August

Chief Executive Monthly Report

for the period 1st August to 31st August 2018.

Prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local Government Act, 2014

Leitrim County Council
FINANCE & WATER SERVICES DIRECTORATE

Revenue Account

Revenue Account Income and Expenditure Summary by Service Division
PRELIMINARY August 2018 Figures

Expenditure V Income

<table>
<thead>
<tr>
<th>INCOME</th>
<th>EXPENDITURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>Expenditure</td>
</tr>
<tr>
<td>Adopted Full Year Budget</td>
<td>Budget Deviation</td>
</tr>
<tr>
<td>Adopted Full Year Budget</td>
<td>Budget Deviation</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
</tr>
<tr>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
</tr>
<tr>
<td>17</td>
<td>18</td>
<td>19</td>
<td>20</td>
</tr>
<tr>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>25</td>
<td>26</td>
<td>27</td>
<td>28</td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
<td>32</td>
</tr>
<tr>
<td>33</td>
<td>34</td>
<td>35</td>
<td>36</td>
</tr>
<tr>
<td>37</td>
<td>38</td>
<td>39</td>
<td>40</td>
</tr>
</tbody>
</table>

Income and Expenditure Analysis:

- **Revenue Account**: Summary of income and expenditure for the Revenue Account.
- **Expenditure V Income**: Comparison of actual expenditure against the adopted full year budget and budget standard.

**MAIN POINTS AS AT END OF AUGUST 2018**

*Water Expenditure in line with Income from Irish Water*

Development Management Income is ahead of budget due to LEO Grant Income from Enterprise Ireland, this is distributed throughout the year.

Housing & Building and Road Transport & Safety differences in Income vs. Expenditure mainly due to outstanding grant claims.

Recourse to Overdraft

<table>
<thead>
<tr>
<th>No. of Days in Overdraft during June 2018</th>
<th>August 2018 - Recourse to Overdraft</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Interest incurred: 40</td>
</tr>
</tbody>
</table>

Rates, Rents and Loans

- **August 2018 - Collection Rates**
  - **Rates**: 1.2%, 2.1%, 3.1%, 4.1%, 5.1%
  - **Rents**: 1.2%, 2.1%, 3.1%, 4.1%, 5.1%

- **August 2018 - Aged Debt Analysis**

- **Loans**: 12 months and over, 24 months and over, 36 months and over, 48 months and over, 60 months and over.
WATER SERVICES - OPERATIONS UPDATE

Maximo: Asset Management

Operations Update
In August a total of 294 No. issues were raised on Maximo, Irish Water Asset Management System.

Breakdown of Maximo Requests
89 Water
07 Waste Water
99 First Fix Surveys
13 First Fix Repairs Completed
05 LA Complaints
05 Leak Detection
03 New Water Connections
02 New Waste Water Connections
47 Rehabilitation Works related to Capital Upgrades Manorhamilton & Mountcampbell
24 Other Works

Water Conservation:

UFW is 50.2% as per Audit end of Q1 2018
The UFW has decreased from 50.5% which was the position at end of Q4 2017.
The following are the top 10 District Metering Areas (DMA’s) which require leak detection and repair:

Capital Works Update

Irish Water continue to roll out more capital programmes for upgrades to treatment plants both Water (disinfection and Ph control, coagulation Flocculation etc.) and Wastewater (inlet works, sludge and storm water works etc). Also new water mains renewal projects under the networks portfolio programme have been recently approved. We will continue to make submissions / business case for further works approvals in County Leitrim.

North Leitrim Regional Water supply Scheme Ph2

Contract 3A: Extension of Water Treatment Plant at Moneyduff

Ongoing
The contractor EPS commenced work on site at Moneyduff WTP on 26th October 2016.
Works are significantly delayed and the Contractor EPS has sought a further extension of time with a revised programme which indicates completion on 15th October 2018 which will be 50 weeks overdue the original programme. There will be some cost implications associated with this delay for Irish Water and for the contractor which will be dealt with under the contract in due course.

The Contractor EPS is operating the existing water treatment plant and the water produced is meeting all of the necessary drinking water standards. There were no issues with supply during the recent drought period.

The main works are completed and the contractor EPS has commenced the commissioning period. This will take 6 weeks after which treated water from the new extended side of the plant will go into supply. EPS are tasked with upgrading the existing water treatment plant also.
Contract 3B: Extension of Supply to Rossinver and Kiltyclogher
Some outstanding work on private property which involves approx 300 meters of service connections from the meters to the rear / backyards of houses situated well off the road remains. These works were not included in the scope of works for the main Ward and Burke contract and will be undertaken by separate contract under capital maintenance with LCC acting as PSCS.

Manorhamilton Wastewater Treatment Plant Upgrade & Mohill Wastewater Treatment Plant Upgrade Project
Nicholas O’ Dwyer Consulting Engineers is the Employers Representative on this project.

Works Ongoing
Coffey Water Ltd commenced this Design Build contract on 15th January 2018 and their programmed completion date is December 2018. Works are progressing on programme. The new upgraded WWTP’s will be handed over to Leitrim County Council for operate under the SLA sometime in January 2020.

Minor Capital Works

Water Networks Portfolio Frameworks:
ERVIA has appointed Farrans Construction of Northern Ireland as the main Contractor for all “networks Portfolio” work in this region which includes Donegal, Cavan and Monaghan. The networks portfolio covers all work on pipelines below ground and includes for all water main upgrades, pipeline replacement, water conservation measures, find and fix leaks, lead replacement, first fix etc.

Pipeline Replacement
Under this “Networks Portfolio” Irish Water continue to approve substantial water main replacement projects in County Leitrim under this programme Farrans Construction have been issued with orders for the design and Build of the following projects:

Replace 1,680 meters of old 300 mm AC Trunk Main at Mountcampbell
Ongoing: Pipeline substantially completed and tested all services completed. An extension in length by 140meters approx at the Drumsna end has been approved. PM/RE: Paul Olaniyi/Paul McMahon
Substantially completed Replace 2,270 meters of old cast iron mains at Ballinamore Reservoir into Town.

Replace 4.5km of old PVC water main at Corraleehan
Ongoing: Work on the pipeline commenced on 25th June 2018. Farrans has appointed Campbells as subcontractors on this job. Road closures have been granted to allow works to proceed safely. Method of construction is directional drilling. To date over 2.5km of pipeline has been constructed and the project will be completed by end September 2018.

Replace 2.0km of old cast iron water main at N16 Manorhamilton
Ongoing: Section to be replaced runs from Main Street westwards along the N16. Works commenced and will be undertaken by Carty Contractors.
Find and FIX

Find and fix is included in the network portfolio. Irish Water has allocated a budget of €675,000 to fund this project in 2018 and has set a target reduction 1MLD in unaccounted for water (UFW) in 2018 or approx 12.5% in the current UFW of circa 7.5MLD. Farrans working on leak detection and repair in Carrick on Shannon DMA.

First Fix customer side leakage
Work is ongoing by Farrans on a list of 60 domestic customers with excessive (>2.0cum/day) usage and some leaks on private property have been addressed and repaired.

Back Yard mains replacement and lead service replacement by Farrans
A number of Council estates targeted for this St Patrick’s Park, etc. Preliminary Design completed for one site but not yet approved. Work will commence on these by the framework Contractor in due course under our supervision. Lead replacement works included in this.

Energy Efficiency Programme by EPS Ltd Contractors
Ongoing: Replacement of all major pumping at Carrick on Shannon WTP i.e. Raw water pumps, High Lift Pumps, pumps at Mong Reservoir with more efficient ones. J.B. Barry’s Consulting Engineers are acting as ER. Designs and Pump selection have now been approved and these have been ordered. Works will begin on site in September 2018 and will complete in October 2018.

Disinfection Programme for Leitrim, Cavan and Monaghan by Veolia Contractors
Ongoing: Leitrim Plants included Carrick on Shannon WTP (SLRWSS) and Glenade WTP (Klnlough Tullaghan WSS). Draft design proposals for both WTP’s have largely been agreed and works should commence in September 2018. Programme to finish before the end of 2018.

Water Treatment Programme - Mayo/Sligo/Leitrim/Roscommon
Commenced – early planning and design. Irish Water has appointed EPS contractors to provide design and build services for the upgrade and optimise the treatment processes at existing water treatment plants in these four counties. The Glenade Water Treatment Plant in Leitrim is included in this bundle.

4 No. WWTP upgrades Drumshanbo, Leitrim Village, Carrigallen and Ballinamore by RCC Engineering
Works commenced in July 2018. This Design Build project will take six months to complete. Significant additional works approved in Drumshanbo WWTP to upgrade the aeration ditch with a fine bubble aeration system. Also being considered new intake works here.

Future Developments planning by Irish Water

Tullaghan WWTP, Proposed Pumping Station
Irish Water has finally agreed to complete the Tullaghan Pumping Station (Mech/Elec works) and tie up to the Bundoran scheme. Irish Water has addressed the issue and has included these works in a Minor Works Programme (NCAP) to be completed as a matter of priority. This is long overdue and will when completed will remove the discharge on the Leitrim Shoreline at Tullaghan.

Water Networks Portfolio Frameworks Water main refurbishment 2018 / 2019
Update: We have completed approx 17km of new pipelines under this framework in County Leitrim.

Following recent submission we have now been approved for a further 6km in three separate schemes. The framework Contractor will be instructed to proceed with the planning and design of these with a view to commencement as follow on to existing works at Corraleehan and Manorhamilton.
Upgrade of Drumshanbo Waste Water Treatment Plant This project is included in Irish Waters Capital investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. It is at Gate 2 – Preliminary report stage. Atkins Consulting Engineers.

Capital Investment Plan 2021-2024

Over the last number of years we have been making business case and asset needs applications to Irish Water for the extension of the Water Treatment Plant at Carrick on Shannon. Current capacity is 11,250cum/day. This WTP is now at its maximum capacity and there is very little headroom or additional capacity to meet peak demand.

Assett Strategy section in Irish Water has now listed this WTP for an extension in the next Capital Programme 2021 – 2024. We are working with Irish Water on the broad scoping of the project and we will be pushing for an extension in the order of an extra 3000 – 4000 Cum/day to a total production capacity of 14,000 – 15,000 cum/day. or an increase in capacity of 25%.

It is essential that planning for this project commence asap as there are a number of time consuming issues to be addressed such as Abstraction Orders, Planning Land acquisition, EIS, AA, etc. prior to going to tender.
LOCAL ENTERPRISE OFFICE (LEO)
Training
The Food Academy Start programme in conjunction with Sligo and Donegal kicked off at end of August, with three businesses from Leitrim participating. A range of half day, full day and evening training programmes have been scheduled for the autumn and are filling fast.

Brexit
The Brexit supports have been heavily marketed through article in Leitrim Observer. A Brexit pack was circulated to over 140 clients. A number of Brexit events have been planned for the autumn including one to one advisory sessions as well as a Brexit Breakfast. All new clients are being asked to complete the Brexit scorecard.

Mentoring
There continues to be a strong demand for mentoring through the LEO office.

Outreach Office – Manorhamilton
The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

Other
Erasmus Programmes
The Smart Data Smart Regions project came to an end in August. The WISE programme next partner meeting is scheduled for Leitrim in October.

ECONOMIC DEVELOPMENT
Town Teams - Carrick on Shannon
CCTV
Finalising Tender Docs for Procurement
Received formal letter from Garda Commissioner confirming approval of scheme
Received letter confirming grant support for the scheme from the Department of Justice

Town and Village
Town Team – Manorhamilton
Link in with Gerry Creamer and other members of Caislean Hamilton group re: processing Town and Village claims 2017
REDZ/Town Team Meeting to outline the Rural Regeneration Scheme

Town and Village – Mohill
Continue to liaise with members to progress claim

SEC Mohill (Sustainable Energy Communities Mohill)
Liaise with group and consultant on initial draft of Energy Master plan
REDZ Food – Taste Leitrim/The Food Hub
Work is ongoing at the Food Hub in relation to finishing the Food Experience
Link in with Youth Cafe on Summer Cookery and Nutrition camps

SECURE project
SECURE claim no. 4 completed and submitted for approval
Approval given to use some budget for Renewal Energy Strategy
TOURISM DEVELOPMENT

The following actions have been undertaken throughout July facilitating the continued promotion of the tourism offering in the County:

**Slow Adventure**
Carried out extensive SAINT Digital Media Campaign across all of our social media platforms.

SAINT Radio Advertising campaign carried on Today FM whose listenership is in excess of 400,000 on a daily basis.

Leitrim Tourism facilitated the visit of the travel journalist for the Sunday Independent to Leitrim where he took part in a slow adventure experience. Ard Nahoo in Dromahair, Adventure Gently Guided Canoe experience, Edergole Kitchen Dromahair and The Riverbank in Dromahair were all part of this visit.

**Destination Marketing**
Work is close to completion for the design for the new Discovery Centre at Ireland West Knock airport.

Oversaw installation of new system of banners and flags to further enhance Carrick on Shannon and highlight to visitors to the town what is available to them all across the county.

**Meetings**
Attended progress meeting with Ireland West Airport – Knock on current developments with Advertising and Discovery Centre at the airport.

Carried out Virtual Reality Tender Assessment and attended follow up meeting with successful applicant.

**Tourist Information**
Continued to support Tourist Offices in Carrick on Shannon and in Ballinamore and Tourist information points at Glencar Waterfall and Sliabh an Iarainn Visitor Centre. Also provided information and brochures promoting all that Leitrim has to offer hotels and other tourism providers throughout the county.

**Digital Marketing**
Updates were carried out on the Leitrim Tourism Website.

Continued presence on all Social media platforms was maintained. We are also promoting festival and events throughout the county on our social media channels.

Extensive Digital Marketing Campaign carried out for SAINT project.

**Miscellaneous**
Facilitated film crew working on behalf of Failte Ireland to promote the new brand Ireland's Hidden Heartlands. This included filming at Scardan Waterfall, Glenade Lake, Acres Lake and Carrick on Shannon.

Researched and gathered information for upcoming heritage article in Journal.ie which will give extensive coverage to the heritage matters in Leitrim.
DEVELOPMENT MANAGEMENT

Unfinished Housing Developments/Taking in Charge
The Council have finalised Site Resolution Plans prepared with respect to 4 no. estates funded as part of Measure 3 of the National Taking in Charge Initiative and have finalised the legal opinion from Senior Counsel in relation to a series of question pertaining to development bonds. The detailed claims against each of the bonds in question has been finalised and the Council’s legal agent has submitted the claims against each on our behalf. The Planning Authority are presently working through the responses received with our legal advisors.

The Planning Department has recently reorganised their resources with a view to prioritising housing developments across the county which remain incomplete. A work programme is currently being agreed with Management in this regard.

Pre Planning
The pre planning clinics continued during the month of August. 4 no. new pre planning consultations took place during August in addition to a number of other enquires which are dealt with through e-mail and phone.

Development Management
17 no. valid planning applications were received in August and included 2 no. commercial development proposals. Of the applications lodged, 3 no. applications sought the retention of planning permission, 1 application sought outline planning permission and the remaining 13 no. applications sought planning permission. In addition, a further 2 no. applications submitted were deemed invalid and returned to the applicants. Both of the previously deemed invalid applications have had subsequent valid applications accepted by the Planning Authority.

18 no. final decisions on planning applications were made during August, 17 no. of which were granted planning permission. A request for Further Information issued with respect to a further 12 no. applications during the month of August.

A Part 8 proposal was advertised in late June. Leitrim County Council in partnership with MRD (Carrick on Shannon) Ltd. proposes to erect a proposed roof canopy over the South Western area of the Market Yard and to erect a new gate to the existing archway to the South West of the Market Yard, Carrick on Shannon. The closing date for submissions on this proposal was August 22nd. A recommendation on this Part VIII proposal will be brought to the September Council meeting.

A further Part 8 proposal was placed on public display in August. The proposed 3.42km Carrick on Shannon to Leitrim Village Blueway Trail that will connect existing walking and cycling infrastructure in Carrick on Shannon to similar existing infrastructure in Leitrim Village. The Part VIII is on public display between 8th August 2018 to 19th September 2018 with the closing date for receipt of submissions by Wednesday 3rd October 2018.

Forward Planning
The Planning Department are involved in preparing applications on behalf of Leitrim County Council for Carrick on Shannon under the Urban Regeneration and Development Fund and for Ballinamore and Manorhamilton under the Rural Regeneration and Development Fund. Various meetings took place during August which included the Town Teams in Ballinamore and Manorhamilton to seek agreement on the content of the various applications in addition to external consultants appointed to assist the Local Authority in the preparation of their applications.
Heritage
Ms. Sarah Malone took up the position of Heritage Officer on a full time basis on July 30th. Sarah will be seeking to reconvene the Heritage Forum, to prepare a new Heritage Plan and to review the Landscape Character Assessment as her initial priorities. Sarah attended various heritage events arranged during Heritage Week which took place between 18th to 26th August.

ENVIRONMENT:

VETERINARY SERVICES
Abattoirs
065  Cattle (Slaughter Returns)
176  Sheep (Slaughter Returns)
003  Pigs (Slaughter Returns)
006  Abattoirs are under the supervision of Leitrim County Council Hygiene

Small Meat Manufacturing Plants
Two Ready Meal Manufacturers, two Meat Cutting Plants and one Meat Distributor are under the supervision of Leitrim County Council. 6 Premises Hygiene Inspections were carried out, 10 food samples, 5 carcass swabs were submitted to the Veterinary Food Safety Laboratory in Cork.

Dog Control & Welfare
Animal Warden Service activities during August 2018 are detailed below;
11  Stray dogs
7  Surrendered dog
30  Dogs re-homed
1  Dogs re-claimed by owner
0  Dogs died
0  Dogs euthanized.
24  Service requests were received
110  Dog license Inspections were carried out
3  Dogs were neutered
1  Neutering voucher was issued
14  Dogs were micro-chipped & registered

Communications
300 leaflets distributed
Leitrim Pony-Riding and Animal Welfare Programme
An end-of programme awards ceremony for the participants and their parents was hosted by Cathaoirleach Sean McGowan in Moorlands Equestrian Centre on 27th August. 40 young people aged 11-17, from a traveller, non-national or disadvantaged backgrounds received programme certificates. The programme has been extremely beneficial to the participants. Classes were given in horse-riding, Equine Management, Responsible Dog ownership, Donkey Welfare and an online Equine Welfare course.
ROADS:

- Road Crews continuing to carry out routine maintenance works
- Annual Area Roads Programme Works in progress
- Verge Trimming is complete along National Roads and at Junctions of Local Roads & Regional Roads

- **CLAR Programme**
  **CLAR 2017 Programme** — Works are in progress and nearing completion on the following Clar 2017 Project - Pedestrian Crossing, Footpaths and Public Lighting at Newtowngore Community Hall & Car Park (90% Complete).

- **Recreational Trails 2017**
  - **Leitrim Way from Drumshanbo to Dowra** — Design of the Footbridge on this Walkway is complete and Tender is to be advertised shortly for this Footbridge.
  - **Dromahair Demonstration Greenway** — Design works on this Greenway are complete and Tenders have been received and are currently being assessed.
  - **Carrick on Shannon to Leitrim Greenway** — Design for Part 8 Planning Approval has been completed and is currently advertised for Part 8 Public Consultation.

- **Local Improvement Schemes (LIS)**
  20 LIS Schemes have been completed with the 2017 LIS Allocation. Leitrim County Council received an Allocation of €250,000 for Local Improvement Schemes in 2018 and this will allow a total of 12 LIS Schemes to be completed in 2018 and works on these 12 LIS Schemes are currently in progress.

- **Community Involvement Schemes (CIS)**
  Leitrim County Council made a Submission to the Department of Transport, Tourism & Sport in March 2018 for funding for Local Roads under the Community Involvement Schemes 2018. A total of 36 Schemes were submitted for Funding at a total estimated cost of €1,406,667 with Grant Funding of €1,195,667 required (Local Contribution of 15% is required in respect of these Schemes). In June 2018 the Department of Transport, Tourism & Sport allocated Funding of €500,000 to Leitrim County Council for these Schemes in 2018 and a further allocation of €696,000 to Leitrim County Council for these Schemes in 2019 — Total Allocation of €1,196,000. Our Community Involvement Scheme Programme for 2018 has now been finalised and a total of 15 CIS Schemes will be completed in 2018 with the 2018 Allocation of €500,000. Works on these 15 CIS Schemes is currently in progress.

- **N16 Drummahon Realignment Scheme**
  The Compulsory Purchase Order (CPO) in relation to the Compulsory Acquisition of Land required as part of this Realignment Scheme has now been confirmed by Leitrim County Council and is now operative. All Landowners affected have been notified accordingly.
RURAL WATER PROGRAMME:

- **Enhancement of Schemes** –
  - **Drumaleague GWS** - Upgrade Works on Drumaleague GWS are currently in progress.
  - **Mohercregg GWS** - Works are in progress with regard to the construction of an Access Road to the Treatment Plant and the laying of a Water main

- **Environmental and Public Health Compliance** – **Breveiga GWS Co-Operative Society Ltd. (Formerly known as Cornashamsogue GWS)** - Leitrim County Council and the National Federation of Group Water Schemes are working closely with Breveiga GWS Co-Operative Society Ltd. in order to progress the upgrade of this Scheme and a regular schedule of meetings with this Co-Operative Society is now in place. A Consultant Engineer has been appointed to complete a Survey and Analysis of the Scheme Network, Design of upgrade to Network, assess existing Water Treatment Facility and provide upgrade options, etc. This Survey is at an advanced stage at present. Source Protection Works are currently in progress in order to improve the water quality at the source and it is also planned to carry out Network Improvements in order to identify and eliminate leaks on the Network.

- **Hartley-Cartown Group Sewerage Scheme** – Preliminary Design of this Scheme has been completed. This Scheme will be advertised for Part 8 Planning Approval early in September. The preparation of a detailed design for this Scheme is currently in progress.
## Housing Allocations

<table>
<thead>
<tr>
<th>Offers issued to 31st August 2018</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>70</td>
<td>40</td>
<td>63%</td>
<td>26</td>
<td>37%</td>
<td></td>
</tr>
</tbody>
</table>

## New Tenancies created from 1st August 2018 to 31st August 2018

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 31st August 2018</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>7</td>
</tr>
</tbody>
</table>

## Traveller Accommodation Programme Targets – Progress Report at 31st August 2018

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2018</th>
<th>Outputs achieved at 31st August 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
<td>5</td>
<td>3</td>
</tr>
<tr>
<td>Totals</td>
<td>7</td>
<td>7</td>
</tr>
</tbody>
</table>
Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2018</th>
<th>No of inspections completed to 31st August 2018</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>168</td>
<td>110</td>
<td>65.5%</td>
</tr>
</tbody>
</table>

**HOUSING GRANTS**

NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>01/01/2018 – 31/08/2018</th>
<th>GRANT</th>
<th>NO</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAID 2018</td>
<td>HGD</td>
<td>7</td>
<td>48641.20</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>4</td>
<td>13396.00</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>10</td>
<td>37385.25</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>21</td>
<td>99422.45</td>
</tr>
</tbody>
</table>

Approved not paid

<table>
<thead>
<tr>
<th></th>
<th>HGD</th>
<th>MAG</th>
<th>HOP</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved not paid</td>
<td>8</td>
<td>2</td>
<td>10</td>
<td>130770.80</td>
</tr>
</tbody>
</table>

Applications Rec'd Not Yet Approved

<table>
<thead>
<tr>
<th></th>
<th>HOP</th>
<th>MAG</th>
<th>HGD</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applications Rec'd Not Yet Approved</td>
<td>7</td>
<td>2</td>
<td>8</td>
<td>47895.71</td>
</tr>
</tbody>
</table>

Available Balance €211,904.04
HOUSING CAPITAL

Energy Efficiency Works
Phase 2 Energy Efficiency works includes such works as external wall, attic insulation and ventilation, drylining and replacement of windows and doors. This Council has identified 37 units that require these energy efficiency works and has made a submission to the Department for funding to undertake these works.

Voids & Derelict Housing Units
Under the Voids Programme in 2017, a total of 17 No. Social Housing Units were returned to productive use at a total cost of €252,678 and €200,684 was claimed from the Department.
The Council made a submission in March for funding to refurbish 21 void units and awaits funding approval. Contractors have been appointed and works are in progress.

Disability Works in Council Houses
In April the Council made a submission following a call for suitable projects from the Department, identifying 27 suitable tenancies for proposed disability adaption works and 2 dwellings requiring extensions in order to meet the long term need of the tenants. The total estimated Expenditure anticipated under this Programme by Leitrim County Council in 2018 is € 289,500 and Leitrim County Council has sought funding of 90% of these costs in the sum of € 260,550 approximately. While waiting for funding approval the Council commenced these works. In July funding approval was received from the Department.

Acquisitions
The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2017 – 2021, in 2017 the Council purchased 8 number houses across the county. These houses will require some energy and remedial works to return them to productive use in 2018.

Capital Construction Project - Taobh Tire, Manorhamilton
Under construction completion date October 2018, construction costs of €880,000.

Capital Construction Project – Autumn View, Summerhill, Carrick on Shannon
Stage 3 approval for the design and construction of 27 social housing units at Autumn View, Summerhill, Carrick on Shannon has been received from the Department in August. An Architect led Design Team has been appointed and work is now progressing towards the tender stage. Part 8 planning approval was approved by at the May Council meeting.

COMMUNITY:

Peace IV

Children & Youth People
Launch of Cross Border Exchange programme between Enniskillen and Carrigallen on 22nd Sept.
Contracts signed with Foróige for the Peace Learning for Young People Programme (€94,700).
Leitrim Childcare Committee delivered a number of summer camps in July and August as part of their Conflict Tolerance and Difference Programme programmes and there has been excellent feedback from these Sports4Peace Programme. Launch is planned for 23rd Sept in Fermanagh at blitz with all four clubs present.
Building Positive Relations

Support for Ethnic Minorities (£106,000) Programme well underway, workshops and cultural events ongoing through summer months & a trip to Intercultural Forum in Donegal and a Tour of the City of Derry Support for Minority Christian Faiths (£148,000) Programme well underway, Peace Gardens in 4 locations around county, Interfaith dialogue Workshop and Cross Community training and events ongoing through Summer Events around Women’s Suffrage (£20,000) Living History Project includes drama and a series of Public talks and workshops – project is well underway and includes women groups & TY students in school in Manorhamilton and Mohill.

Remembering Leitrim War Dead (£90,000 - 10% for facilitation) Public consultations held by Facilitator (connectPR – Maeva McCormack). Public Meetings in each MD, Focus group meetings—one to one interviews have been held. Draft Report with proposals has been issued.

Rural Women Along the Border (£52,000) Programme well underway, events and workshops scheduled for coming months, themes used include quilting, craft workshops & print workshops

LDC Dev. Worker appointed to Capacity Building Project in Kiltyclogher and Cashel (£64,250). Official project launch took place on 21st August. Launch was a good success with representation from both Cashel and Kiltyclogher Community groups as well as politicians from each county. Cashel also officially opened their community centre on 08th Sept and members of Leitrim County Council were present at official opening.

Shared Spaces

Mohill (£210,000) – Designs have been finalised and need to be put to the Mohill Steering Committee. Archaeology report is in progress. We are awaiting costings, timings from Architect. Note: Capital works need to be completed by year end.

Kiltyclogher & Manorhamilton Projects (£139,621 & £173,037 respectively): Tenders for Architectural services have been secured for Kiltyclogher and finalised costing/drawings have been submitted for approval.

Manorhamilton: Project Management has been re-advertised for the third time. We are having difficulty securing a project manager for this job.

Public Participation Network

There was one newsletter during July and a drop in the number of users and sessions on the website offset by a lower bounce rate and an increased length of time spent on the site. Facebook and Twitter followers continued to increase steadily during July.

Leitrim PPN has 247 members including 6 pending and 1 associate membership. A number of new registrations are expected arising from the work of the Peace IV Partnership, the Open Call for Creative Ireland and the imminent release of application forms for the new Community Enhancement Scheme.

Activities during May included:

- Outreach Days were held in Ballinamore and Rossinver with Development Officer on site at office for approximately a half day and then out visiting and meeting with groups for the remainder.
- Increased cooperation with representatives resulting in 2 feedback reports from Strategic Policy Committee meetings. These are the first feedbacks to groups and mark a good improvement on the communications required within the PPN.
- Collaborative project with Leitrim Development Company creating an up to date and accessible list of Public Defibrillator locations in Co. Leitrim is ongoing. Five areas have submitted details of locations and access codes and these have been registered with the National Ambulance Service. The collation of data is being carried out by Leitrim Volunteering Information Service. More areas to be individually targeted as information is not forthcoming.
• Met with North Leitrim Community Network: exploration of collaboration and improved engagement with groups in cooperation with Leitrim Development Company. Work progressing in July and culminating in Sept.
• Ongoing promotion of: Use Your Brain Not Your Fists campaign, Bealtaine Events, Peace IV and Sports Partnership[ Events, Voice Recycling Ambassador Programme, Source to Tap and Creative Ireland Open Call.
• Leitrim PPN Secretariat took part in Participatory Policy Making Research with Dr Mark Cullinan, UCC. Some follow up expected. Research will be made available once published.

Work during May was focused on GDPR and consolidating database, removing unnecessary files, etc. Engaging with the member groups and representatives is improving understanding the representative mechanisms of the PPN and issues that concern PPN member groups. It is a slow but useful process. The strategy of prioritising communications to increase engagement and perceived purpose of Leitrim PPN appears to be paying off with 20% monthly increases in website traffic between April and May and anecdotal evidence from third parties that the website and social media platforms are being seen as “go to” for community funding, training and news information.

Pride of Place 2018
Tullaghan represented county Leitrim in the Islands & Coastal Communities Category, and Comhairle na nÓg Liatroma represented Leitrim in the Single Issue Category. Judging took place for both entries on Monday 23rd July. There was a great turnout from the community for their presentation in Tullaghan Community Centre, and they expressed their delighted at being nominated by LCC to represent Leitrim. The judges were transported to the various sites in pony & trap, and classic cars. Comhairle na nÓg’s presentation was made in The Base Youth Café in Drumshanbo and featured their “Use Your Brain Not Your Fists” campaign and video. Both judges were visibly moved and impressed by the presentation.

Comhairle na nÓg
Comhairle na nÓg are in recess for the months of June – August, but the young people were happy to prepare for and make a presentation to the judges for the Pride of Place Awards. Love Where You Live
Three days of judging took place. Judging for the following categories is now complete: Cleaner & Greener, Primary & Secondary Schools, Best Kept Estates, Best Business.

Age Friendly
Age Friendly Alliance partners progressing actions as appropriate under the Age Friendly Strategy 2017-2020 (routine / ongoing, urgent / short term – achievable in 2018, and medium term). Work is continuing on resolving insurance issues over the two triobikes but it is hoped to roll them out in Carrick, Ballinamore & Mohill in the near future.

Smoke Alarm Scheme
Smoke Alarm Scheme, providing free smoke alarms for vulnerable households, is being promoted on an ongoing basis through social media, via the Older People’s Council and Active Age Groups, and also in conjunction with Leitrim Warmer Homes Scheme (LDC). 26 households have benefitted from the scheme so far in 2018.

Community Enhancement Programme
The Community Enhancement Programme deadline was 30th July. The programme offers small grants of up to a maximum of € 1,000 (e.g. Gardening, Office or Catering Equipment). It also allows for larger scale capital projects (e.g. development/renovation of community/youth spaces, public realm improvements, energy efficiency projects) from €3000 to maximum of € 10,000.
Only one application was allowed per group. The scheme was well subscribed with a total 107 applications. These will be assessed in the coming weeks by the LCDC.

CLÁR Funding
CLÁR 2018 was launched, and promoted via website and social media.

Traveller Interagency Group
The 2018 Horse Riding and Animal Welfare programme has been launched and is now up and running.

Towns and Villages Funding
Progressing the 2 Community Development projects funded under 2017 T&V Scheme:

Renovations to St Felims College, Ballinamore
Demolition of the ‘modern’ link building almost complete

Roosky Playground and Upgrade of Quay
Construction of Playground to be commenced in August

LEITRIM SPORTS PARTNERSHIP

Dawn Kayak
We completed the Dawn kayak on the Shannon Blueway and completed the 7.2km kayak with 60 male and female participants completing the challenge at 5.00am in the morning.

Pony Riding and Animal Welfare Programme
The Leitrim Pony-Riding and Animal Welfare project involves children aged 12-17 a range of backgrounds living in Leitrim. The children developed their horse-riding and animal welfare skills in a safe, secure and animal-friendly learning environment and learned valuable social skills. Forty-two children participated in a ten-week programme during the school summer holidays. The programme also allows boys and girls from a variety of cultures and backgrounds to socialise, integrate and develop equine skills through participation in positive, engaging and fun activities.

Leitrim’s Water Safety Swim Weeks
The Leitrim County Water safety committee completed the last of the swim weeks for 2018 with the completion of the Cleughmore Swim week, Ballinaglera with 30 children participating in the swim week bring the overall total to 759 children benefiting from the swim weeks.

THE ARTS

Creative Ireland
We have now formulated a 5 year cultural strategy following the launch of the programme in 2017. A Project Manager has been appointed to manage the Creative Ireland programmes.

A Creative Ireland Open Call has been made to community groups, organisations, venues, artists, writers, performers, archaeologists, historians, archivists and everyone involved in the culture and creative sectors and 25 applications have been received.

Creative Frame
In partnership with Leitrim Local Enterprise Office, the Creative Frame programme has been developed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region and further workshops are being scheduled.
Spark
Artist Vanya Lambrecht Ward is currently working with Leitrim County Council on the Spark programme and is holding open sessions for all staff.

Festivals and Events
11 applications for 2018 Festivals were received from across the County and 10 were approved

Artists in Schools
4 primary schools have been selected for 2018 covering the whole County and 4 artists have been appointed to work with the schools commencing in September.

Drumshanbo Artist Studios
Artist Cathy Reynolds has begun her residency in the studio and there is a call out for an artist/writer for the vacant second studio. 4 Applications have been received and are in the process of being assessed.

Leitrim Equation 4
The Leitrim Equation DVD is now being made available in retail outlets and via online sales.

Music Generation
A successful application was made under the Music Generation programme and the position of Coordinator has now been filled by the ETB. We are in the process of developing a cross border ukulele project and have submitted an application to the dormant accounts fund to purchase €140k worth of musical instruments. We have also developed singing programmes for pre school and primary school and introductory programmes for Cruinniú na nÓg which will be further developed during Carrick Water Music Festival

Film
Under the Sligo/Leitrim/Roscommon partnership programme, a call out was made for applications for film bursaries. Out of 15 applications received, 2 bursaries were granted to complete films and 2 were granted for collaborations.

Professional Development
The Artist’s Mentorship programme is designed to support the development of Leitrim based emerging and established professional artists from any arts discipline who have identified particular gaps in their knowledge and expertise. The programme achieves this by providing funding to a leading professional to help the applicant make the next steps in their development. 13 applications have been received from artists wishing to participate in the programme which are currently being assessed. Culture Night – Preparations are in hand for Culture Night where 17 free events will take place across the County on Friday 21st September.

Iron Mountain Literature Festival
35 Submissions have been received for the John McGahern Award. The winner has been selected and will be announced at the Festival in October.
LIBRARY SERVICE:

Library Development Plan is currently on hold, while awaiting outcome of Shared Services discussions.

Event Programming
Leitrim Libraries hosted a varied programme of events during the month of August, including family movie screenings and meetings of reading groups and writing groups. Outreach activities with Leitrim Citizen Information Centre took place regularly at Mohill Library.

Highlights
As part of National Heritage Week, Mohill Library presented the “Mohill Then and Now” photographic exhibition, which was compiled by Mohill Photography Club in association with Mohill Community Network, with assistance from Leitrim Library’s Local Studies Dept. The official launch took place on Saturday 15th August with 44 in attendance.

Summer Stars Reading Adventure
The Summer Stars reading initiative continued during the month of August, with hundreds of children participating in the programme. Leitrim Libraries coordinated a varied programme of children's activities to support this project, with over 40 events taking place in August, including storytelling, craft activities and family movie screenings.

Libraries supporting Local Festivals
Ballinamore Library supported the local festival with a number of events, including a children’s film club, the Cavan/Leitrim Railway Photographic Exhibition, and an Art workshop.

Heritage Week 2018
Leitrim County Library Service prepared and presented an impressive programme for Heritage Week 2018, with a total of 9 events taking place in 6 branch libraries. Activities included a children’s art exhibition, a myths and legends storytelling event, photographic exhibitions, a circle dancing event and lectures.

FIRE SERVICE

Capital Programme

Fire Stations
Manorhamilton Fire Station
Design brief for appointment of Architects currently being prepared.

Ballinamore Fire Station
Seven tenders were evaluated. Recommendation prepared. Approval being sought from the Department to appoint the recommended contractor to commence works. Preparations are being made to move to a temporary fire station location in early September.

Drumshanbo Fire Station
Tender documents have been prepared. Tenders are being sought for the works required.

Fire Appliances
Submitted capital funding application to the Department for new fire appliances
Building Control Activity
Commencement Notices 1 validated
7 Day Notices 1 validated
Opt Out Commencement Notices 3 validated
Fire Safety Certificates 3 received, 1 processed
Disabled Access Certificates 1 received, 1 processed
Also responded to queries from LGMA on National Building Control Management Project

Fire Service Training: The following fire training courses were delivered during August
1 Participant on recruit training course

Erasmus+ project
Our fire safety project ‘BFireSafe@School’ will commence in October 2018. We continued preparations for our first project meeting in Dublin in late October 2018. Attended an eTwinning training event in Dublin. Arranged meetings with our Associate partners and partner schools in Leitrim. Also preparing for Erasmus+ Schools week at the end of September 2018.

Cross Border Emergency Management Group meeting
Held a meeting in Carrick-on-Shannon to review our CB Strategic Plan for 2018 to 2021. Prepared a draft of same and circulated it to CBEMG members. Updated and circulated a copy of the Cross Border Activation protocol and Cross Border Risk Assessment for next meeting at the end of September in Carrick-on-Shannon.

Major Emergency Management
Circulated details of an online Information Management training course to our local LCC Information Managers. Circulated details of Regional Emergency Management exercise in Donegal in September 2018.

New Courts Service eLicencing system
Attended meeting with the Courts service in Dublin to review the new eLicencing system to be implemented on a pilot basis in three counties.

CIVIL DEFENCE
First Aid
On 5th August Safety Boats and First Aid assistance was provided during the Carrick on Shannon Regatta.
On 14th August First Aid assistance was provided during the Ballinamore Agricultural Show.
On 19th August First Aid assistance was provided during the Mohil Agricultural Show.

Emergency Service Demonstration
On 15 August a Civil Defence Ambulance Crew participated in the Emergency Service demonstration during the Ballinamore Festival.

Assistance Provided
On 25 August Safety Boats and First Aid assistance was provided during the Leitrim Sub Aqua charity swim at Drumsna.
Assistance was provided during the month to the Environment Section in order that the Lake Water sampling programme could continue.
Assistance was provided during the month to the Water Services Department while water sampling on the Shannon at Leitrim Village.
Signed: [Signature]
Lar Power
Chief Executive

Date: 12/15/18