were forwarded to the designated environmental authorities and to adjoining Planning Authorities for their comments. These proposals will be placed on public display towards the end of January / early February.

- The Planning Authority presented proposed amendments to the Development Contributions Scheme to the Economic Development, Enterprise & Planning Strategic Policy Committee at their 14th December meeting. The amendments will introduce an exemption from payment of development contributions to applicants who are participating in the Zero Discharge Wastewater Treatment System Pilot Scheme. 2 no. further amendments to the scheme in relation to replacement dwellings and extensions were also approved by the Strategic Policy Committee. The proposed amendments will be brought to the Council meeting in January.

- A review of the existing Casual Trading Byelaws was also presented to the Economic Development, Enterprise & Planning Policy Strategic Policy Committee also at their December meeting. The proposed amendments will reduce the number of existing designated pitches from 27 no. to 20 no. reflecting the lack of interest in certain locations and having regard to the proper planning and sustainable development of the area. The proposed amendments will be brought to the Council meeting in January for approval prior to being placed on public display.

- A presentation was given to the Environmental, Transportation & Infrastructural Policy Strategic Policy Committee on Rainwater Harvesting at their 12th December meeting.

**Heritage**

- The Council have contacted the Heritage Council with a view to advertising the post of Heritage Officer following the adoption of the budget by the Elected Members.

- The Government recently announced the Structures at Risk Fund and Built Heritage Investment Fund Schemes for 2018. The Planning Authority will advertise seeking applications for both schemes in early January with the closing date for applications to the Local Authority Wednesday 31st January 2018.

**ENVIRONMENT:**

**National Inspection Program (DWWTS)** – The Council completed 28 No. DWWTS inspections in 2017. The Sites were selected based on EPA Risk based methodology mapping across the Country. Where Advisory Notices were issued in 2015/2016 there will be ongoing inspections where works were due to be completed and re-inspections are requested.

**RMCEI Plan** – Works were targeted in the Environment Department based on the 2017 RMCEI Plan. The EPA have now released a copy of Local Authority Environmental Performance Assessment Report (2014-2016 Report Leitrim County Council). The 2016 Overall Grade for Leitrim County Council is “Excellent”. The National Average for 2016 was “Above Target”. The ranking for Leitrim is one level above the national average. The EPA have informed Leitrim County Council that the RMCEI Enforcement Plan Evaluation for 2017 had an overall Plan rating of “High” which takes into consideration Environmental Priorities, Environmental Outcomes and Enforcement Resourcing and Plan Review.
CFRAMs – OPW and their Consultant Jacobs Engineering are working on the development of suitable flood mitigation options regarding the management of flood risk in the Shannon River Basin District in the Leitrim area. The Flood Risk Management Options had Public Consultation meetings which took place within Leitrim on in November 2015. The Office of Public Works (OPW) is leading the CFRAM Programme in part to meet Ireland’s obligations under the 2007 EU Floods Directive, in accordance with the European Communities “Assessment and Management of Flood risks) Regulations 2010, SI No. 122 of 2010, which transposed the EU Floods Directive into Irish Law, as amended by SI No. 495 of 2015.

Draft Flood Maps went on Public Display as part of the Statutory Public Consultation from Friday 20th November 2015 to Wednesday 23rd December 2015 inclusive and were available at all Local Authority offices for viewing.

A Stakeholder Workshop took place with OPW/Jacobs Engineering in Athlone on Wednesday 25th May 2016 on Preliminary Options report Stage.

The OPW in conjunction with their Consulting Engineers have Draft Flood Risk Management Plans completed. Public Consultation on the Draft Flood Risk Management Plan for the Shannon CFRAM catchment took place between Friday 15th July 2016 to 23rd September 2016 both dates inclusive with final adoption of plans by end of 2016.

The OPW and their Consulting Engineers are currently examining all the submissions before making the final Draft Plan which will be then due to go for Ministerial approval.

Further details on the draft Flood risk Management Plans consultation process, including the date which observations or comments are required, are now available on the website: www.opw.ie/floodplan

The Shannon CFRAM Consultants continue to work hard on completing the Flood Risk Management Plans for the Shannon CFRAM areas and these are scheduled for submission to the Department of Public Expenditure (D/PER) for review (including the assessment and checking of the environmental assessments and conclusions)

The national Suite of Plans will then be signed off officially by the Commissioners of Public Works and Minister Kevin 'Boxer' Moran T.D. (subject to any final amendments as required), and submitted to the Minister of Public Expenditure and Reform for approval.

The OPW will be engaging and liaising with the Local Authorities and elected representatives as the Plans go through the above-outlined process. In the meantime, the OPW is also working on developing a public-facing website through which the recommended measures and other information around the plans and final maps will be published in due course.


Leitrim County Council held a Briefing session in conjunction with LAWCO on the Proposed Areas of Action in Leitrim on Thursday 26th October 2017 to the elected members and to members of the public.
Pesticides detected in the Lough Forbes Public Drinking Water Supply.
Leitrim County Council has sent correspondence to all landowners whose lands drain into the catchment area of the Rinn River, which flows to Lough Forbes and is the Rinn/Lough Forbes drinking water source catchment area. The engagement measure is about emphasizing the importance of protecting the environment, maintaining high water quality and promoting the safe use of pesticides.

VETERINARY SERVICES
Abattoirs
Slaughter returns: December 2017: 78 Cattle, 233 Sheep and 12 Pigs

Two hygiene inspections were carried out in abattoirs

Small Meat Manufacturing Plants
Two ready meal manufacturers, two meat cutting plants and one meat distributor are under the supervision of Leitrim County Council. Five hygiene inspections were carried out and thirty-five microbiological samples were taken in December.

Dog Control & Welfare
Dog Warden Service returns for December 2017 as below;

- 10 stray, 4 surrendered, 6 re-homed, 5 re-claimed, 0 died, 0 euthanised,
- 22 Service requests received, 33 dog warden inspections
- 4 dogs neutered, 0 neutering vouchers issued, 4 dogs micro-chipped.

Rehoming of dogs was ceased on 15 December in accordance with best practice to prevent acquisition of ‘dogs for Christmas’.

Trap-Neuter-Return Programme for stray cats
15 cats were trapped and tested for disease. 4 cats were put-to-sleep and 11 cats were neutered and returned under the Leitrim Animal Welfare / Leitrim County Council Trap-Neuter-Programme.

Leitrim Pony-Riding & Animal Welfare Project
Planning is underway for a project involving 48 children in 2018. A budget allocation of €36,000 is available.

ROADS:
- Annual Area Programme works were completed at the end of November 2017.
- Road Crews continuing to carry out routine maintenance works.
- Road Crews carrying out Winter Maintenance works as necessary.

CLAR Programme
Works are complete at the School Crossings at Drumkeerin National School, Ballinamore National School and at Carrick on Shannon National School.

Works are complete in respect of the upgrading of School Flashing Lights under the CLAR 2016 Programme

CLAR 2017 Programme – Works are complete on the following Clar 2017 Projects – Pedestrian Crossing & Associated Works at Carrick on Shannon Community School, Erection of Public Lighting at Drumshanbo between Acres Amenity Area and houses at Drumduff North, Pedestrian Crossing at Dromod Health Centre and Pedestrian Crossing at the Gaelscoil at Manorhamilton.

Works are in progress on the following Clar 2017 Projects – Erection of Public Lighting at Annaduff National School (nearly complete with extra lighting being provided), Pedestrian Crossing, Footpaths and Public Lighting at Newtowngore Community Hall & Car Park (50% Complete), Footpath & Public Lighting at
Aughnasheelin National School (50% Complete), Footpath at Drumshanbo (part of footpath complete with funding allocation received), Upgrade and Refurbishments at Keeldra Lake Amenity Development (70% Complete).

**Recreational Trails 2017**

**Leitrim Way from Drumshanbo to Dowra** – Design of the Footbridge on this Walkway is currently underway.

**Dromahair Demonstration Greenway** – Planning Approval has been obtained for the construction of a pedestrian bridge and footpath adjacent to the existing bridge over the Edergole River. Design works on this Greenway have commenced.

**Carrick on Shannon to Leitrim Greenway** – Construction of a footpath at Leitrim Village commenced in November 2017. Currently preparing Design for Part 8 Planning Approval which will be advertised for Public Consultation in early 2018.

**REDZ Projects 2017** – Works are complete on both of the REDZ Scheme Roads - St. John’s Lake and Garadice Lake.

**Community Hedge Cutting Grant Scheme** – Leitrim County Council continues to promote the Community Hedge Cutting Grant Scheme which was introduced in 2017. This Grant Scheme aims to encourage a joint approach with communities and groups of local residents and landowners for the cutting of hedges/trees along the public road network which need attention. The Grant amounts to €50 per km of roadside hedge/overhanging trees attended to along the Public Road Network subject to a minimum length of road network of 3 km per application. 7 Applications have been approved for payment under this Scheme in 2017. This Deadline for submission of Grant Application Forms under this Scheme expired on 29th December, 2017.

**Local Improvement Schemes (LIS)** – A LIS Allocation of €250,000 was received by Leitrim County Council from the Department in September 2017 and works on 8 LIS Projects will be completed with this Allocation and these works are in progress. A further LIS Allocation of €237,947 was received at the end of November 2017 and this will enable a further 14 LIS Projects approximately to be completed. This office is currently in correspondence with these applicants on our LIS Waiting List with regard to the progression of these schemes. Therefore, approx. 22 LIS Projects will be completed with this 2017 LIS Allocation of €487,947

**Construction of 2 No. Lay-Bys on the N4 Dromod Roosky By-Pass** – Works on the construction of these 2 Lay-Bys was completed in November.

**National Road Network**

**N16 Cornaclay to Srardine Phase 2** – The construction of Phase 2 of the realignment of the N16 from Cornaclay to Srardine was completed in 2017. Works have commenced on the extension of the Greenway as part of these works.

**N16 at Drummahon** – Planning Approval was obtained for the realignment of 1.4 KM of the N16 at Drummahon

**Preliminary Design of Road Pavement Overlays on the N4 & N16** – Leitrim County Council received a total allocation of €70,750 from Transport Infrastructure Ireland (TII) in 2017 for Preliminary Design for Overlays on National Roads at the following locations:-
- N4 Jamestown to Drumsna
- N4 at Carrick on Shannon – from Roundabout at Attifinlay to Roundabout at County Boundary at Coffey’s
- N16 Shanvans to Manorhamilton - Surveys in respect of these Overlays are underway and the progression of these Schemes to construction phase will be subject to funding approval from the TII.

RURAL WATER PROGRAMME:

Enhancement of Schemes - Works on the following schemes have been completed in 2017
- Drumkeelan GWS
- Lismoyle/Coolcrieve GWS
- Tarmon GWS
- Mohercregg GWS
- Antfield GWS

Enhancement of Schemes - Upgrade Works on Drumaleague GWS are currently in progress.

2017 Block Grant to above 6 No. Group Water Schemes in respect of above Upgrade Works completed in 2017 – Grants totalling €103,301 issued to the above GWS’s in respect of above upgrade works completed in 2017 and a total of €103,301 has been recouped by Leitrim County Council from the Department in 2017 in respect of these Upgrade Works to these GWS’s.

Carrigallen Group Water Scheme – Upgrade works were completed to Carrigallen GWS in 2017 in order to improve Water Quality on this Group Water Scheme. These works included Chlorine Boosting on the system. These works were completed with funding from a Specific Grant of €11,553.61 from Leitrim County Council.

Environmental and Public Health Compliance – Breveiga GWS Co-Operative Society Ltd. (Formerly known as Cornashamsogue GWS) - This GWS is currently in the process of appointing a Consultant Engineer to prepare Designs for the upgrade of this Scheme. This GWS has formed a Co-Operative Society and is now called “Breveiga GWS Co-Operative Society Ltd.”. Leitrim County Council and the National Federation of Group Water Schemes are working closely with Breveiga GWS Co-Operative Society Ltd. in order to progress the upgrade of this Scheme and a regular schedule of meetings with this Co-Operative Society is now in place.

Hartley-Cartown Group Sewerage Scheme - Consultant Engineer (Ensen) has completed a Preliminary Design of this Scheme. It will be necessary to re-advertise for Planning Approval for the proposed 3 Pumping Stations on this Scheme. The preparation of a detailed design for this Scheme is currently in progress.

HOUSING AND COMMUNITY, CORPORATE SERVICES, CULTURE AND EMERGENCY SERVICES DIRECTORATE

HOUSING:

Housing Allocations

<table>
<thead>
<tr>
<th>Offers issued to 31st December 2017</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>114</td>
<td>69</td>
<td>61%</td>
<td>45</td>
<td>39%</td>
<td>0</td>
</tr>
</tbody>
</table>

New Tenancies created from 1st January 2017 to 31st December 2017

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 31st December 2017</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>72</td>
</tr>
</tbody>
</table>
## Traveller Accommodation Programme Targets – Progress Report at 31\textsuperscript{st} December, 2017

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2017</th>
<th>Outputs achieved at 31\textsuperscript{st} December 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td>0</td>
<td>5</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Housing Assistance Payment (incl. new family formations)</td>
<td>5</td>
<td>1</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>8</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

### Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2017</th>
<th>No of inspections completed to 31\textsuperscript{st} December 2017</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>70</td>
<td>112</td>
<td>160%</td>
</tr>
</tbody>
</table>

### HOUSING GRANTS

**NOTE:** HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>2017 Allocation</th>
<th>€436,736.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/01/2017 – 30/12/2017</td>
<td></td>
</tr>
<tr>
<td><strong>GRANT</strong></td>
<td><strong>NO</strong></td>
</tr>
<tr>
<td>PAID 2017</td>
<td></td>
</tr>
<tr>
<td>HGD</td>
<td>20</td>
</tr>
<tr>
<td>MAG</td>
<td>8</td>
</tr>
<tr>
<td>HOP</td>
<td>38</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>59</strong></td>
</tr>
</tbody>
</table>
Approved not paid

<table>
<thead>
<tr>
<th>Category</th>
<th>HGD</th>
<th>MAG</th>
<th>HOP</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>6</td>
<td>1</td>
<td>7</td>
</tr>
<tr>
<td>Total</td>
<td>14</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>23,960.10</td>
<td>3,666.00</td>
<td>21,359.45</td>
</tr>
<tr>
<td></td>
<td><strong>48,985.55</strong></td>
<td></td>
<td><strong>436,033.30</strong></td>
</tr>
</tbody>
</table>

Applications Rec’d Not Yet Approved

<table>
<thead>
<tr>
<th>Category</th>
<th>HOP</th>
<th>MAG</th>
<th>HGD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>18</td>
<td>6</td>
<td>9</td>
</tr>
<tr>
<td>Total</td>
<td>33</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>18,000.00</td>
<td>6,000.00</td>
<td>9,000.00</td>
</tr>
<tr>
<td></td>
<td><strong>33,000.00</strong></td>
<td></td>
<td><strong>Estimated</strong></td>
</tr>
</tbody>
</table>

Balance

- €32,297.30

HOUSING CAPITAL
Energy Efficiency Works
Phase 2 Energy Efficiency works includes such works as external wall and attic insulation. This Council has identified approximately 17 potential units that require these energy efficiency works and funds to complete these works have been sought from the Department no approval has been received to date.

Voids & Derelict Housing Units
Under the Voids Programme in 2017, a total of 17 No. Social Housing Units were returned to productive use at a total cost of €252,678 and €200,684 was claimed from the Department.
This now presents the Council with 17 additional productive properties spread throughout the County. The units by area are as follows:

<table>
<thead>
<tr>
<th>Location</th>
<th>No. Houses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrick-on-Shannon/ Drumshanbo</td>
<td>5</td>
</tr>
<tr>
<td>Mohill</td>
<td>1</td>
</tr>
<tr>
<td>Ballinamore</td>
<td>1</td>
</tr>
<tr>
<td>Manorhamilton/Kinlough</td>
<td>3</td>
</tr>
<tr>
<td>Drumkeerin/Dromahaire</td>
<td>7</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>17</strong></td>
</tr>
</tbody>
</table>

Disability Works in Council Houses
A submission was made to the Department to fund disability adaption works to 29 Council properties and 2 dwellings requiring extensions in order to meet the long term need of the tenants. The total estimated cost of these works will be €231,102. Funding of €207,991.80 (90% of total cost) has been approved by the Department. Adaption works were completed on approximately 25 units of housing stock in 2017.
This funding approval also included for the construction of two extensions, one extension will be constructed in 2018, the other extension will now be funded under an alternative funding programme.
Acquisitions
In 2017 the Council purchased or were engaged in purchasing 13 No. houses across the county, 6 of these houses are in Carrick on Shannon which is the area of greatest need.

<table>
<thead>
<tr>
<th>Location</th>
<th>No. 4 bed</th>
<th>No. 3 bed</th>
<th>No. 2 bed</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrick-on-Shannon</td>
<td>3</td>
<td>3</td>
<td>1</td>
<td>6</td>
</tr>
<tr>
<td>Ballinamore</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Carrigallen</td>
<td>3</td>
<td></td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Drumkeeran</td>
<td>7</td>
<td>5</td>
<td>1</td>
<td>13</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>7</strong></td>
<td><strong>5</strong></td>
<td><strong>1</strong></td>
<td><strong>13</strong></td>
</tr>
</tbody>
</table>

**Capital Construction Project - Taobh Tire, Manorhamilton**
Under construction completion date June 2018, construction costs of €880,000.

**Capital Assistance Schemes – Saint Vincent de Paul, Ballinamore**
Construction complete in December 2017, construction costs of €253,254.
The Council will have 100% tenancy nomination rights on all these CAS scheme properties from the Housing Waiting List.

**Capital Construction Project – Summerhill, Carrick on Shannon**
Stage 1 approval for the design and construction of 28 social housing units (to the value of €5,493,200) at Summerhill, Carrick on Shannon has been received from the Department. An Architect led Design Team has been appointed and work is progressing on the design.

**Capital Project Appraisal for Construction of Social Housing at Attirory, Carrick on Shannon.**
Stage 1 approval for the design and construction of 24 social housing units (to the value of €3,743,850) at Attirory, Carrick on Shannon has been received from the Department. An Architect led Design Team has been appointed and work is progressing on the design.

**COMMUNITY:**

**Peace IV**
There are now four PEACE programmes fully operational:
- Support for Ethnic Minorities
- Support for Minority Christian Faiths
- Events around Women’s Suffrage
- Rural Women Along the Border

Programme Development Workers have been hired for these programmes. Both the Support for Ethnic Minorities and the Support for Minority Christian Faiths held their launches in December. They were well attended and received good coverage in the Leitrim Observer.

- Approval is awaited from SEUPB for Terms of References for Children and Young People programmes. Once approval has been granted, these programmes will be put out to tender.

- Funding approval is awaited for 3 Shared Space and Services programmes:
  - Renovation of Kiltyclogher Community Centre
  - Extension to Sexton Hall, Manorhamilton
  - Peace Room to be added to Mohill Library
Public Participation Network
At the end of the Dec 2017 Leitrim PPN had 246 registrations including 25 pending and 1 associate membership. Work planning for 2018 was undertaken on the 15th and 16th December and this plan will be reviewed and sanctioned within the first 2 weeks of 2018. As well as enhancing the routine work of Leitrim PPN the plan includes specific aims for better communications, functioning network elements such as Municipal District and Linkage Groups and targets for engagement on local and national policy. Administrative guidelines are also being reviewed with the aim to increase efficiency and control budget effectively.

While recruitment of groups to Leitrim PPN will continue, it is believed that this growth will decrease and focus will be on engaging the members already registered.

Online communications have improved steadily since November with Leitrim PPN Facebook followers increasing from 98 to 131 and Twitter following doubling from 39 to 78 since November 27th 2017. The website, Leitrimppn.ie, has increased its page views and users by double having more than twice the users, page views and sessions in the period Nov 2017 – Jan 2018 than the seven months between April and October 2017.

Comhairle na nOg
Comhairle na Nog are working on their ‘Use your Brain Not Your Fist’ Campaign which will launch in early 2018. The campaign is getting a lot of national coverage with Rosie Dolan and members of Comhairle na Nog doing interviews on TV3 and RTE.

Age Friendly
A meeting was held of the Age Friendly Alliance on the 7th December. The strategy was reviewed and it was agreed that each agency will present at quarterly meetings an update on their actions.

Smoke Alarm Scheme
85 smoke alarms have been distributed to date in 2017 under the community smoke alarm scheme. An additional 100 smoke alarms have been ordered from the Dept.

Community Facilities Scheme
The Communities Facilities Scheme is closed with 126 applications received. All community groups have now received their funding.

Clár Funding
Three playgrounds were funded, Glenfarne (€48,805), McDermotts Terrace (€27,000) and Fenagh (€7000). All contracts have been awarded and works will commence in 2018.

Traveller Interagency Group
Traveller Interagency Group meeting was held in November 2017. It was agreed at this meeting that the Education, Accommodation and Health Subgroups would be reinstated with training put in place for each group. In addition, it was agreed that funding available for training would be given to the Horse Riding and Animal Welfare Programme.

Towns and Villages Funding
€ 1,098,583 allocated to Leitrim County Council for 12 community development projects.
RAPID Funding
Leitrim County Council was allocated €64,500. The following projects were recommended and approved by the Leitrim Local Community Development Committee (LCDC) and each Municipal District and funding was allocated to each of these groups in December.

| Manorhamilton Enterprise Forum | Additional CCTV for Manorhamilton | € 7,000 |
| Dromahair Arts and Recreation Centre | Energy Efficiency Upgrades for Pavillon Building | € 10,000 |
| Ballinamore Community Council | Energy Efficiency Lighting for Community Hall | € 10,000 |
| Drumshanbo Tidy Towns | SAFE pathway from Hilly Rd to St Patricks National School | € 10,000 |
| Breffni Youth Café | Refurnish and upgrade purpose built cabin | € 7,000 |
| Leitrim Association of People with Disabilities | 8 Seater Bus | € 10,500 |

LEITRIM SPORTS PARTNERSHIP
Safe Guarding 3 Workshop
Leitrim Sports Partnership completed their second Safeguarding 3 workshop for the year in December with 5 participants benefiting from 4 different sports, Swimming, GAA, Soccer, and basketball.

THE ARTS
Creative Ireland – The 2017 activation plan was launched in Dublin Castle and we are in the process of formulating a 5 year cultural strategy. Public meetings have now taken place in Carrick on Shannon, Manorhamilton and Ballinamore. 14 community groups from across the County worked with artists as part of the Open Call in developing high quality projects and programmes that completed in December.

Creative Frame - In partnership with Leitrim Local Enterprise Office, Leslie Ryan has been appointed Creative Frame Manager to develop the Creative Frame Programme – a user driven continuous professional development network designed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region. In December a Creative Frame Awards night and dinner was held at The Dock with 70 artists attending.

Spark – Artist Vanya Lambrecht Ward has begun work with Leitrim County Council on the Spark programme.

Festivals and Events – 8 Festivals received funding under the scheme from across the County for 2017.

Artists in Schools – 8 primary schools have been selected - 4 for 2017 and 4 for 2018 covering the whole County and 4 artists have been appointed to work with the schools. Residencies for 2017 completed in the September/December term.

Artist in the Community – 4 Community Groups were selected to participate in the 2017 Artist in the Community Programme from across the county and 4 artists selected to work alongside them.

Drumshanbo Artist Studios – Artists Margot Quinn and Cathy Reynolds have begun their residencies in the studios.

Leitrim Equation 4 – The Leitrim Equation DVD is now being made available in retail outlets and via online sales.

Youth Theatre - 9 youth theatre groups in Carrick on Shannon, Manorhamilton & Carrigallen took part in the September/December term.
Music Generation – A successful application was made under the Music Generation programme and the position of Coordinator has now been filled by the ETB

Artist Bursaries- A call out was made to Leitrim based artists to apply for the 2018 Bursary scheme, 35 applications were received and 24 awards were agreed.

LIBRARY SERVICE:

Event Programming
A full programme of activities took place in all branches across the county during the month of December, including the weekly Parent and Toddler Group sessions in Ballinamore Library, Reading Group meetings, craft group sessions and creative writing groups in Carrigallen, Mohill and Ballinamore Libraries.

Highlights
- Class visits at pre-school, primary and secondary level continued. Carrick-on-Shannon Library hosted a visit from the children of Tiny Tots Creche, while Manorhamilton Library welcomed the children and leaders from Little Learners Playschool.
- Christmas-themed craft activities and storytelling took place in a number of libraries.
- Carrigallen Library presented a demonstration on Healthy Digestion as part of a new Healthy Ireland initiative.
- As part of Leitrim County Council’s Creative Ireland programme for 2017, the Library Service presented a number of lectures during December, which included a double-bill in Manorhamilton Library on the role of women in revolutionary Ireland. The drama workshops for children, supported by Creative Ireland, continued in Ballinamore Library during December.
- Free introductory computer classes, as part of a Digital Skills for Citizens programme funded by the Department of Communications, Climate Action and Environment, continued in Ballinamore, Manorhamilton and Mohill Libraries during December.

FIRE SERVICE

Capital Programme

New Class B fire appliance
Work is progressing on the manufacture of our new Class B fire appliance. The expected delivery date is January / February 2018. A meeting was held with the manufacturers to discuss details of the build.

Fire Stations
- Manorhamilton: Clarification has been sought from the Council’s solicitors in relation to the legal documents required for the purchase of the site for the new fire station in Manorhamilton.
- Ballinamore: Tender documents have been prepared and uploaded to etenders.
- Drumshanbo: Tender documents have been prepared and uploaded to etenders.

Licensing applications
A number of licence applications for the annual licensing courts are still ongoing.

Building Control Activity
- Commencement Notice: Received 1, valid
- Opt Out Commencement Notices: Received 2, valid
- Completion Certs: Received 1, valid
- Fire Safety Certificates: Received 0, processed 3
- Disabled Access Certificates: Received 0, processed 3
Major Emergency Management
A regional MEM exercise was held in Leitrim on 5th December 2017. The scenario was based on a terrorism incident.

CIVIL DEFENCE
- On 02 December an Ambulance and Safety Boats were provided during the annual Head of the River event hosted by Carrick on Shannon Rowing Club.
- On 25 December an Ambulance and Safety Boat were provided during the Annual Charity Swim in Carrick on Shannon.

Signed: [Signature]
Joseph Gilhooly
Chief Executive

Date: 12th January, 2018